

**VILLAGE OF BISMARCK**  
Regular Board Meeting  
January 15, 2019

1. **Pledge of Allegiance** – President Lewis opened the meeting with the Pledge of Allegiance at 6:30 p.m.
  
2. **Roll Call** –
  - Jane Cress - PRESENT
  - Terry Light - PRESENT
  - Jack Luttrell - PRESENT
  - Mary Potter - PRESENT
  - Sheila Switzer - PRESENT
  - Karel Volpert - PRESENT (ARRIVED AT 6:35 P.M.)
  - Greg Lewis - PRESENT
  - Eric Nesbitt - ABSENT
  - Valerie Moss - PRESENT
  
3. **Approval of the Agenda for January 15, 2019** – Jack Luttrell made the motion to approve the agenda with a second by Jane Cress. The motion passed by acclamation.
  
4. **Public Comments / Questions** – Amanda Potter, resident, and Phillip McDonald, landowner of 204 W. Holloway, expressed concerns over a wet spot in their yard from the neighbors' raw sewage. Neighbors have had trouble with their septic and basement flooding. Extensive and expensive work has been done by landowners to correct any tile and septic issues on the their property and it has been determined that it is not their problem. The Vermilion County Health Department has been contacted. Derek Heidrick of Heidrick Septic Service suggested that the Village needs to find the end of the tile and see exactly where it is plugged. After some discussion by the Board, President Lewis agreed to contact Mike Hannan with the Health Department to see what options there are.

Dan Wright (with concurrence from Derek Heidrick) made it clear that the South Street Project benefited more than just his property and that it will continue to benefit neighbors with their septic and tile projects in the future. It's been stated that the property located at 12 Meyer Street may soon install an aeration system along with some new tile to the new ditch on South Street.

Sheila Switzer expressed concerns over safety during meetings.

**5. President's Comments** – President Lewis thanked neighbors for snow removal at his residence.

**6. Approval of minutes for December 18, 2018** – Karel Volpert made the motion to revise the minutes to read: *Karel Volpert announced the winners of the Keep Bismarck Beautiful Holiday Lighting Contest: Kris and Brandye Kizer, Steve and Sherrie Edwards and Jerel and Karen Jackson. There were several residents with continued excellence.* Terry Light seconded the motion and the motion passed by acclamation.

**7. Treasurer's Report** – The Treasurer's Report was presented by President Lewis. Mary Potter made the motion to approve the Treasurer's Report and pay the bills with a second by Jane Cress. Roll Call Vote: Jane Cress - Yea, Terry Light - Yea, Jack Luttrell - Yea, Mary Potter - Yea, Karel Volpert – Yea, Sheila Switzer – Yea. The motion passed with 6 yeas and 0 nays.

**8. Reports of Committees and Assignments –**

**a. Public Works** – President Lewis acknowledged that Dan Wright did a good job plowing snow around the Village. Dan explained that Kenny Moulton was a huge help to him, teaching him how to operate the plow, spread sand and show him where to go. Dan mentioned that Kenny had done some work for the Village a year or so ago and was never paid. Dan also inquired about the hourly rates that he and Kenny both earn as maintenance personnel. The Board explained that Kenny needs to turn his hours in directly to the Village office himself.

**b. Budget and Finance –**

i. President Lewis did not have a chance to prepare a budget proposal for Board to review. Clerk Valerie Moss offered to prepare a rough draft of the Budget for line item review by the Trustees at the February meeting.

**c. Health and Safety –**

i. **Ordinance Violation Updates:**

1. Mike and Doris Pundt (300 Maiden Lane) - Mike provided the Board with the following progress update via email: Smaller items in back yard have been loaded on dump truck and dumped. Dump truck has been relocated. It has been decided to scrap one of the trucks. Said truck will be removed as weather permits. Advertising of other truck continues. Jane Cress acknowledged the work he has completed. His attempts are found to be satisfactory by the Board.
2. John and Anne Kessler, residents, and Steve and Debbie Stimac, landowners (106 S. Chicago Avenue) - There has been some confusion with the status of the Kessler/Stimac ordinance violation. President Lewis was under the impression that Municipal Court would not pursue the matter as we thought they no longer had an attorney to carry out the service. Attempts for clarification were made by Terry Light. President Lewis advised Stimacs' attorney, Kelly Freed, that the Village has dropped the charges since the Kesslers had removed the abandoned vehicles, have been cleaning up the property and have obtained a current licensing sticker on the red pickup truck. However, Municipal Court did follow through with the hearing and the Defendants failed to appear (as they were advised that the charges were being dropped) and therefore were found to be in default and fined. The Village has received no correspondence from Municipal Court and will continue to look into the matter.
3. Austin Taylor, resident, and Tricia Tennyson, landowner (206 E. South Street) – a letter was sent to the parties on January 9, 2019, regarding complaints and concerns over the demolition derby car parked in the driveway as well as the disturbing and obnoxious barking dog. President Lewis spoke with Austin Taylor who portrayed no intentions of compliance. A complaint has been reported to animal control. Ordinance No. 2002-2 appears to be unclear regarding the demo car. President Lewis will request guidance from Village attorney, Steve Miller.

4. Donald Evans – A letter was sent to Mr. Evans on January 9, 2019 requesting a progress update at the January 15<sup>th</sup> meeting. No update was given. The Board discussed the lack of progress being made by Mr. Evans and have decided to give him six months to make progress and advise the Board each month as to the work he has done and his anticipated completion date.
5. John Brain – The Board discussed concerns over equipment and materials around the garage located at 111 E. Holloway posing safety concerns for area children. It has been decided that the Village should not be concerned with the matter and that if something unfortunate were to happen, it would be the landowner's liability.
6. Letters were sent to Eric and Melissa Richards, residents, Rex and Cheryl Richards, landowners, of 205 Maiden Lane, on January 9, 2019, requesting cleanup efforts and dogs running loose. The Board decided to give them an additional 30 days to comply with a new letter to be sent.

**d. Keep Bismarck Beautiful (KBB)** – No report.

**e. Tax Increment Financing (TIF)** – No report.

**f. Municipal Projects (Roads, Drainage, other improvements)** – President Lewis has been in contact with Sam Cole of C2Engineers. The Board discussed billing and collection of fees for the stormwater drainage project and repercussions for non-payers. President Lewis provided the Board with a couple of second party billing proposals and stated he will continue to look into the possibilities.

**g. Permits** – No report.

**9. Old Business** – None

## **10. New Business –**

- a. **Maintenance Building and Personnel Expectations:** Mary Potter expressed concerns about the maintenance building doors being left unlocked or open as well as the lights being left on. Jack Luttrell has also noticed the doors being left open. President Lewis reminded Dan Wright to shut and lock the doors as well as to turn off all of the lights, including the one above the workbench. Dan and the Board discussed possible purchase of a remote control for the garage door for convenience.

## **11. Executive Session/Closed Session – No report.**

## **12. Date and Time of Next Meeting –** The next regular meeting of the Bismarck Village Board will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on February 19, 2019.

## **13. Adjournment –** With no further business to come before the Board at this time, upon motion by Terry Light, seconded by Jane Cress, the meeting was adjourned at 7:50 p.m. The motion passed by acclamation.

Respectfully Submitted,  
Valerie Moss, Clerk