

VILLAGE OF BISMARCK
 County of Vermilion, State of Illinois
 Minutes of Regular Board Meeting, April 23, 2020
 (Rescheduled from April 21, 2020)

1. At 6:32 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Roll call was taken by the Clerk. Board members present were Trustees Jane Cress (Videoconference), Terry Light, Kris Kizer (Videoconference), Mary Potter, Sheila Switzer (Videoconference), Karel Volpert (Videoconference), President Mike Brown, Treasurer Adam Muehl and Clerk Brandye Kizer. A quorum was established. No guests present.
3. Approval of the Agenda for April 23, 2020 made on a motion by Terry Light, seconded by Mary Potter. The motion passed by acclamation.
4. Public Comments/Questions: Trustee Karel Volpert mentioned that communication during this time has been difficult. Trustee Karel Volpert and Trustee Jane Cress voiced concerns that not all the Village Board members knew about the parade being held in the Village. President Mike Brown apologized for the lack of communication and explained everything was put together quickly and that in the future communication will be done better.
5. President's Comments: President Brown welcomed everyone to the Village Meeting. Trustee Switzer asked that the village quests be introduced. President Brown discussed the extension of the Stay at Home Order through May 29th, 2020. President Brown commented on the way everyone came together for the parade in such a short time. Trustee Sheila Switzer was curious if the Board knew how many participated. That number is not known. Trustee Karel Volpert and President Brown are trying to get information on if Bismarck Blessings have a drop-off area for food drop-offs and ways that the Village can assist. There were no comments from the audience.
6. Approval of the Minutes for Regular Board Meeting held on March 17, 2020 was made on a motion by Trustee Karel Volpert and seconded by Trustee Kris Kizer. Motion passed by acclamation.
7. Treasurer Adam Muehl presented Treasurer's report. Mr. Muehl is attempting to get accounts switched through the Comptroller's office so that Funds will no longer need to be transferred from the Old General Fund to the New General Fund. He will let the Board know when that is completed. Trustee Jane Cress made a motion to approve, with a second by Trustee Sheila Switzer, to approve the Treasurer's Report and pay the bills as presented. The motion passed by roll call vote.

Jane Cress- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

Treasurer Adam Muehl reported that the account balances as of 3/31/2020 are as follows: New General Fund is \$128,635.77; Old General Fund \$7,596.56; Motor Fuel Fund \$30,812.27 and TIF \$17,805.23.

The majority of the bills paid out this month are for regular and recurring bills. The bills paid that are not monthly and regular are as follows: Quarterly State Taxes for \$ 279.58 and Federal Taxes \$738.70; and Mark’s Auto Repair for repair of Starter on Plow Truck in February for \$90.00. No bills were received from Ameren for Street lights, Office and Garage or from the Dept. of Animal Regulation. Trustee Mary Potter stated that the Dept. of Animal Regulation has not had anyone able to do billing recently and so they may be sending a bill for several months once they are back and operating. Treasurer Adam Muehl thanked Trustee Potter for passing on the information.

Treasurer Adam Muehl discussed that he needs approval to transfer \$7,496.56 from Old General Fund to the New General Fund. Trustee Mary Potter made a motion to approve, with a second by Trustee Terry Light, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jane Cress- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

8. Correspondence: Bismarck Blessings sent a thank you card for donation.

a. Budget and Finance

- i. The Village Board reviewed the final budget document and Ordinance for Fiscal Year starting May 1, 2020 through April 30, 2021. Trustee Jane Cress made a motion, with a second by Trustee Kris Kizer, to approve the Annual Budget for May 1, 2020 through April 30, 2020. The Motion passed by roll call vote.

Jane Cress- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

b. Health and Safety

- i. Ordinance Violation Updates- Clerk Brandye Kizer asked the Board if they would be okay with holding all minor ordinance violations notifications until the Stay at Home Order is lifted. The board will continue to send out notifications for major health and safety violations during the Stay at Home Order. The board agreed by acclamation.

c. Municipal Projects (Roads, Drainage, other improvements):

- i. DCEO grant: Reports are due each month by the 30th. The Village has to spend the grant by the 30th of June, 2020. President Brown is meeting with Sam Claypool to get quotes for the work to be completed for phase 1 of culvert work.

9. Date and Time of Next Meeting – The next regular meeting of the Bismarck Village Board will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on May 19, 2020. Bills to be considered for payment and items for the agenda are to be submitted by May 12, 2020 to Village Clerk and Village Treasurer.

10. Adjournment – With no further business to come before the Board at this time, upon motion by Trustee Mary Potter, with a second by Trustee Kris Kizer, the meeting was adjourned at 6:55 p.m. The motion passed by acclamation.

Respectfully Submitted,
Brandye Kizer, Clerk

APPROVED 5/19/2020