

VILLAGE OF BISMARCK

County of Vermilion, State of Illinois

Minutes of Regular Board Meeting, October 19, 2021

1. At 6:30 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Roll call was taken by Clerk Brandye Kizer. Board members present were Trustees Terry Light, Karel Volpert, Mary Potter, Sheila Switzer and Jeff Beukelman, President Mike Brown, and Treasurer Adam Muehl. Trustee Kris Kizer was absent. A quorum was established. Guests in attendance were Jackie Hupfer; Randy White; Steve Miller and Mary McCool.
3. Approval of agenda for October 19, 2021, was made on a motion by Karel Volpert, and seconded by Trustee Terry Light. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on September 21, 2021, was made on a motion by Trustee Terry Light with a correction to add “ for alley” in section d. under MFT funded Projects and seconded by Trustee Sheila Switzer. Motion passed by acclamation.
5. Public Comments/Questions: Bismarck Henning Elementary School teacher Mrs. Mary McCool made an appearance to request support from the Village Board for the school to host a Veteran’s Parade that would start at 1:30pm at the Lions Park and ride down Holloway. The High School Band would play for the Veterans’ as they passed by the school and the students would line the road and sing songs to the Veterans that would be in golf carts and vehicles. They would like to have volunteers help the veterans line up and with making signs for the golf carts and/or vehicles. The Village Board of Trustees agreed that this would be a great celebration for our Veteran’s, and they would support it. Trustee Sheila Switzer stated she would be able to help with the signs.

Trustee Terry Light made a motion to approve the Veterans’ parade along Holloway on November 11, 2021, with a second by Trustee Karel Volpert. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

The Woman’s Club of Bismarck members Jackie Hupfer and Trustee Karel Volpert presented the Village of Bismarck Board and guests with a candle to light during the meeting in recognition that October is Domestic Violence Awareness Month. The lighting of the candle is lit to recognize those that have lost their lives and to those experiencing current domestic violence. A purple pen was also given to all in attendance to remind them to stand for those who are experiencing domestic violence.

Virginia Drive resident Randy White asked the Village Board to elaborate on the decision made regarding the complaints about the motorcycle track by Mr. Davis. A former resident on Virginia Drive had complained several times and he has moved, and Mr. White stated that the issues is continuing. He stated she has lived peacefully in his home for several years and since 2020 he has not been able to utilize his yard because since the Davis family moved in. He stated that they will start with the dirt bikes at 10am and run into the dark, especially on weekends. They are running 3-4 dirt bikes and ATV’s at once and gets so loud and kicks up dirt that residents must stay indoors. Trustee Terry Light asked about a noise ordinance and Mr. White stated the Vermilion County police officers stated that Vermilion County does not have one. Village Clerk thought there was a state ordinance for noise but was not positive. Village Attorney Steve Miller was in attendance and President Brown asked for his direction on what the Village or residents could do. Mr. Miller stated that the best way to probably handle it would be to look at the zoning of the land and see if the property is zoned for the actions of the current residents. An option would be for the residents to investigate court action. Mr. Miller explained that the area in question is in the Village’s buffer zone, because the residents on Virginia did not want to annex into the Village. Due to being in the Buffer zone the Village does not have the ability to enforce the concern that is being presented in that area. The Village has limited control over the areas in the buffer zone.

6. President’s Comments: President Brown thanked everyone for being at the meeting tonight.

7. Correspondence: Bismarck Blessings sent a thank you card for the donation given by the Village Board for needed items.
8. Treasurer Adam Muehl presented Treasurer's report. Most of the bills paid out this month are for regular and recurring bills. The Vermilion County Sheriff bill was \$393.80 higher than normal and there was no explanation as to why. The Village Board was not aware of any extra patrols approved. The bills also included federal taxes. No bill from the Department of Animal Regulations was received for the month.

Trustee Terry Light made a motion to approve treasurer's report and bills as presented, with the exception of the Vermilion County Sheriff's bill until clarification of charges are made, with a second by Trustee Sheila Switzer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

Treasurer Adam Muehl reported that the account balances as of 9/30/2021 are as follows:

New General Fund	\$268,936.84
Old General Fund	\$8,551.04
TIF	\$72,796.96
MFT	\$54,990.88

Treasurer Adam Muehl discussed that he needs approval to transfer \$8,451.04 from Old General Fund to the New General Fund. Trustee Karel Volpert made a motion to approve, with a second by Trustee Mary Potter, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

9. Reports of committees and assignments

a. Budget and Finance

- i. Presented Acton and Snyder invoice for \$725.00. Trustee Mary Potter made motion to approve the Acton and Snyder invoice as presented, with a second made by Trustee Jeff Beukelman. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- ii. RMA annual insurance invoice was presented for a payment of \$6155.34 if paid in November and \$6216.00 if paid in December. Trustee Mary Potter made motion to approve the RMA insurance invoice as presented, with a second made by Trustee Jeff Beukelman. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

b. Tax Increment Financing (TIF)

c. Public Works/Municipal Projects (Roads, Drainage, other improvements)

i. MFT Funded Projects

- a. Village Basins (MFT Funds)- Dan Wright went through them. There is one basin that has water in it. The others have all been cleaned. President Brown is keeping an eye on the basins. The one with the water in it is on South Street and has water about halfway up.

b. President Brown reported that he had one gentleman respond for a getting a quote to the Village Board to reseed the alley beside Mr. and Mrs. Wright's home on South St and he has not got back with President Brown. President Brown will follow-up with him. The Village Board discussed that the plan was to get quotes for reseeding the alley, and then would decide on the next step. The alley is Village property.

d. Public Works (non-MFT Funds)

i. President Brown discussed the Holloway Resurfacing Proposal and that he has been in contact with the State regarding the State Street. President Brown reported that Rutan's property is not in Village limits. It is in the buffer area. There is some concern with pipe size for the run-off that goes toward Painter's Creek. President Brown will discuss with Rutan's the recommendation from IDOT and see what Rutan's will want to do. The issue is that IDOT is recommending a 32 in pipe be put in to help alleviate the run-off crossing their land.

ii. President Brown discussed Donohue Task Order Approval. The Village of Board Trustees need to approve the task order and President Brown will sign and return to Donohue. Trustee Terry Light made motion to approve the Donohue Task Order Approval as presented, with a second made by Trustee Jeff Beukelman. The motion passed by acclamation.

e. Health and Safety

i. New Health and Safety Ordinance Complaints

a. Trustee Terry Light stated that he has the citation forms, and they were given to President Brown.

f. Ordinance

i. President Brown and Attorney, Steve Miller, presented the Ordinance Proposing the establishment of a Special Service Area in the Village of Bismarck completed by Attorney Mr. Beth. This Ordinance would be needed to initiate the hearing process and set the hearing date. The Ordinance would need to be signed today to initiate the start of the process. If signed tonight the hearing cannot be completed any earlier than December 19th. The notice of the hearing would be sent to all residents that it would impact with the amount that they would be charged. The 2nd Ordinance would need to be passed by end of the year for the Village to start getting the fees on next year taxes, otherwise if done after January 1st, then monies will not be received until 2023. This 2nd Ordinance can be passed at the December 21, 2021, regular board meeting. The fee would be placed on the real estate tax bill BUT would not be a part of the real estate taxes. The Vermilion County Treasurer has just agreed to collect the fees and that is why it is being placed on the real estate tax bill. It will be on a separate line on the bill but has nothing to do with the real estate taxes of the property owners. Public hearing will be set for December 20, 2021, at either the BHES or BHRA. Trustee Jeff Beukelman will investigate what room is available for the December 20th, 2021, date. Notices will go out 15 days before the 60-day deadline.

Trustee Karel Volpert made motion to approve the Ordinance Proposal for hearing, with a second made by Trustee Sheila Switzer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

ii. President Brown discussed that he created a Liquor license Procedure. He shared the document and asked that the Village Trustees look it over and make any suggestions for next meeting. It would be the document that would be given to the applicants.

iii. President Brown discussed that Chris Hamilton is interested in purchasing a building owned by Nancy Brain, that is the old laundromat. They are interested in getting it re-zoned to have a pizza place. President Brown stated that since the Village does not have a zoning committee anymore, the Village Board would need to be the one to make the zoning change. The Village

Board of Trustees will continue to investigate the zoning change and the vote will be postponed for now.

g. Permits

- i. President Brown presented a permit request for resident Steve and Darcy Smith for a sunroom addition. Trustee Mary Potter made motion to approve permit request hearing, with a second made by Trustee Sheila Switzer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

h. Keep Bismarck Beautiful (KBB)

- i. Trustee Karel Volpert discussed that the benches were picked up. They are in the garage and look nice, but they will need to be in the maintenance through winter and then will be placed in the park when the weather gets nicer. They will be covered with a tarp to help protect them.

10. Old Business

- i. Annual burn day is scheduled for November 6th, 2021. There are five big piles. President Brown would like to get food to feed the volunteers to help him. He also asked the Village Board if he would have permission to pay Derrick Heidrick for moving the brush if needed. He is requesting that the cost would be no more than \$500. Trustee Terry Light made motion to approve President Brown to pay up to \$500 for services to help move brush if needed, with a second made by Trustee Jeff Beukelman. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- ii. Discussion was made about the farm ground and the current rate. The property is being paid on 7 acres and it has been cleared to 10 acres. The cost is \$100 an acre. The Village Board agreed to keep the current rate and bill for the 10 acres.
- iii. President Brown has a meeting to discuss the planning for the 150th Celebration on October 20, 2021. President Brown just wanted the Board to know the discussion is starting.

11. New Business

- i. President Brown opened discussion about the possibility for the Village of Bismarck purchasing a new snowblower by Joe Tenneson for \$1,000.00. The Village Board stated they didn't feel like we needed to purchase a new snow blower. A motion was made by Jeff Beukelman, to not approve the purchase of the snowblower, with a second by Mary Potter. Vote was approved by acclamation.

12. Date and Time of Next Meeting –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on November 16th, 2021. Bills to be considered for payment and items for the agenda are to be submitted by November 9th, 2021, to Village Clerk and Village Treasurer.

13. Adjournment – With no further business to come before the Board at this time, upon motion by Trustee Terry Light, with a second by Trustee Jeff Beukelman, the meeting was adjourned at 8:50p.m. The motion passed by acclamation.

Respectfully Submitted,

APPROVED 11/16/2021

Brandye Kizer, Clerk