

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Special Board Meeting, July 7, 2019

1. At 2:02 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance. Roll call was taken by the Clerk. Board members present were Trustees Terry Light, Karel Volpert, Jane Cress, Sheila Switzer, Kris Kizer, Mary Potter, President Mike Brown and Clerk/Treasurer Valerie Moss. A quorum was established. Guests present included Scott and Gail Defenbaugh.
2. **Approval of the Agenda for July 7, 2019** – On a motion by Karel Volpert, seconded by Terry Light, the agenda was amended to add a Keep Bismarck Beautiful update by Karel Volpert. The motion passed by acclamation.
3. **Stormwater Drainage Project Discussion** – On a motion by Karel Volpert, seconded by Terry Light, the item was tabled due to lack of engineer attendance. The motion passed by acclamation.
4. On a motion by Kris Kizer, seconded by Mary Potter, the **Travel Reimbursement Ordinance 2019-7-7.1** passed by roll call vote with 6 yeas, 0 nays and 0 absent.

Roll Call Vote:	Jane Cress -	Yea	Terry Light -	Yea	Kris Kizer -	Yea
	Mary Potter	Yea	Karel Volpert -	Yea	Sheila Switzer -	Yea
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5. **Ed Ryan, CPA**, provided the Board with an engagement letter for annual services in the amount of \$1,500 to perform the TIF audit. Valerie and Ed will meet on Wednesday morning to go over the documents needed to complete the audit. Mary Potter made a motion to accept the engagement letter and employ Ed Ryan to perform auditing services, with a second by Kris Kizer. The motion passed by roll call vote with 6 yeas, 0 nays and 0 absent.

Jane Cress -	Yea	Terry Light -	Yea	Kris Kizer -	Yea
Mary Potter	Yea	Karel Volpert -	Yea	Sheila Switzer -	Yea
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6. **Zoning Complaint** made by residents Scott and Gail Defenbaugh requesting removal of cattle owned by Derek Heidrick and grazing pasture owned by Ann Dicken on Wilson Lane - Based upon the verbal opinion made of Village Attorney Steve Miller at the last regular board meeting, Terry Light made a motion to request Derek Heidrick remove the livestock from the Dicken's pasture within 14 days. Jane Cress seconded the motion. The motion passed by acclamation. President Mike Brown will personally contact Derek Heidrick. A formal letter will be sent to confirm.

7. **New computer and software purchase.** – President Brown informed the Board of the outdated condition of the current computer and software subscriptions that have ended. Terry Light made a motion to approve the purchase of a new computer and necessary software to perform regular office functions in the amount of \$1,500 with a second by Kris Kizer. The motion passed by roll call vote with 6 yeas, 0 nays and 0 absent.

Jane Cress -	Yea	Terry Light -	Yea	Kris Kizer -	Yea
Mary Potter	Yea	Karel Volpert -	Yea	Sheila Switzer -	Yea

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8. **Keep Bismarck Beautiful** – Karel Volpert asked the Board if they would like to extend the borders for the selection of beautiful properties outside of the Village limits by 1.5 miles so that they could recognize other nice properties in the area as you enter the Village. Karel requested a copy of the map to show what the limits are. The board unanimously agreed to extend the participation borders to 1.5 miles outside of the Village limits.
9. **Date and Time of Next Meeting** – The next regular meeting of the Bismarck Village Board will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on July 23, 2019.
10. **Adjournment** – With no further business to come before the Board at this time, upon motion by Terry Light, seconded by Jane Cress, the meeting was adjourned at 2:34 p.m. The motion passed by acclamation.

Respectfully Submitted,
Valerie Moss, Clerk

APPROVED August 27, 2019