

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board Meeting, July 27, 2021

1. At 6:30 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Roll call was taken by Clerk Brandye Kizer. Board members present were Trustees Terry Light, Kris Kizer, Karel Volpert, Mary Potter, Sheila Switzer and Jeff Beukelman, President Mike Brown, and Treasurer Adam Muehl. A quorum was established. Guests in attendance were Village residents Chris Moulton, Rhonda Royce, Dan and Janet Wright and Bruce Johnson.
3. Approval of agenda for July 27, 2021, was made on a motion by Terry Light, and seconded by Trustee Kris Kizer. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on June 15, 2021, was made on a motion by Trustee Karel Volpert with a correction to change "handicapped bench" to "handicapped table" and seconded by Trustee Terry Light. Motion passed by acclamation.

Approval for Special Meeting Minutes for June 29, 2021, was made on a motion by Karel Volpert and seconded by Trustee Sheila Switzer. Motion passed by acclamation.

5. Public Comments/Questions: Residents Chris Moulton and Rhonda Royce addressed the board to inquire about the ditches in front of their homes. They came to last months meeting and was informed it was on the list to be taken care of within the month, and it has yet to be taken care of. Rhonda discussed that she has seen crawdads in her backyard and Chris stated she is concerned about putting poison in the ditch because of the cats in the Village. President Brown stated that Sam Claypool is the contractor who will be working on the ditch repair, and it should be getting done soon. He apologized for the delay.

Resident Janet and Dan Wright discussed concerns with the alley beside their home. Mrs. Janet Wright expressed concerns it has not been repaired, and it has been like that for 2 years. They would like to have rock placed in the alleyway. President Brown discussed that the plan was to fill in the holes and reseed, but Mr. Claypool has some concerns about fixing the alleyway and that we may have to look at getting quotes from other contractors. President Brown asked that this alley be placed on the agenda for discussion at the next board meeting.

6. President's Comments: President Brown thanked everyone for being at the meeting tonight.
7. Correspondence: None Noted
8. Treasurer Adam Muehl presented Treasurer's report. Most of the bills paid out this month are for regular and recurring bills. Department of Animal regulation sent a bill for two months' worth of services, as the bill was not received last month. The bills also included Q2 state and federal taxes. The treasurer's report also included payment to Attorney Steve Miller for services and Ribbe Trucking for the Bismack Cleanup Day for \$888.15. Trustees asked about the extra police patrol cost for the June Street Party as there was charge for \$200.00 for extra patrolling. The board requested that in the future, if extra patrols will be needed, it needs to be discussed and approved at a board meeting prior to the event. President Brown reminded the board this is the responsibility of the Village to ensure safety for all events. The request was noted and will be done in the future.

Trustee Terry Light made a motion to approve treasurer's report and bills as presented, with a second by Trustee Mary Potter. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea-with reservation	Sheila Switzer-Yea

Treasurer Adam Muehl reported that the account balances as of 6/30/2021 are as follows:

New General Fund		\$ 187,510.34
Old General Fund		\$ 25,690.25
TIF		\$ 25,741.28
MFT		\$ 49,030.17

Treasurer Adam Muehl discussed that he needs approval to transfer \$12,483.76 from Old General Fund to the New General Fund. Trustee Mary Potter made a motion to approve, with a second by Trustee Kris Kizer, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

9. Reports of committees and assignments

a. Budget and Finance

Presented Accounting Proposal from CPA Ed. Ryan to prepare and audit the financial statements for the TIF district, prepare required Illinois annual reports and make recommendations for accounting and reporting improvements for the Village of Bismarck for the 21-22 fiscal year in the amount of \$1500.00. Trustee Terry Light made motion to approve the proposal for CPA Ed Ryan, with a second made by Trustee Karel Volpert. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

b. Tax Increment Financing (TIF)

c. Public Works/Municipal Projects (Roads, Drainage, other improvements)

i. MFT Funded Projects

a. Village Basins (MFT Funds)- no updates currently. Village Office- Concrete repair- No updates currently. Village Alley and Ditch repair - President Brown will get a hold of Sam Claypool to see when we can get started in the South Street ditches. Alley off South Street will be added to next month's agenda per President Brown for further discussion and action. Charlesworth- Pothole repair (MFT funds)- Pothole has been repaired temporarily but President Brown stated that he feels some more repairs will need to be completed to get it where it needs to be. President Brown stated he has reached out to Principal Click and Superintendent Watson to discuss rerouting the car rider line to help alleviate some of the damage to property owners' property but has not made contact with either as of this meeting.

d. Public Works (non-MFT Funds)

i. President Brown discussed the Holloway Resurfacing Proposal and that he has been in contact with the State in regards to the State street. President Brown will keep Board updated on plans and discussions.

ii. President Brown discussed that he spoke with Jay Bullock at Donohue about previous sewer details that were completed when C2 engineering was involved. There could be funding available for storm drainage and reports may be needed. President Brown is investigating with Donohue if these reports completed in 2017 can be used in the case they would be needed.

e. Health and Safety

i. New Health and Safety Ordinance Complaints

a. Trustee Terry Light discussed that he was able to get some questions answered from the Municipal Court. If the Village issues a citation, anyone the Village appoints to do so can write the citation and

deliver it to resident. If a resident shows up in court and pleads "not guilty", then a representative of the Village Board would need to be there. The Village Board would not need to have a lawyer present. Trustee Terry Light discussed the cost of printing the citations. The Village Board will vote of ordering the citations at next month meeting.

ii. Public Safety Committee- Police Officer

- a. President Brown and Trustee Terry Light discussed that there are no new updates at this time.

f. Ordinance

- i. President Brown discussed the Storm Water Special Service Area Ordinance has been sent to Attorney Steve Miller. It has not been returned.
- ii. Liquor Ordinance was received and given to all Board members at the meeting on July 27, 2021. The Board members would like to have time to review the document. Trustee Terry Light made motion to table the vote for the liquor ordinance until next meeting on August 24, 2021, with a second by Mary Potter. The motion passed by roll call vote.

g. Permits

- i. President Brown presented a permit request for resident Winn for a shed. Trustee Terry Light made motion to approve permit for Winn, with a second by Jeff Beukelman. Motion passed by acclamation.
- ii. President Brown presented permit request for a garage/shed for resident Wendel. The building was already built by the time President Brown seen it and discussed with resident. It appears that the builder was supposed to have gotten the permit and failed to do so. The board discussed approving the permit after the fact due to error on builder. Trustee Terry Light made motion to approve permit, with a second by Jeff Beukelman. Motion passed by acclamation.

The Village Board discussed that the ordinance may need to be updated that if a permit is not requested and issued as required, and the resident is found to have started construction without a valid permit, then the fee cost will be increased.

h. Keep Bismarck Beautiful (KBB)

- i. Trustee Karel Volpert and Trustee Jeff Beukelman discussed that there are no updates at this time for the Welcome signs.
- ii. Trustee Karel Volpert reported that voting and winners have been selected for Keep Bismarck Beautiful and new signs for KBB were received and have been placed in the yards. The handicapped table is here and will be taken to the park on August 4th. They will be getting 3 benches from the donated caps. The benches will be picked up sometime in August.
- iii. Trustee Karel Volpert reported that there will be a Hazardous event in the Spring. There will be a recycling collection held on October 16, 2021. The Vermilion County Fall Festival will be held September 18th and 19th, 2021. KBB will partake in the Labor Day parade.

10. Old Business

- i. Ribbe Trucking invoice was approved in Treasurer's report. No vote needed.
- ii. President Brown discussed the landbank opportunities and the board asked for a special meeting to be held just for this discussion. President Brown will ask if the Central Illinois Landbank to come to a Special Meeting on August 10th, 21 to answer any questions the Board has.

11. New Business

- i. President Brown opened discussion about the possibility for the Village of Bismarck taking over the planning for the Annual Street Party Event that just happened in June. The board was not opposed to the idea. Discussion will continue.
- ii. President Brown asked if the Board had thought about the business incentives discussion from last board meeting. The board stated they felt that the discussion was done until more detailed information could be brought to the table on what incentives would be considered, and how they would be determined. Discussion will be tabled until more information is compiled.
- iii. Trustee Sheila Switzer and Clerk Brandye Kizer discussed a back-to-school parade. It was discussed that the Village needs to do more things in the community for the residents. It was decided that with the school year being so close and limited time to get things together, that the Village Board will focus on the Halloween Parade and maybe a nights of lights parade. Trustee Sheila Switzer and Clerk Brandye Kizer will get more details together and bring to the board table later.

12. Date and Time of Next Meeting – The next regular meeting of the Bismarck Village Board will need to be moved out one week due to two members of the board being gone on the scheduled date of August 17, 2021. The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on August 24, 2021. Bills to be considered for payment and items for the agenda are to be submitted by August 17th, 2021, to Village Clerk and Village Treasurer.

13. Adjournment – With no further business to come before the Board at this time, upon motion by Trustee Terry Light, with a second by Trustee Mary Potter, the meeting was adjourned at 8:49p.m. The motion passed by acclamation.

Respectfully Submitted,

APPROVED 08/24/2021

Brandye Kizer, Clerk