

VILLAGE OF BISMARCK

County of Vermilion, State of Illinois

Minutes of Regular Board Meeting, June 15, 2021

1. At 6:30 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Roll call was taken by Clerk Brandye Kizer. Board members present were Trustees Terry Light, Kris Kizer, Karel Volpert, Mary Potter and Jeff Beukelman, President Mike Brown, and Treasurer Adam Muehl. Trustee Sheila Switzer was absent. A quorum was established. Guests in attendance were Village residents Chris Moulton and Rhonda Royce.
3. Approval of agenda for June 15, 2021, was made on a motion by Mary Potter, and seconded by Trustee Terry Light. The motion passed by acclamation. There was a request for amending the agenda to add a bill under section d. Public Works (non MFT Funds) item number v. for Danville Sewer Invoice for \$500, motion made by Terry Light to add this item to the agenda and seconded by Trustee Kris Kizer. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on May 18, 2021, and Special Meeting minutes for June 7, 2021, was made on a motion by Karel Volpert and seconded by Trustee Kris Kizer. Motion passed by acclamation.
5. Public Comments/Questions: Chris Moulton and Rhonda Royce addressed the board to ask how they can keep their ditches clear of weeds and cattails since the ditches are so deep and they are unable to mow them. They discussed they cleared the weeds but there is still no drainage, and it had an odor. President Brown stated that Mr. Sam Claypool would be coming out next week to peel it back and get it flowing, unless we get a lot of rain and can't get in there. President Brown thanked them for being patience with the process. Discussed newsletter and that they go fast, so if they go to get one and they are gone, just let the Village Clerk know and more can be printed.
6. President's Comments: President Brown thanked everyone for being at the meeting tonight. He stated that it has been busy and there are a lot of things going on in the Village. Illinois has opened to Phase 5 and meetings are able to be done in-person, so meetings are opening back up and President Brown has been busy attending these meetings.
7. Correspondence: None Noted
8. Treasurer Adam Muehl presented Treasurer's report. Treasurer Adam Muehl stated that the bills for this month included quarterly payments to the State of Illinois and Old National Bank Safe Deposit box. Did not receive a bill from Department of Animal Regulations. Most of the bills paid out this month are for regular and recurring bills. Treasurer Adam Muehl stated that the State of Illinois did not get request to change account, so Old General Fund is not able to be closed.

Trustee Kris Kizer made a motion to approve treasurer's report and bills, with a second by Trustee Mary Potter, to approve the Treasurer's Report and pay the bills as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Absent

Treasurer Adam Muehl reported that the account balances as of 5/31/2021 are as follows:

New General Fund		\$ 193,936.76
Old General Fund		\$ 13,206.49
TIF		\$ 25,741.07
MFT		\$ 47,137.89

Treasurer Adam Muehl discussed that he needs approval to transfer \$13,106.49 from Old General Fund to the New General Fund. Trustee Kris Kizer made a motion to approve, with a second by Trustee Mary Potter, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Absent

9. Reports of committees and assignments

a. Budget and Finance

Presented invoice for Vermilion Advantage Annual Membership renewal for \$400. Trustee Mary Potter made motion to approve the payment for Vermilion Advantage Annual Membership fee for \$400, with a second made by Trustee Karel Volpert. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Absent

b. Tax Increment Financing (TIF)

c. Public Works/Municipal Projects (Roads, Drainage, other improvements)

i. MFT Funded Projects

- a. Village Basins (MFT Funds)- no updates at this time. Will be continuing as soon as rain settles down.
- b. Village Office- Concrete repair (MFT funds)- No updates at this time. Will continue as soon as Mr. Claypool is able to get it in his schedule.
- c. Village Alley and Ditch repair (MFT Funds)- No updates at this time. Weather has delayed timing but will be completed when weather cooperates.
- d. Charlesworth- Pothole repair (MFT funds)- No update due to weather. President Brown stated he would be reaching out to Mr. Click to discuss rerouting the car rider line to help alleviate some of the damage to property owners property.

d. Public Works (non-MFT Funds)

- i. President Brown and Village Board of Trustees discussed the sidewalks along Holloway need to be completed soon when weather allows. There has not been any other work completed due to the rain.
- ii. Trustee Mary Potter discussed that Mr. Drollinger approached her and stated that there is a major mud hole in the alley. He realizes that his drain does go out in the alley and he is willing to help pay for the materials if the Village would be able to apply the manpower to fill the hole in the alley. President Brown stated that he will take a look at the alley and speak to Sam Claypool to check and see if the issue is the Village's responsibility before they would accept Mr. Drollinger's offer to help pay for materials.

Trustee Kris Kizer made a motion to approve, with a second by Trustee Terry Light, to approve the repair of the alley. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Absent

- iii. Clerk Brandye Kizer presented the invoice for Sam Claypool for \$1,000.00 for repairing drainage for Lincoln and Center Street. Trustee Kris Kizer made a motion to approve, with a second by Trustee Jeff Beukelman, to approve and pay the invoice of \$1,000.00 to Sam Claypool as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Absent

iv. Clerk Brandye Kizer presented the invoice for Danville Tile for \$411.34 for Pipe for repairing drainage for Lincoln and Center Street. Trustee Kris Kizer made a motion to approve, with a second by Trustee Jeff Beukelman, to approve and pay the invoice of \$411.34 to Danville Tile as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Absent

v. Clerk Brandye Kizer presented the invoice for Danville Sewer for \$500.00 for repairing drainage for Lincoln and Center Street. Trustee Kris Kizer made a motion to approve, with a second by Trustee Jeff Beukelman, to approve and pay the invoice of \$500.00 as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Absent

e. Health and Safety

i. New Health and Safety Ordinance Complaints

a. Trustee Terry Light discussed that he was able to get an example of a citation to be presented for Village Ordinance Violations. He spoke to the City of Danville, and they showed him a copy of the form, it is called a "Complaint and Notice to Appear". They do not have the form to hand out but the form had Kelly Printing, so Trustee Terry Light went to Kelly Printing to inquire. The cost is \$77.00 for 100 4-part white/ canary duplicated sheets or \$129.00 for 250, plus a \$12.00 plate set-up. Trustee Karel Volpert asked who would complete the form, and it would be whoever the Village Board appoints. President Brown discussed that we will need to figure out a process on how to organize the way the citations will be completed. President Brown asked if someone from the Village would need to be present at the court appearance and do we need to have an attorney present? Trustee Terry Light will inquire about these questions. Discussed having Biggerstaff be a part of this procedure if that is something that would be possible.

ii. Public Safety Committee- Police Officer

a. President Brown and Trustee Terry Light discussed that there are no new updates at this time.

f. Ordinance

i. President Brown discussed the Storm Water Special Service Area Ordinance and that it will be sent to Attorney Steve Miller for review.

ii. Liquor Ordinance updates will be made and sent to Village Board for review. Discussed that President Brown would like the ad hoc section removed. President Brown requested a special meeting to be held to go over final details in order to be submitted to Attorney Steve Miller for review.

g. Permits

President Brown discussed that he would like to have a temporary golf cart permit for daily use, especially for special events. Discussion would be that the permit would be \$5.00 a day for special use permit for golf cart.

Approval to implement a temporary golf permit for daily special events for \$5.00 a day, was made on a motion by Mary Potter and seconded by Trustee Terry Light. Motion passed by acclamation.

h. Keep Bismarck Beautiful (KBB)

i. Trustee Karel Volpert and Trustee Jeff Beukelman discussed that there are no updates at this time for the Welcome signs.

- ii. Trustee Karel Volpert thanked those who helped put up the banners around the Village. The Village Board agreed they look good. Trustee Karel Volpert stated that they will need a couple of new signs for the Keep Bismarck Beautiful signs. Hall of Fame Plaques quoted \$14.00 each and she would like to purchase 3 new signs out of KBB budget. Approval for Trustee Karel Volpert to order 3 new signs from Hall of Fame Plaques, was made on a motion by Mary Potter and seconded by Trustee Jeff Beukelman. Motion passed by acclamation.

10. Old Business

- i. Clerk Brandye Kizer discussed the Village Cleanup Day. The signs have been found and Hall of Fame Plaques will get quote for the stickers would be \$168.00 and to get three new signs would be \$56.00. Discussed that for next year we can try to put our own stickers on. No one has called to volunteer and several people have called to get help with pickup.
- ii. President Brown has not been able to talk to Mr. Biggerstaff about the ordinances. The Village Board reviewed the code enforcement packet. He would like to keep discussion open on the Landbank Association and stressed that the Board would need to decide if they wanted to pursue the opportunity. President Brown will ask if the Central Illinois Landbank will come to our July Meeting to answer any questions the Board has.

11. New Business

- i. President Brown discussed donation for Village fireworks to the Men’s Club. The Village donates each year. Approval to donate \$500 to the Bismarck Men’s Club for fireworks, was made on a motion by Mary Potter and seconded by Trustee Kris Kizer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Absent

- ii. President Brown opened a discussion about possibly offering incentives to local businesses to encourage and thank them for staying in the Village. Trustee Terry Light would like to hear a more definitive plan on what incentives would be offered and how they would be issued. The incentive would have to be offered across the board to all businesses within the Village boundary line. Discussed a possible application process to apply for the incentive. President Brown would need to investigate what businesses are in the Village and what the boundary line would be as some businesses are in the buffer zone and would not qualify for the incentive opportunity unless they petitioned to be annexed into the Village limits. Discussion to remain open.

12. Date and Time of Next Meeting – The next regular meeting of the Bismarck Village Board will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on July 27th, 2021. Bills to be considered for payment and items for the agenda are to be submitted by July 20th, 2021, to Village Clerk and Village Treasurer.

13. Adjournment – With no further business to come before the Board at this time, upon motion by Trustee Mary Potter, with a second by Trustee Jeff Beukelman, the meeting was adjourned at 8:27p.m. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

APPROVED 7/27/2021