

**VILLAGE OF BISMARCK**  
County of Vermilion, State of Illinois  
Minutes of Regular Board Meeting, February 21, 2022

1. At 6:32 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Roll call was taken by Clerk Brandye Kizer. Board members present were Trustees Terry Light, Karel Volpert, Jeff Beukelman, Kris Kizer, and Mary Potter and President Mike Brown. Trustee Sheila Switzer and Treasurer Adam Muehl were absent. A quorum was established. Guests in attendance: Residents Mr. Lee High, Mr. Dan Wright, and Mr. TJ Ribbe.
3. Approval of agenda for February 21, 2022, was made on a motion by Trustee Terry Light and seconded by Trustee Jeff Beukelman. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on January 17, 2022, was made on a motion by Trustee Karel Volpert and seconded by Trustee Kris Kizer. Motion passed by acclamation.
5. Public Comments/Questions: Mr. Wright thank ed the board for what they do. He spoke about the 150<sup>th</sup> celebration and asked the board if they would consider letting him put up Bismarck Fire Department memorabilia in the Village's current Maintenance Garage, which was the fire station. He felt that it would be a big part of the history of the fire department and Village and should be a focal point for the celebration.

Mr. High discussed the stormwater project and that he knows something must be done in the Village, but he has concerns about the project and the road by his house that is tore up. He stated that the road does not get the maintenance that it needs, and he is expected to pay more money to the Village. He stated that he would prefer to annex out of the Village, because residents can request to annex in. The board discussed that this is the year to work on Wilson Lane and repair the potholes and road. This is the current MFT project slated for this year.

Mr. Ribbe addressed the board and asked that they consider implementing gaming license in the Village. He would like to add a section to the building on Bowman that he is building to add a section for gaming. 5% of the revenue comes back to the Village of annual sales and the State issues the check to the Village from the tax revenue. Vermilion County received \$301,932.48 and Danville received \$565,594.34 back last year in revenue from gaming alone and this was with suspensions for several months due to COVID-19. He presented the Illinois Gaming Board Video Gaming Report to the board and gave copies to board members for their review and consideration. He stated the Village Board would be the one to place what stipulations the business would abide by, but the one thing that is required is that alcohol must be served with the gaming, but the Village could limit the amount each person could be served (i.e., 2 drinks only). There would have to be a separate attendant onsite for the gaming side. Hours could be set by the Village but usually 9am-10pm. The building would have to be 100% ready before Illinois gaming board inspection, and it could take up to 6 months after the inspection to receive the license from the state.

6. President's Comments: President Brown thanked everyone for being at the meeting tonight. He asked if anyone had any questions for him. None were noted.
7. Correspondence: Clerk Brandye Kizer read a thank you card from Trustee Karol Volpert for the thoughtful gift and thoughts at the loss of her father.
8. Treasurer Adam Muehl was absent, and President Brown presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills. Department of animal regulation did not have a bill this month due to the bimonthly billing. Received last monthly bill from the Sherriff's department for \$942.78. The total for bills this month was \$2,301.97.

Trustee Terry Light made a motion to approve treasurer’s report and bills as presented, with a second by Trustee Kris Kizer. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- Yea   | Kris Kizer-Yea        |
| Mary Potter- Yea    | Karel Volpert- Yea | Sheila Switzer-Absent |

Treasurer Adam Muehl’s report presented, reported that the account balances as of 1/31/2022 are as follows:

|                  |              |
|------------------|--------------|
| New General Fund | \$278,113.20 |
| Old General Fund | \$11,700.53  |
| TIF              | \$72,943.99  |
| MFT              | \$63,023.69  |

President Brown requested approval for Treasurer Adam Muehl to transfer \$11,600.53 from Old General Fund to the New General Fund. Trustee Kris Kizer made a motion to approve, with a second by Trustee Terry Light, to approve the transfer of funds as presented. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- Yea   | Kris Kizer-Yea        |
| Mary Potter- Yea    | Karel Volpert- Yea | Sheila Switzer-Absent |

**9. Reports of committees and assignments**

**a. Budget and Finance**

- i. Village Clerk discussed that the budget for 2022-2023 will be due to approval at the April 18<sup>th</sup>, 2022, board meeting for the filing due date of May 1<sup>st</sup>, 2022. Treasurer Adam Muehl was absent due to a new addition to their family and was unable to have the current budget available for the Board members for discussion. This discussion will be placed on hold for March meeting with a possibility of a adding a special board meeting to review budget in detail if needed.
- ii. Discussed the current minimum wage laws and the requirements of the \$15 an hour by 2025 for all employees. Current Maintenance worker is at \$13.00 an hour. Discussed to keep up with the current scale and the state requirements that the board should increase each year during budget review. Will discuss in greater detail during the budget discussion and meeting next month.

**b. Tax Increment Financing (TIF)- None**

- i. Presented CPA, Mr. Ed Ryan invoice for \$1,500.00 for preparation of Illinois TIF audit paperwork and filing with State of Illinois. Trustee Mary Potter made motion to approve the invoice as presented, with a second made by Trustee Karel Volpert. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- Yea   | Kris Kizer-Yea        |
| Mary Potter- Yea    | Karel Volpert- Yea | Sheila Switzer-Absent |

**c. Public Works/Municipal Projects (Roads, Drainage, other improvements)**

**i. MFT Funded Projects**

- a. Village Basins (MFT Funds)- President Brown is keeping an eye on the basins. He stated they have been trying to keep them clear, but the ice and snow has made it difficult. The basin on Illini is not flowing well with the ice and seems to be frozen.

**d. Public Works (non-MFT Funds)**

- i. President Brown discussed the Holloway Resurfacing Proposal and that he has not heard anything new from the State. He does know the project is slated for March 2023 and appears to still be on target and will be from Route 1 to Bowman Avenue. No new updates.

ii. President Brown discussed Donohue Sewer System Detail. President Brown stated jay is now gone and he has been working with Terry Boyer. Mr. Boyer will be at the March meeting to discuss the wrap-up of the Sewer System Detail. The total cost for the Task #2 projects that the board approved was \$8500.00 and should be completed by next month.

iii. Presented invoice from Donohue for January services (\$2,042.50) and February \$3,696.75) for preparation of sewer system detail services. Trustee Kris Kizer made motion to approve the invoice as presented, with a second made by Trustee Terry Light. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- Yea   | Kris Kizer-Yea        |
| Mary Potter- Yea    | Karel Volpert- Yea | Sheila Switzer-Absent |

iv. President Brown discussed that the Village snowblower quit working and they were unable to use it during the last snow. He stated the gear box and front end is worn down. They can repair the one they have, and President Brown is waiting for a quote from Hagley Machine shop. He stated a new one like the one the Village has is probably about \$1600-\$1700. The Village is responsible for plowing in front of the Village office and the post office to ensure the safety of the residents. The Village residents are responsible for shoveling and plowing in front of their properties. In the past the Village has had the equipment to do so, but with the snows we have been getting, the Village is not equipped to do this. Resident Jake Wright came in and volunteered his time to help President Brown clear the sidewalks for the children going to school. The Village Board thanks Mr. Jake Wright for his generosity, and they appreciate his kindness and help. Mr. Wright refused compensation for his assistance. The Village Board will wait and see what the quote is and the cost of a new one to compare.

v. Village Clerk Kizer presented invoice for Mr. Sam Claypool for snow removal for the two weeks of recent snow accumulations. There was a question as to if there was ever an amount agreed upon per hour for Sam Claypool to plow, and past minutes were reviewed. The board agreed to allow Sam Claypool to plow but there was never an amount per hour discussed. Trustee Terry Light stated that the charges for plowing were reasonable and possibly below what other plow companies would have charged for snow that was received. The invoice total was for \$2,375.00. Trustee Terry Light made motion to approve the invoice as presented, with a second made by Trustee Jeff Beukelman. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- Yea   | Kris Kizer-Yea        |
| Mary Potter- Yea    | Karel Volpert- Yea | Sheila Switzer-Absent |

**e. Health and Safety**

i. New Health and Safety Ordinance Complaints

a. President Brown discussed that the invoice from last month had a charge for a pick-up in Woodland Hills. This is not an area that the Village of Bismarck is responsible for, and it was addressed with the Dept. of Animal Regulations. Discussed the continued issue with feral cats. Please remind residents that they need to have collars and not be running free if they can be inside.

ii. President Brown discussed the changes with the City of Danville and the Municipal Court (previously known as Night Court) and the City of Danville’s Council decision to no longer have an agreement with the county villages and towns. President Brown does not have any new updates regarding this situation currently.

iii. The Village Board discussed the concerns with the current charges of the Sherriff’s Department and the visibility they provide. They do patrol in the Village by parking their vehicles at the school or fire station, but they do not appear to leave their vehicles. There is concern they are just collecting the funds and not really providing a service to the Village. They are a mere presence. The Village Board made a motion to discontinue services with the County Sheriff’s Office and look at options to have a

Village Police Officer to handle violations. We can call the Sheriff's department for special events (i.e., Fireworks, parades) for \$50 an hour. The Village can at anytime reinstate the services.

President Brown requested approval from the Board to terminate monthly services with the Vermilion County Sheriff's Department. Trustee Terry Light made a motion to approve, with a second by Trustee Jeff Beukelman, to approve terminating the monthly services of the Vermilion County Sheriff's Department as presented. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- Yea   | Kris Kizer-Yea        |
| Mary Potter- Yea    | Karel Volpert- Yea | Sheila Switzer-Absent |

**f. Ordinance**

- i. President Brown stated he would like to table the Stormwater Special Service Area Ordinance until all members were present.
- ii. President Brown asked the board what their thoughts are on the gaming option for the Village. Trustees stated that the matter is sensitive, and they all felt that the discussion needed to be done when all board members were present. They agreed they would like to table the Video Gaming discussion and action until all members of the board were present.

Both items were tabled by the Village board with a roll call vote. Trustee Jeff Beukelman made motion to table both items as requested, with a second made by Trustee Terry Light. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- Yea   | Kris Kizer-Yea        |
| Mary Potter- Yea    | Karel Volpert- Yea | Sheila Switzer-Absent |

- iii. President Brown discussed that the property #14-20-407-001 is requesting to be moved from residential to commercial zoning. President Brown stated he is still waiting on documents from the attorney before the board can discuss and vote. He has requested to table until documents are received.

Trustee Kris Kizer made a motion to table zoning request, with a second by Trustee Terry Light, until attorney documents received. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- Yea   | Kris Kizer-Yea        |
| Mary Potter- Yea    | Karel Volpert- Yea | Sheila Switzer-Absent |

**g. Permits**

- i. Claypool permit request for a 25'x25' addition on an already existing building. The board approved the permit request. Trustee Kris Kizer made a motion to approve, with a second by Trustee Mary Potter, to approve permit request as presented. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- Yea   | Kris Kizer-Yea        |
| Mary Potter- Yea    | Karel Volpert- Yea | Sheila Switzer-Absent |

**h. Keep Bismarck Beautiful (KBB)**

- i. Trustee Karel Volpert discussed that the greens will be removed in April and that they will put the pinwheels out.

**10. Old Business**

**11. New Business**

- i. Bismarck Post Prom donation request. Trustee Mary Potter made a motion to donate \$100, with a second made by Terry Light, for Bismarck Post Prom. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- Yea   | Kris Kizer-Yea        |
| Mary Potter- Yea    | Karel Volpert- Yea | Sheila Switzer-Absent |

- ii. Men's Club is requesting donations for their annual fireworks event. The Village Board always donates \$500 to the Men's Club each year. This year the Men's Club has had to go with another company and the cost has increased, but they have said the show should be better than in the past. This is also the 150<sup>th</sup> year for the Village of Bismarck. The board discussed that they would like to review the budget and vote in May with the new budget on amount of donation.

Trustee Terry Light made motion to table item as requested until May board meeting, with a second made by Trustee Mary Potter. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- Yea   | Kris Kizer-Yea        |
| Mary Potter- Yea    | Karel Volpert- Yea | Sheila Switzer-Absent |

- iii. President Brown discussed that this is the 150<sup>th</sup> celebration year for the Village of Bismarck and being the Village of Bismarck Board, that he felt that the Village should donate money for the events that are being planned. The Board stated since they were unable to have Treasurer Adam Muehl here for the amount left in the donation line of the budget, they would prefer to discuss at the April meeting and vote on the amount.

Trustee Terry Light made motion to table item as requested until April board meeting, with a second made by Trustee Jeff Beukelman. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- Yea   | Kris Kizer-Yea        |
| Mary Potter- Yea    | Karel Volpert- Yea | Sheila Switzer-Absent |

- 12. **Date and Time of Next Meeting** –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on March 21st, 2022. Bills to be considered for payment and items for the agenda are to be submitted by March 14th, 2022, to Village Clerk and Village Treasurer.
- 13. **Adjournment** – With no further business to come before the Board at this time, upon motion by Trustee Kris Kizer, with a second by Trustee Terry Light, the meeting was adjourned at 9:10 p.m. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

**APPROVED 03/21/2022**