

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board Meeting, April 16, 2019

1. At 6:30 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Lewis opened the meeting with the Pledge of Allegiance.
2. Roll call was taken by the Clerk. Board members present were Trustee Jane Cress, Trustee Terry Light, Trustee Jack Luttrell, Trustee Mary Potter, Trustee Sheila Switzer, Trustee Karel Volpert, President Greg Lewis and Clerk Valerie Moss. A quorum was established. Treasurer Eric Nesbitt arrived a few minutes late.
3. Guests present were Phil McDonald, Lu McDonald, Amanda Potter, Sam Cole, Dwight Marxman, John Pendleton, Jackie Hupfer and Diane Thomason.
4. **Approval of the Agenda for April 16, 2019** – Karel Volpert made the motion to approve the agenda with a second by Terry Light. The motion passed by acclamation.
5. **Public Comments / Questions** – Bismarck Women’s Club members, Jackie Hupfer, Diane Thomason and Karel Volpert, presented “Promise a Safe Place for Every Child”. Pinwheels will be planted around the Village to promote child abuse prevention month. Upon request by the Women’s Club, board members and all members of the audience planted pinwheels for prevention in front of the Village office to encourage support and awareness. President Lewis thanked the Bismarck Women’s Club for their presentation.

Resident Amanda Potter of 204 W. Holloway informed the Board of another tiling malfunction/sink hole in her yard near the roadway. She explained that she left a message for Derek Heidrick of Heidrick Septic Service.

Valerie Moss provided the Board with information and a video presentation regarding a community project, Serve Vermilion County, initiated by area churches. Molly Goodwin of Second Church and Fellowship of Christian Athletes provided Valerie with a promotional video to share with the Board as well as flyers promoting the event to be held on June 8, 2019, a day for the Church to serve the community by completing projects at a variety of locations in Vermilion County by partnering with schools, organizations and government officials in developing projects that will help them meet the needs of our community. Projects will be solicited from God’s people throughout the community. Valerie encouraged the Board to consider the project invitation and potential residents around the Village who could benefit. Valerie will follow-up with Molly to provide interest response.

6. **President's Comments** – President Lewis thanked the Board for their patience, concerns and prayers during his illness while in office. Mike Brown has been elected as the new President. He encouraged the Board to keep working together and do what is best for the town when making decisions.

7. **Approval of minutes for March 19, 2019** – Jack Luttrell made the motion to approve the minutes with a second by Mary Potter. The motion passed by acclamation.

8. **Treasurer's Report** – The Treasurer's Report was presented by Eric Nesbitt. Mary Potter made the motion to approve the Treasurer's Report and pay the bills with a second by Terry Light.

Roll Call Vote:	Jane Cress -	Yea	Terry Light -	Yea	Jack Luttrell -	Yea
	Mary Potter -	Yea	Karel Volpert -	Yea	Sheila Switzer -	Yea

The motion passed with 6 yeas and 0 nays.

9. **Reports of Committees and Assignments** –

a. **Public Works** –

- i. The Board discussed Cleanup Day with an anticipated date in June depending on availability by Dan Ribbe. June 1 is the preferred day. Valerie will make contact with Dan for scheduling. The Board discussed changing the drop off location to the Newell Township Maintenance Lot. Jane agreed to contact Newell Township Highway Commissioner, Tom Golden, to seek approval.
- ii. Jack Luttrell voiced his concerns over potholes around the Village that need to be filled. A verbal complaint has been made by resident Merv Starkey.
- iii. Mary Potter reported that the Village office doors could use another coat of blue paint.
- iv. Jane Cress reported that extra paint that was found and could be used to paint the bathroom floor in the maintenance garage. However, it was mentioned that the bathroom floor is believed to be covered with linoleum.

b. **Budget and Finance** –

- i. Upon final review of the Budget, Jane Cress made a motion, with a second by Terry Light, to approve the Budget and Appropriation Ordinance No. 2019-4-16. Clerk Valerie Moss will file the Budget with the Vermilion County Clerk before May 15th.

Roll Call Vote:	Jane Cress -	Yea	Terry Light -	Yea	Jack Luttrell -	Yea
	Mary Potter -	Yea	Karel Volpert -	Yea	Sheila Switzer -	Yea

The motion passed with 6 yeas and 0 nays.

- ii. The Board discussed increasing the salaries of the President, Treasurer and Clerk. The President earns \$150 per month. The Treasurer and Clerk each earn \$100 per month. Jane Cress made a motion to double all three salaries effective April 1, 2019 with a second by Karel Volpert. New monthly salaries: President \$300, Treasurer \$200 and Clerk \$200.

Roll Call Vote: Jane Cress - Yea Terry Light - Yea Jack Luttrell - Yea
 Mary Potter - Yea Karel Volpert - Yea Sheila Switzer - Yea

The motion passed with 6 yeas and 0 nays.

c. Health and Safety –

i. Ordinance Violation Updates:

- 1. Mike Pundt continues to show an adequate amount of cleanup progress.

ii. The Board requested that letters be sent to/for:

- 1. Eric Richards – appliance in driveway, yard cleanup
- 2. Don Evans – progress on old French house and cat litters in the house
- 3. Gary Vecellio – untagged/inoperable vehicle
- 4. Gene Vecellio – dilapidated mobile home skirting
- 5. 9 W. South Street – general cleanup requested
- 6. 13 W. South Street – general cleanup requested
- 7. Les Overmier – untagged/inoperable vehicle
- 8. Dan Ribbe – semi trailer removal

Jane stated that Josh Edwards (4 W. Holloway) has been trying to haul off debris and clean up his property located across the street from the grade school.

It was mentioned that candidates for the Serve Vermilion County project could be: longtime resident and widow, Martha Siddens, Gene Vecellio and the resident at 13 W. South Street.

d. Keep Bismarck Beautiful (KBB) –

- i. Karel Volpert reported that flowers will be planted in the Village pots during the month of May. Mary Stonecipher will arrange the plants.

- ii. The Board discussed maintenance of the two flower beds at the Village entrances along Holloway. It was decided that there are too many weeds for flowers. The Women's Club is no longer interested in maintaining the beds. Terry Light recommended plastic be put down for a weed barrier and rocks be placed in lieu of flowers for a more appealing look. Mary Potter offered to spray Roundup and place the plastic barrier. Dan Wright has also been spraying weed killer.

e. Tax Increment Financing (TIF) – None

f. Municipal Projects (Roads, Drainage, other improvements) –

i. Stormwater drainage project –

President Lewis reported that Attorney Steve Miller is concerned about wording in the loan contract regarding fees to be collected from landowners versus collection of the fees through real estate taxes. Attorney Steve Miller will continue to research the issue. Trustees believe the lender and the attorneys need to talk about the statute. Attorney Steve Miller will contact State Representative Mike Marron regarding House Bill 825 Non-Home Rule Stormwater Utility Fees. Illinois Municipal League believes the Bill is on the fast track. Trustees feel it is best to hold off on the project but anticipate holding a special meeting in the near future to discuss any updates. President Lewis was unable to provide an update regarding the grant.

g. Permits – None

- i. Mary Potter reported that the 2019 Golf Cart permits and stickers are now available. The annual fee is \$35. She requested that the information be advertised on the Village website and through Facebook. Appointments to obtain the permits and stickers should be scheduled through her or her husband, Russ, by calling telephone number 217.759.7592.

10. Old Business –

- a. President Elect, Mike Brown, reported that maintenance personnel, Dan Wright, is scheduled to travel to Forsyth for Mug-A-Bug mosquito abatement training and machine calibration.

11. New Business –

- a. Mary Potter reported that April 27th is National Prescription Take Back day and recommended that the Village advertises drop-off locations through Facebook.
- b. Mary Potter reported that Illinois Municipal League is holding a class for new officials.
- c. Mary Potter engaged in the process of swearing in newly elected officials: Mike Brown as President and Karel Volpert, Sheila Switzer and Kris Kizer as Trustees.

- d. Signature cards, debit cards and banking documentation will need to be updated with Old National Bank.

12. **Executive Session/Closed Session** – None

13. **Date and Time of Next Meeting** – The next regular meeting of the Bismarck Village Board will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on May 21, 2019.

14. **Adjournment** – With no further business to come before the Board at this time, upon motion by Terry Light, seconded by Sheila Switzer, the meeting was adjourned at 7:55 p.m. The motion passed by acclamation.

Respectfully Submitted,
Valerie Moss, Clerk