

VILLAGE OF BISMARCK
 County of Vermilion, State of Illinois
 Minutes of Regular Board Meeting, May 18, 2021

1. At 6:32 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Roll call was taken by Clerk Brandye Kizer. Board members present were Trustees Terry Light, Kris Kizer, Sheila Switzer, Karel Volpert, Mary Potter and Jeff Beukelman, President Mike Brown, and Treasurer Adam Muehl. A quorum was established.
3. Approval of agenda for May 18, 2021, was made on a motion by Terry Light, and seconded by Trustee Sheila Switzer. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on April 20, 2021, with a couple of corrections under New Business, and Special Meeting minutes for May 6, 2021, was made on a motion by Karel Volpert and seconded by Trustee Terry Light. Motion passed by acclamation.
5. Public Comments/Questions: There was a question as to where the clerk's desk went and what happened to the desks in the garage. The clerk's desk is now housed in the Maintenance Garage and President Brown will investigate what happened to the desk that was in the garage and the card table.
6. President's Comments: President Brown thanked everyone for being at the meeting tonight. He stated that he understands there are a lot of new things happening and some special meetings being done to work on ordinances, and he appreciates the time everyone is putting in to make everything successful.
7. Correspondence: None Noted
8. Treasurer Adam Muehl presented Treasurer's report. Treasurer Adam Muehl stated that the bills for this month include the Vermilion County property taxes for the Village properties. He also explained that Conxxus is now set-up for online payments, and this should alleviate the discrepancies in the billing with their delay in getting statements out. Treasurer Adam Muehl requested approval for payment of bills for \$ 1,944.23. Most of the bills paid out this month are for regular and recurring bills.

Trustee Terry Light made a motion to approve treasurer's report and bills, with a second by Trustee Mary Potter, to approve the Treasurer's Report and pay the bills as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

Treasurer Adam Muehl reported that the account balances as of 4/30/2021 are as follows:

New General Fund		\$ 187,081.08
Old General Fund		\$ 10,412.48
TIF		\$ 45,272.39
MFT		\$ 38,870.39

Treasurer Adam Muehl discussed that he needs approval to transfer \$10,312.48 from Old General Fund to the New General Fund. He is hoping this is the last transfer needed. Trustee Mary Potter made a motion to approve, with a second by Trustee Sheila Switzer, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

9. Reports of committees and assignments

a. Budget and Finance

Tax Increment Financing (TIF)- Presented invoice for S&E Incremental Tax per agreement invoice for \$19,531.92. Trustee Mary Potter inquired if the total was higher than last year. It was agreed that at budget review for next fiscal year the budget line for this item should be increased to \$20,000.

Trustee Terry Light made motion to approve the payment of the S&E Incremental Tax per agreement, with a second made by Trustee Mary Potter. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

b. Public Works/Municipal Projects (Roads, Drainage, other improvements)

i. MFT Funded Projects

a. Village Basins (MFT Funds)- no updates at this time. Will be continuing as soon as rain settles down.

b. Village Office- Concrete repair (MFT funds)- No updates at this time. Will continue as soon as Mr. Claypool is able to get it in his schedule.

c. Village Alley and Ditch repair (MFT Funds)- No updates at this time. Weather has delayed timing but will be completed when weather cooperates.

d. Charlesworth- Pothole repair (MFT funds)- No update due to weather.

e. Donohue Cost and Project Plan- MFT Funding- Rebuild Illinois- There was discussion on what can be completed with the money around the Village. There are some questions that President Brown needs to take back to the attorney and to Donohue before moving forward. The Board agreed to table the discussion for the time being. Trustee Terry Light made a motion to table the discussion, with a second by Trustee Jeff Beukelman. Motion passed by acclamation.

c. Public Works (non-MFT Funds)

i. President Brown and Village Board of Trustees discussed the sidewalks along Holloway and the grassy area by the railroad tracks. These are two areas that they would like to see improvements.

ii. President Brown discussed that there is now a tankless hot water heater for the restroom.

d. Health and Safety

i. New Health and Safety Ordinance Complaints

a. Trustee Terry Light discussed that he was able to get an example of a citation to be presented for Village Ordinance Violations. The Village Board reviewed the example. Clerk Brandye Kizer asked how the citations would have to be delivered. Trustee Terry Light will check and see if the ordinance citation will have to be hand delivered or if they can be mailed with signature of receipt.

ii. Public Safety Committee- Police Officer

a. President Brown and Trustee Terry Light discussed that they are continuing discussion but at this time there are some legality concerns and issues that have put a stall on discussions. They will keep the Board up to date on any changes or updates.

e. Ordinance

i. President Brown discussed the Storm Water Special Service Area Ordinance and that he felt that the Board made a great deal of progress at the Special meeting and hopefully one more special meeting and it will be ready to be sent to Attorney Steve Miller for review.

ii. Liquor Ordinance was reviewed at special meeting and changes would be made and another special meeting would need to be scheduled to review document with changes.

f. Permits- No permits received.

g. Keep Bismarck Beautiful (KBB)

i. Trustee Karel Volpert and Trustee Jeff Beukelman discussed that the application for the Welcome signs have been submitted.

ii. Trustee Karel Volpert and Trustee Sheila Switzer discussed that they have two new ideas for the new Welcome Banners for the Village. They stated that they felt the banners needed to be a little larger and the cost was minimum. They presented two designs and asked the Board to vote on which one they would like to do. The Board voted on the design they liked the best. There was a request to purchase the bigger signs. The Village Board agreed to the larger size banners. Trustee Karel Volpert and Trustee Sheila Switzer will get the banners ordered.

- iii. Trustee Karel Volpert discussed the pots and planters along Holloway. They will be planting when the weather is cooperative.
- iv. Trustee Karel Volpert discussed the Keep Bismarck Beautiful signs and that some of the signs may need to be replaced. Trustee Karel Volpert asked if a couple signs could be purchased to replace the signs that are no longer in good condition. Trustee Terry Light made motion to approve purchase of new Keep Bismarck Beautiful signs, with a second by Trustee Jeff Beukelman. Motion passed by roll call vote.

10. Old Business

- i. Clerk Brandye Kizer discussed the Village Cleanup Day. The signs have been found and Hall of Fame Plaques will get quote for the stickers to go on the signs. Clerk Kizer will pick up and place on existing signs. Cleanup day is scheduled for Saturday June 26th from 8am-12noon. There will need to be volunteers to help. It was discussed to place in the Village newsletter asking if anyone would like to assist for volunteer hours.
- ii. President Brown would like to keep discussion open on the Landbank Association and stressed that the Board would need to decide if they wanted to pursue the opportunity. President Brown will see if the Central Illinois Landbank will come back in July to answer any questions the Board has.

11. New Business

12. Date and Time of Next Meeting – The next regular meeting of the Bismarck Village Board will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on June 15th, 2021. Bills to be considered for payment and items for the agenda are to be submitted by June 8th, 2021, to Village Clerk and Village Treasurer.

13. Adjournment – With no further business to come before the Board at this time, upon motion by Trustee Karel Volpert, with a second by Trustee Sheila Switzer, the meeting was adjourned at 8:33p.m. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

APPROVED 06/15/2021