

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board Meeting, March 16, 2021

1. At 6:35 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Roll call was taken by Clerk Brandye Kizer. Board members present were Trustees Terry Light, Kris Kizer, Sheila Switzer (via Zoom), Karel Volpert, Mary Potter and Jane Cress, President Mike Brown and Treasurer Adam Muehl. A quorum was established.

Guests: Village Board Candidate Jeff Beukelman; Village resident Cristy Moulton.
3. Approval of agenda for March 16, 2021 was made on a motion by Karel Volpert, and seconded by Trustee Mary Potter. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on February 23, 2021, with corrections made to delete second line of correspondence (line 9) and change date of account balances for treasurer's report from 12/31/2020 to 1/31/2021, was made on a motion by Kris Kizer and seconded by Trustee Karel Volpert. Motion passed by acclamation.
5. Public Comments/Questions: Mrs. Cristy Moulton had concerns about the ditch in front of her yard. She stated that the ditch has always been deep and has always held water since they have lived there. She stated work was completed on South St. several years ago and since then it seems to have gotten worse. She stated her neighbor has cattails in her ditch, and mowing the ditches are very difficult to do as they get older. She asked if there was anything the Village could do, like put a pipe in. Th board members discussed the concerns with the work on South St and that they have approached that situation with the engineering company, but they did complete the work that was written in the contract and at the time the Village did not have the money to continue any more work on that area. Village Trustee Terry Light discussed that the ditch could be sprayed to keep the weeds down and make it easier for the homeowner.

Mrs. Mouton also asked the Board what the liquor referendum would actually do for the Village. President Brown stated that right now it could possibly open some doors for future opportunities. It was stated that any results from the Village becoming wet would not be seen quickly, as there is Ordinances and liability policies that would have to be put in place by the Village Board. That will be a lengthy process and it will take time to put everything into place.

Village resident and Trustee Karel Volpert expressed concerns with the Village newsletter and the article about the Liquor Referendum. She felt the article was biased and would have appreciated the opportunity for a rebuttal to be placed in the newsletter. Village Clerk, Brandye Kizer, apologized to Mrs. Volpert that she was not given the opportunity to review the newsletter prior to its release.

6. President's Comments: President Brown thanked Mr. Jeff Beukelman for coming to the meetings and for offering feedback on some questions the board has expressed with who to contact at the school. President Brown wished him luck in the election coming up for a

Trustee spot. President Brown thanked Trustee Jane Cress for her service to the Village Board and asked her if she would be willing to still help out with projects. Trustee Jane Cress stated she would be interested in doing so. Trustee Jane Cress thanked everyone for their support and for allowing her to serve on the Board as a Trustee.

7. Correspondence: None Noted

8. Treasurer Adam Muehl presented Treasurer’s report. Treasurer Adam Muehl stated that the bills for this month include the quarterly Trustee and Mayor’s payments. Treasurer Adam Muehl requested approval for payment of bills for \$ 5,040.51. The majority of the bills paid out this month are for regular and recurring bills, with the exception that the Village had a bill for snow plowing for Sam Claypool for \$415.00 when the Village Plow Truck broke down during the recent snowfall and for Rahn Equipment for \$500.00 for truck repair.

Trustee Terry Light made a motion to approve treasurer’s report and bills, with a second by Trustee Kris Kizer, to approve the Treasurer’s Report and pay the bills as presented. The motion passed by roll call vote.

Jane Cress- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

Treasurer Adam Muehl reported that the account balances as of 2/28/2021 are as follows: New General Fund is \$178,894.23; Old General Fund \$9,856.24; TIF \$45,170.49 and Motor Fuel Fund \$29,288.54.

Treasurer Adam Muehl discussed that he needs approval to transfer \$9,756.24 from Old General Fund to the New General Fund. Trustee Kris Kizer made a motion to approve, with a second by Trustee Mary Potter, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jane Cress- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

9. Reports of committees and assignments

a. Budget and Finance

- i. Clerk Brandye Kizer and Treasurer Adam Muehl discussed with the Board that the annual Budget is due to be signed next month by April 30, 2021. The Board agreed that the current budget is accurate and they all feel that there are no changes needed. Treasurer Adam Muehl and Clerk Brandye Kizer will prepare new annual budget for approval and signatures at next month’s Board Meeting on April 20, 2021.
- ii. Clerk Brandye Kizer, presented a bill for Donohue Associates for \$1323.11 for Motor Fuel Task Continuing Services Agreement. The \$1323.11 is for Engineering Inspection. Trustee Mary Potter questioned the services they

have offered, since there are some concerns with some of the previous projects completed. President Brown stated he has spoken to them about those concerns.

Trustee Terry Light made a motion to approve, with a second by Trustee Kris Kizer, to pay invoice to Donohue Associates. The motion passed by roll call vote.

Jane Cress- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- No	Karel Volpert- Yea	Sheila Switzer-Yea

b. Tax Increment Financing (TIF)- No updates at this time

c. Public Works/Municipal Projects (Roads, Drainage, other improvements)

i. MFT Funded Projects

a. Village Basins (MFT Funds)- no updates at this time due to weather.

b. Village Office- Concrete repair (MFT funds)- No updates at this time.

c. Village Alley and Ditch repair (MFT Funds)- No updates at this time.

d. Charlesworth- Pothole repair (MFT funds)- No update due to weather. Trustee Jane Cress stated that homeowner on Charlesworth (Starkey) is concerned about the condition of the potholes. President Brown stated that he has spoken to her and her husband.

e. MFT Funding- Rebuild Illinois- No Update at this time. President Brown stated there will be some money in the account and the Village Board need to keep the project list on their to-do list.

d. Public Works (non-MFT Funds)

i. President Brown would like to get the Village Board's input on what Building improvements along Holloway (Bowman to Chicago) they see that may need to be completed. President Brown asked the Village Board members if there were any item's they felt needed completed. Some suggestions made were: Trustee Terry Light stated that the sidewalk on Holloway was in bad shape and would really need to be repaired; President Brown recommended paint or cleaning of buildings to make things look better.

ii. President Brown is still continuing to investigate the tankless water heaters options and will revisit for the Board's approval to purchase a tankless water heater at a future meeting.

iii. Trustee Sheila Switzer stated she has the emails for the school staff. Mr. Jeff Beukelman, who is a high school teacher, stated that the Village Board would need to decide as to what they wanted the sign requirements to be. The Village Board will discuss finances for completion of signs, such as size, wood, materials, at a future meeting. Mr. Beukelman and Ms. Post from the High School would be willing to assist once the Board has a plan of what they would like to see. Trustee Sheila Switzer and Village Board members agreed to come up with a plan for the signs and present it to the High School Teachers. The Village Board agreed to fix the current signs and

then have a plan by end of Summer for the High School Students for next year. Trustee Karel Volpert stated that Keep Vermilion County Beautiful has funds that may be used for Village signs and the grant would be available in April, Trustee Karel will see if funding will carry over for the fall. Trustee Sheila Switzer stated that you can google welcome signs to get ideas. The plan would be for the Board Members to come back next month with must haves for the signs. Trustee Sheila Switzer will be in charge of this project with assistance from Trustee Karel Volpert for KVCB funds.

iv. President Brown discussed the elementary pickup line concerns. He asked if anyone knew who he should reach out to at the school to inquire about the concerns with cars driving in homeowner's yards. President Brown asked who made the changes for the new pickup line process and it was stated that it was made by previous Principal Mrs. Acton. Trustee Jane Cress stated that the Elementary School Principal Mr. Sean Click would be the appropriate contact. President Brown will reach out to him.

e. Health and Safety

i. New Health and Safety Ordinance Complaints

a. Trustee Terry Light wanted to bring up speed signs. He has concerns about the corner of Maiden Lane and Illinois St. He stated that cars turn that corner really fast and he felt that maybe if we could put a couple of signs there. President Brown stated that we could do that, but we would have to get Julie to come in before we can put posts in. He would at least like one on the west side of Maiden Lane going towards Illinois on both sides.

Letters were mailed to the following residents on March 15, 2021. They have until April 15, 2021 to make improvements or a 10-day letter will be mailed after next Board Meeting in April.

b. Property at 27518 N 1800 East Rd. Letter sent to owner, Don Evans.

c. Property at 111 E. South St. Letter sent to the owner, Don Evans.

d. The property at 9 E. Holloway needs cleanup of the property and building repairs and cleanup. Letter sent to owner Don Evans.

e. The property at 13 W. South St has non-functioning and non-licensed vehicles and vehicles that are parked along the roadway that are also obstructing the view of drivers who are stopped at the stop sign on South and Myers. Letter sent to owners at the address (Holman).

f. The property at 9 W. South St needs yard cleanup. Letter sent to owners, Stark.

ii. Public Safety Committee- Police Officer

a. President Brown and Trustee Terry Light discussed that they are continuing discussion with Mayor Troy Wolfe about the possibility of joining forces with

the Village of Henning to partner with a joint Police Officer. Trustee Terry Light stated he believes they would want a commitment, and there would possibly be a \$1,000 to \$2,000 start up fee to get started. Trustee Jane Cress asked if Police Officer Mike Cox would potentially be interested in contracting with the Village Board to issue citations. Trustee Terry Light will ask about the citation process and bring back to board.

- b. President Brown discussed that he would like to look at hiring Biggerstaff and get things cleaned up. Biggerstaff would only be paid for the hours he works. A contract would need to have a contract signed. President Brown and Trustee Terry Light will keep Board members up to date on discussions. No decisions to be made at this time.

f. Ordinance

- i. President Brown discussed the Storm Water Special Service Area Ordinance and that we need to start moving on that again. Clerk Brandye Kizer, gave a copy to Mr. Jeff Beukelman.

- g. Permits- No permits received. President Brown stated he got a phone call about solar system panels, but he could not find any ordinances on solar panels. Trustee Terry Light stated he is not aware of any solar panel ordinances. There was a discussion as to if we needed to have an ordinance in place.

h. Keep Bismarck Beautiful (KBB)

- i. Trustee Karel Volpert would like to have permission to put pinwheels in the pots and a possible “planting” if approved by the Governor for Prevent Child Abuse Awareness Month. The Village Board stated they would be fine with that.

10. Old Business

11. New Business

- i. President Brown discussed that another neighbor came to him about concerns with the Davis motorcycle track. The neighbor stated that they are running three or more bikes at once and for several hours. It is becoming more of a nuisance to the neighbors around the area. President Brown asked the Board if they wanted to continue to stay with prior decision made regarding the motorbikes. President Brown stated he asked Mr. Davis, homeowner of the race track, if he would reduce the sound of the mufflers on the bike. Mr. Davis stated he added packing to quiet the mufflers but it is not making a difference with the noise nuisance. Trustee Terry Light stated that Mr. Davis needs to be mindful of his neighbors and be considerate, and if he will not make the effort to make these considerations, then the Village Board would be required to enforce the ordinance in the buffer and in the Village. Trustee Jane Cress agreed with Trustee Terry light, that Mr. Davis need to be considerate and make reasonable rules for the use of when the bikes run.

- ii. Economic Interest Forms due by May 1st, 2021. Trustees can complete and file on their own or give to Clerk and she will file it. Trustee Mary potter and Trustee Terry Light has completed theirs and filed it.
- iii. Trustee Jane Cress discussed the Village Cleanup Day. It was recommended to see if we can schedule for June 26th, 2021. It would be from 8am-12noon and have two trucks. Clerk Brandye Kizer, will call Ribbe Trucking to inquire if date is open. It was recommended to keep the boundaries the same as last year. Trustee Jane Cress stated that Hall of Fame plaques would be able to add stickers to the signs with the new date for a low price.

- 12. **Date and Time of Next Meeting** – The next regular meeting of the Bismarck Village Board will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on April 20, 2021. Bills to be considered for payment and items for the agenda are to be submitted by April 13th, 2021 to Village Clerk and Village Treasurer.
- 13. **Adjournment** – With no further business to come before the Board at this time, upon motion by Trustee Jane Cress, with a second by Trustee Kris Kizer, the meeting was adjourned at 9:10p.m. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

APPROVED 4/20/2021