

**VILLAGE OF BISMARCK**  
**County of Vermilion, State of Illinois**  
**Minutes of Regular Board Meeting, August 24, 2021**

1. At 6:33 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Roll call was taken by Clerk Brandye Kizer. Board members present were Trustees Terry Light, Kris Kizer, Karel Volpert, Mary Potter, Sheila Switzer and Jeff Beukelman, President Mike Brown, and Treasurer Adam Muehl. A quorum was established. Guests in attendance were Brenda Adams and Doug Toole from Keep Vermilion County Beautiful.
3. Approval of agenda for August 24, 2021, was made on a motion by Trustee Karel Volpert, and seconded by Trustee Sheila Switzer. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on July 27, 2021, with an amendment to add guests Mr. and Mrs. Dan and Janet Wright, and Mr. Bruce Johnson to the attendance, was made on a motion by Trustee Mary Potter and seconded by Trustee Karel Volpert. Motion passed by acclamation.
5. Public Comments/Questions: Mr. Doug Toole discussed that there will be a Free Electronic Collection Event at Danville Area Community College on Saturday, October 16, 2021 from 9am-11am. Vermilion County residents are able to participate in this event. He also discussed that there will be a tire collection for municipalities and townships in November. He recommends that the Villages do a tire collection in October and then the Village can bring to the event, as it is not open to residents but only Townships and Municipalities. Ms. Brenda Adams discussed that membership is open for Keep Vermilion County Beautiful 2022, which is due in January, 2022. She asked the Board if they would consider being a Corporate Membership level. She discussed the advantages of being a corporate member and stated that if the Board agreed to corporate membership, one of the benefits is that the KVCB would provide assistance to the Board at one event over the year, and an example would be the Bismarck Clean-up Day event held every June. Ms. Adams also discussed that residents have the opportunity to join as Keep Vermilion County Beautiful as residential members and the membership is \$50. This will allow them to apply for the Residential Beautification Grant up to \$200.
6. President's Comments: President Brown thanked everyone for being at the meeting tonight. He presented a Proclamation for Constitution Week being September 17<sup>th</sup>-23<sup>rd</sup>, 2021. He read and signed proclamation.
7. Correspondence: None Noted
8. Treasurer Adam Muehl presented Treasurer's report. Treasurer Adam Muehl stated that the bills for this month were regular and recurring monthly bills. Did not receive a bill from Department of Animal Regulations again for the month. Trustee Terry Light asked about the Old General Fund and the State of Illinois request to update account information, Treasurer Adam Muehl stated that the State of Illinois did not get request to change account, so Old General Fund is not able to be closed. Trustee Adam Muehl continues to work on getting this taken care of.

Trustee Kris Kizer made a motion to approve treasurer's report and bills, with a second by Trustee Sheila Switzer, to approve the Treasurer's Report and pay the bills as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

Treasurer Adam Muehl reported that the account balances as of 7/31/2021 are as follows:

New General Fund	\$ 220,767.27
Old General Fund	\$ 11,400.67
TIF	\$ 68,581.37
MFT	\$ 50,974.11

Treasurer Adam Muehl discussed that he needs approval to transfer \$11,300.67 from Old General Fund to the New General Fund. Trustee Kris Kizer made a motion to approve, with a second by Trustee Mary Potter, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

9. Reports of committees and assignments

- a. **Budget and Finance**
- b. **Tax Increment Financing (TIF)**
- c. **Public Works/Municipal Projects (Roads, Drainage, other improvements)**

- i. **MFT Funded Projects**

- a. Village Basins (MFT Funds)-President Brown stated they are getting a plan together to continue to clean out existing basins in the Village. Village Office Concrete repair (MFT funds)- No updates at this time. Will continue as soon as Mr. Claypool is able to get it in his schedule. President Brown stated that Superintendent Watson changed the timing for the busses so that busses and cars should not be on the road at the same time. They are hopeful this will remedy the issues with the ruts in homeowner's yards.

- c. Village South Street Ditch repair (MFT Funds)- Mr. Claypool has started work on the South St ditches as of today 8/24/2021 and is in process of getting that completed.

- d. Alley behind Mr. and Mrs. Wright was discussed. Homeowner Mr. Wright put rock down the alley on both sides. The Board discussed what the cost would be to rock the alley. The Board is against putting rock in alley ways. The upkeep cost is a concern. The Board would like to get quotes for digging the alley out and re-soil and seed. The Board is concerned about fixing it and then damage being done in the future. If destruction is done to the alley after it is repaired, then it would be a court procedure and a charge for defacing property. Alleys are property of the Village and residents need to get permission to make any changes to the alleys in the Village. President Brown will obtain quotes for repair options and bring to Board for approval and decision.

- d. **Public Works (non-MFT Funds)**

- i. President Brown discussed the State of Illinois Holloway resurfacing project. President Brown received a document from IDOT and he needs to meet with them to get a plan. It was reported that they are going to put everything back to the way it was prior. They stated that the tile on the west side is only 4 inch and they would recommend a 6-inch or 8-inch tile to reduce overload of water. That would not be IDOT's responsibility and it would impact Rutan's property. The original project recommendation in 1976-1977 was to discontinue the pipe on east side of Rutan's property and it should have been taken all the way to Painter's Creek, but it only went halfway and was stopped. It would be the responsibility of the Village and a discussion with the property owner, as they would be impacted, to figure out a way to get it the rest of the way. President brown stated he would need to speak with Property Owner and come up with a plan.

- ii. President Brown discussed Donohue C2 and a quote from Jay Bullock for engineering cost for \$8500.00 to register and qualify reports and forms to submit for sewer system detail. This is something that needs to be completed to apply for grants. The last one done was in 2017 and we need a newer one for 2022 for current grant applications. We do not need to file it as of this time, and can file when we are ready to apply for a grant. It would be \$30,000 to file, and if we get a grant, we would be able to be use the grant to reimburse the filing charges. President brown stated that when he is looking at current grants, they are requiring this document and the Village does not have an updated one for approval. The issue is that we need to have an updated document so that we can be ready to submit when needed. President Brown discussed a current grant of \$72,050.43 that the Village has been allotted and is able to apply for, that this document would be required to have to submit. The details of what this money can be used for has not been made clear yet, but it has been recommended that the Village apply for this funding as it has been allotted to the Village from the American Rescue Plan Act (ARPA). President Brown asked that we put this on the agenda for approval next month.

iii. President Brown discussed a snow fence on Wilson Lane and who would the responsibility fall to in order to put it up. The Village Board stated they felt it was up to the Village to put up the snow fence. It would help make plowing easier as it would possibly help with snow covering the lane.

**e. Health and Safety**

i. New Health and Safety Ordinance Complaints

a. President Brown discussed that there are a lot of cats running in the Village and it is unknown if they are strays or if they belong to someone. President Brown asked that something be placed in the newsletter to remind residents that animals need to be up to date on rabies vaccinations and should have a collar to identify them. Loose animals can be picked up by the Department of Animal Regulations, and a fine will be imposed to release animal back.

ii. Public Safety Committee- Police Officer

i. Trustee Terry Light discussed the citation to be presented for Village Ordinance Violations. The copy of the form, it is called a "Complaint and Notice to Appear". The cost is \$77.00 for 100 4-part white/ canary duplicated sheets or \$129.00 for 250, plus a \$12.00 plate set-up. Motion to approve to move forward and order the citations for \$77.00 for 100 was made by Trustee Kris Kizer, with a second made by Trustee Sheila Switzer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

**f. Ordinance**

i. President Brown discussed the Storm Water Special Service Area Ordinance and Attorney Steve Miller is waiting for review form a partner. He will get that to President Brown as soon as he gets it back.

ii. Liquor Ordinance was reviewed and voted on to implement in the Village. A couple of article numbers need to be changed as they were not changed. Approval to accept Liquor Ordinance, was made on a motion by Kris Kizer and seconded by Trustee Jeff Beukelman. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

**g. Permits**

**h. Keep Bismarck Beautiful (KBB)**

i. Trustee Karel Volpert and Trustee Jeff Beukelman discussed how we can plant native grasses in the flower beds of the new Welcome signs. Discussion that there was a pickup date scheduled for the benches and driver couldn't do that date. The pickup date is now in October and Trustee Jeff Beukelman is working on that. Since pickup date was canceled the payment must be made ahead of time. It was \$800 for 3 benches.

**10. Old Business**

i. President Brown will ask if the Central Illinois Landbank will be able to come to a Special Meeting on September 9<sup>th</sup>, 2021 to discuss the opportunity and to answer any questions the Board has.

**11. New Business**

i. President Brown discussed donation for Bismarck Blessings to purchase any supplies or items the teachers or children need for the school year. Approval to donate \$500 to Bismarck Blessings, was made on a motion by Sheila Switzer and seconded by Trustee Kris Kizer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- ii. President Brown discussed donation for Bismarck Community Family Cookout hosted by the Bismarck First Church of Christ. Approval to donate \$200 to Bismarck First Church of Christ, was made on a motion by Mary Potter and seconded by Trustee Kris Kizer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- iii. President Brown stated that DCEO Local Cure Funds was discussed earlier under Public Works (section d.) part ii. No further discussion needs to be done at this time. No questions noted.

- 12. **Date and Time of Next Meeting** – The next regular meeting of the Bismarck Village Board will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on September 21st, 2021. Special Meeting to be held on September 9<sup>th</sup>, 2021. Bills to be considered for payment and items for the agenda are to be submitted by September 14th, 2021, to Village Clerk and Village Treasurer.
- 13. **Adjournment** – With no further business to come before the Board at this time, upon motion by Trustee Terry Light, with a second by Trustee Kris Kizer, the meeting was adjourned at 8:29p.m. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

**APPROVED**