

**VILLAGE OF BISMARCK**  
**County of Vermilion, State of Illinois**  
**Minutes of Regular Board Meeting, October 20, 2020**

1. At 6:34 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Roll call was taken by the Clerk. Board members present were Trustees Jane Cress (virtual), Terry Light, Kris Kizer, Mary Potter, Sheila Switzer, Karel Volpert, President Mike Brown, Treasurer Adam Muehl and Clerk Brandye Kizer. A quorum was established.
3. Approval of agenda for October 20, 2020 was made on a motion by Terry Light, and seconded by Trustee Sheila Switzer. The motion passed by acclamation.
4. Public Comments/Questions: None  
 The Village Board was expecting Doug Toole from the local Health Department to come in and discuss Flu Clinic and COVID-19 update. The Village Board agreed that if they show up to present, the Village Board will open the floor up. They were not in attendance by 6:41pm.
5. President's Comments: President Brown welcomed everyone to the Village Meeting. President Brown discussed that Covid-19 has ramped up. School has been closed for two weeks and is slated to resume on Monday. President Brown urged everyone to stay in contact and to get help if needed.
6. Clerk Brandye Kizer discussed corrections for the minutes: Section D under Ordinance needed to be changed to Terry Light as making motion for Sexual Harassment Policy Ordinance (instead of Treasurer's report) with second by Sheila Switzer; New Business the Halloween needed to say October 31<sup>st</sup> instead of October 1<sup>st</sup>. Approval of the Minutes for Regular Board Meeting held on September 22, 2020, was made on a motion by Trustee Karel Volpert and seconded by Trustee Sheila Switzer. Motion passed by acclamation.
7. Treasurer Adam Muehl presented Treasurer's report. Treasurer Adam Muehl stated that he has received an invoice for \$1,030.00 for Attorney Steve Miller that he just received today so the total for new bills to be considered and approved by the Board is in the amount of \$3,635.71 instead of \$2605.71 as listed on the report. The majority of the bills paid out this month are for regular and recurring bills. Treasurer Adam Muehl reported that the Federal Quarter 3 Taxes were paid for \$715.96 and State Quarter 3 taxes were paid for \$316.98.

Treasurer Adam Muehl reported that the transfer for \$33,077.70 from the MFT Fund for the Tar and Chip work completed to the General Fund has been posted. TIF district payment for \$19,478.90 has cleared.

Trustee Terry Light made a motion to approve treasurer's report and bills, with a second by Trustee Sheila Switzer, to approve the Treasurer's Report and pay the bills as presented. The motion passed by roll call vote.

Jane Cress- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

Treasurer Adam Muehl reported that the account balances as of 10/20/2020 are as follows: New General Fund is \$157,718.13; Old General Fund \$8,250.33; Motor Fuel Fund \$45,093.11 and TIF \$20,153.93.

Treasurer Adam Muehl discussed that he needs approval to transfer \$8150.33 from Old General Fund to the New General Fund. Trustee Mary Potter made a motion to approve, with a second by Trustee Terry Light, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jane Cress- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

8. Correspondence: None

9. Reports of committees and assignments

a. Public Works

- i. President Brown discussed having basins cleaned in the Village. President Brown stated that there is some funding from Motor Fuel Tax that can be used for work within the Village such as concrete work, rock placement, basin cleaning. President Brown stated that he needs to have board approval to start the process of cleaning the basins. There was a quote for cleaning of basins for \$250 an hour from Drennan. President Brown and Maintenance Dan Wright are scheduled to go around the Village tomorrow and look at the basins to get a plan. There is an estimate of 50 basins. The Village Board discussed cleaning about 4 basins at a time or a set amount each month to clean. President Brown asked for approval to get Drennan out to start cleaning Village Basins. He stated it cost \$750 to clean 3 basins. Discussion to spend \$1500 to clean basins.

Trustee Kris Kizer made a motion to approve up to \$1500.00 for basin cleanout, with a second by Trustee Terry Light. The motion passed by roll call vote.

Jane Cress- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- ii. President Brown stated he des not have a quote from Sam Claypool for alley repair. President Brown stated he is having difficulty getting a dumpster out of the alley from Steve Stimac's rental property. President Brown informed Steve Stimac that the alley will be repaired and he needs to have the dumpster out. President Brown will call the dumpster company to get it removed if it is not removed. Dumpsters in the Village are only meant to be temporary and not permanent for residential properties. President Brown will get quote from Sam Claypool on alley repair.

b. Budget and Finance

- i. Risk Management Association (RMA0 2021 invoice was presented to the Village Board for the Village of Bismarck Vehicle and Property Insurance. There are 3 different options for payment. Board approved to pay the invoice for \$6,127.18.

Trustee Mary Potter made a motion to approve payment for RMA invoice for \$6,127.18, with a second by Trustee Terry Light. The motion passed by roll call vote.

Jane Cress- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- ii. President Brown presented amount to Econo Signs for a total of \$227.10 for the sign overlays purchased for the speed limit signs to be taken from general Funds. Discussed if signs could be placed on power polls and it was discussed that it was not believed that was allowed without approval from Ameren.

Trustee Mary Potter made a motion to approve \$227.10 to Econo Signs, with a second by Trustee Sheila Switzer. The motion passed by roll call vote.

Jane Cress- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

c. Health and Safety

**d. Ordinance**

- i. New Ordinance Complaints- None
- ii. President Brown would like a discussion regarding the Motor Track concerns on Virginia. Resident Mr. Cunningham has reached out to President Brown via text messages and would like to see a discussion and action item from the Board. President Brown stated that the board would need to decide if they would like to have an ordinance regarding no motor bikes or dirt bikes within the Village boundaries, including the buffer area, which includes Virginia Drive and be able to enforce the ordinance. President Brown stated this ordinance would have to be across the board and not just implemented for only one area. President Brown has encouraged the two gentlemen to try to work together to come to a compromise. President Brown has discussed an option for a possible silencer for the motorbikes with Mr. Davis. There is not a noise ordinance in the Village. President Brown has informed Mr. Cunningham that the Village has not monitored motor bike usage. President Brown stated that we cannot make a rule for one area and not another area. President brown has been in contact with the Village Attorney and he stated the Village Board would need to create an Ordinance if they decide to have a noise or motor bike ordinance and they would have to enforce it.

Terry Light made motion to take no action on implementing any ordinance on the dirt bike track on Virginia or within the Village, with a second by Trustee Mary Potter. The motion passed by roll call vote.

Jane Cress- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- iii. President Brown discussed business requirements for businesses. President Brown stated that Mr. Moews is renting a building on Bowman to sell feed. President Brown wanted to know if the Village had any ordinance rules for businesses in the Village for tax purposes. The village Board stated that there are not any Ordinances from the Village. The Village just follows the State of Illinois business tax laws. Revenue is based on what the State sales tax requirements are and the State of Illinois takes care of that information. Trustee terry Light stated that we do not have any building codes for the Village and the Village reverts back to the State of Illinois requirements. Trustee Kris Kizer stated that Bismarck Fire and Vermilion health Department may be two entities to contact for resources and guidance.

**e. Keep Bismarck Beautiful (KBB)-**

Trustee Karel Volpert discussed switching out the pots with greenery soon when the frost is over. Trustee Karel Volpert discussed how they have a budget of \$500 for Street Christmas Decorations. The Christmas decorations in the catalogs are so expensive. Trustee Kris Kizer suggested that maybe garland could be an option. Wreaths and garland were discussed as options without lights. Trustee Terry Light stated that garland could get pricey. Trustee Sheila Switzer discussed the possibility for Banners to be placed on the pole. Trustee Jane Cress will reach out to Hall of Fame in Danville to see about pricing. The KBB committee will decide what they can get for their \$500 budget.

Trustee Karel Volpert discussed the Christmas for the Keep Bismarck Beautiful Holiday Trim and Lighting Contest. Clerk Kizer will get the flier together for this year and post on the Facebook page, in the newsletter and on the Village website. Judging will be held December 6<sup>th</sup> through December 9<sup>th</sup>, 2020. Winners will be announced at the December Board Meeting.

**f. Tax Increment Financing (TIF)**

**g. Municipal Projects (Roads, Drainage, other improvements):**

- i. Storm Water Special Service area- President Brown and Clerk Brandye Kizer will rewrite the ordinance based on special meeting discussion and then the Board will review and approve before sending it to Attorney Steve Miller.

- ii. MFT
  - a. Received invoice from Donohue Associates for \$160.00. Approval to pay Donohue invoice for \$160.00 was made on a motion by Trustee Terry Light, with a second by Trustee Kris Kizer. The motion passed by roll call vote.

Jane Cress- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- b. Tim Cowan has left Donohue and our new agent is Jay Bullock. The Village Board discussed whether Tracy Fullen may be interested in working with the Village privately as a consultant since she is aware of our circumstances and Donohue keeps changing agents on the Village. President Brown will contact Tracy Fullan and see if she would be interested.
    - c. MFT Funds from Rebuild Illinois- no updates at this time. President Brown in getting invoices for approved projects.

**h. Permits**

- i. Eric and Jennifer Siddens have a permit request to place a 20 x 18 metal shed on their property. The shed is being requested to be closer than the required 10 feet distance. President Brown had a discussion with adjoining property owner Dan Ribbe and had an agreement written to have both property owners sign they were in agreement to having shed placed closer than 10 feet off the property line.

Approval for shed permit for Eric and Jennifer Siddens was made on a motion by Trustee Terry Light, with a second by Trustee Kris Kizer. The motion passed by roll call vote.

Jane Cress- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

**10. Old Business**

- i. Trustee Terry Light announced that Alvina Van Pelt has recently passed. Due to her many years of serving the community the Bismarck Village Board in 2007 declared May 20<sup>th</sup> Amelia Alvina VanPelt Day.

**11. New Business**

**12. Date and Time of Next Meeting** – The next regular meeting of the Bismarck Village Board will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on November 17, 2020. A special meeting of the Bismarck Village Board will be held at 6:30 p.m. on November 10, 2020. Bills to be considered for payment and items for the agenda are to be submitted by November 10, 2020 to Village Clerk and Village Treasurer.

**13. Adjournment** – With no further business to come before the Board at this time, upon motion by Trustee Mary Potter, with a second by Trustee Jane Cress, the meeting was adjourned at 7:48 p.m. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

**APPROVED 11/17/2020**