

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board Meeting, March 21, 2022

1. At 6:31 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took roll call. Board members present were Trustees Terry Light, Karel Volpert, Jeff Beukelman, Kris Kizer, Sheila Switzer, Mary Potter, and President Mike Brown. Treasurer Adam Muehl was also in attendance. A quorum was established. Guests in attendance: Residents Chris and Kari Hamilton and Mr. Terry Boyer from Donohue Associates.
3. Approval of agenda for March 21, 2022, with a request to amend the agenda to add section V. Zoning under Item F. Ordinance., was made on a motion by Trustee Karel Volpert and seconded by Trustee Kris Kizer. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on February 21, 2022, was made on a motion by Trustee Karel Volpert and seconded by Trustee Sheila Switzer. Motion passed by acclamation.
5. Public Comments/Questions: Mr. Chris Hamilton and Mrs. Kari Hamilton approached the board with their plans to convert the old laundry mat into a convenience store with a Boutique for local businesses and farmers. They grew up in the area and wanted to bring something back to the community. They wanted to come to the Board meeting and introduce themselves, so the Board had a face with the business. They are naming the business "Small Town Famous." Mrs. Hamilton voiced concerns about the traffic on Holloway and that the vehicles fly over the railroad tracks, and she is worried about the kids crossing once the store is open. The Board members shared her concerns but explained they have no control over the speed limit along Holloway because it is a state route and that must be done through IDOT. She stated she has called IDOT. President Brown stated that he would also follow up with IDOT about their concerns. The Hamilton would like to see a "flashing" caution sign placed there. They stated they will be providing chips, pop, hot and ready foods, and coffee. They would like to offer items from local farmers such as honey, beef, etc. They will also offer vendor spaces. They are hoping to be open by 1st or 2nd week of April if all goes well.

Trustee Karel Volpert discussed with the board that April is Child Abuse Awareness month, and she would like to ask the President if he would declare April as Child Abuse Prevention Month in the Village of Bismarck and Wear Blue Day on April 1st. She asked if it could be placed in the newsletter and on the Facebook page and website. The Village Clerk will get the fliers posted and shared.

6. President's Comments: President Brown thanked everyone for being at the meeting tonight. President Brown declared April as Prevent Child Abuse Awareness Month and April 1st as Wear Blue Day in the Village of Bismarck.
7. Correspondence: None
8. Treasurer Adam Muehl presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills. Department of animal regulation did not have a bill this month. This month included quarterly payroll for President and Trustees. The total for bills this month was \$3,498.17.

Trustee Mary Potter made a motion to approve treasurer's report and bills as presented, with a second by Trustee Terry Light. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

Treasurer Adam Muehl's report presented, reported that the account balances as of 2/28/2022 are as follows:

New General Fund		\$ 265,977.19
Old General Fund		\$ 25,434.95
TIF		\$ 72,944.55
MFT		\$ 64,993.78

Treasurer Adam Muehl requested approval to transfer \$13,734.42 from Old General Fund to the New General Fund. Trustee Kris Kizer made a motion to approve, with a second by Trustee Sheila Switzer, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

9. Reports of committees and assignments

a. Public Works (non-MFT Funds)

- i. President Brown discussed Donohue Sewer System Detail and introduced Mr. Terry Boyer from Donohue. Mr. Boyer presented the 2022 Preliminary Engineering Report. This report is required for the Village of Bismarck to apply for any grants that may come open. It is a requirement to have such a report on file within the last 4-5 years. The last report was completed in 2017. Mr. Boyer stated that the Village of Bismarck now meets the Median Household Income (MHI) required for such grants. The last time the report was completed the Village of Bismarck fell short of meeting this requirement for possible 100% grant funding eligibility. The eligibility criteria for the State are 65.886 of the MHI and the Village of Bismarck is currently at 65.625% of MHI. Mr. Boyer stated that he has been told that the State should be opening a grant at the end of the year for sewer funding opportunities. He stated it is rare that municipalities receive 100% funding for projects, but it is known to happen. He recommended the Village Board keep in mind that they would need to come up with some money if they received a grant, but the amount would be unknown until approved. Therefore, it is important to have revenue of some sort coming into the Village. He discussed that the lines would be tied into the City of Danville and the outlet could be moved from the projected place along Poland/Bowman Avenue listed in the detail if the Village had a better location. This would be discussed if the Village moved further with a sewer project if grant funding were received.
- ii. President Brown discussed he has no new updated for the Holloway Resurfacing Proposal.
- iii. Presented invoice No. 13529-13 from Donohue for services (\$2,595.00) for preparation of sewer system detail services. Trustee Terry Light made motion to approve the invoice as presented, with a second made by Trustee Kris Kizer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- iv. President Brown discussed that the Village snowblower invoice was received and requested approval for payment. Trustee Kris Kizer made motion to approve the invoice as presented, with a second made by Trustee Karel Volpert. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

b. Budget and Finance

- i. Village Clerk discussed that the budget for 2022-2023 will be due to approve at the April 18th, 2022, board meeting for the filing due date of May 1st, 2022. Clerk Brandye Kizer and President Brown discussed the State minimum wage laws and that the wage must be at

\$15.00 an hour by 2025. The current rate is \$13.00 an hour which is \$3.00 higher than the current minimum wage rate. Discussed to keep up with the current scale and the state requirements that the board should increase each year during budget review. This will be discussed at the special board meeting in more detail. Treasurer Adam Muehl discussed that he would have the budget reports prepared for the board for the special meeting. The board discussed that the special board meeting will take place on Monday April 4th, 2022, at 6:30pm.

- ii. Evans, Froehlich, Beth and Chamley invoice for \$3,000.00, was presented to the board for approval. Trustee Karel Volpert made a motion to approve the invoice, with a second by Trustee Terry Light. Motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- iii. Acton and Snyder invoice for \$425.00 was presented to the board for approval. Trustee Mary Potter made a motion to approve the invoice, with a second by Trustee Jeff Beukelman. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

c. Tax Increment Financing (TIF)

- i. President Brown asked if sidewalks could be done using TIF money for improvements. Trustee Terry Light stated that if it is within the TIF district he thought funds could be used. President Brown will look more into the TIF requirements and speak with Attorney Steve Miller on what could be done using TIF funds, especially with the new businesses coming into the Village within the TIF district.

d. Public Works/Municipal Projects (Roads, Drainage, other improvements)

i. MFT Funded Projects

a. Village Basins (MFT Funds)- President Brown is keeping an eye on the basins. He stated that the Basin at Illinois St was full of ice, and it was a mess when it froze. Trustee Kris Kizer asked if the ditch in that area is not deep enough. President Brown stated he would investigate that.

b. President Brown discussed that Wilson Lane is in terrible shape. The road is below grade and water cannot run off into the ditch. Wilson Lane needs to be redone and the Village will need to use General funds to help with fixing it. Some MFT funds can help with the repairs but the cost to do the project correctly will be more than MFT funds can support. There are also some soft spots within the Village streets that need fixed as well. President Brown will get more information on the work to be done and bring back to the Board.

e. Health and Safety

- i. New Health and Safety Ordinance Complaints- None
- ii. President Brown discussed that he does not have any current updates regarding the Municipal Court agreement with Danville being dissolved. President Brown reported that he did attend a meeting with other Villages and Towns within the County, and they are working on an agreement.

f. Ordinance

- i. President Brown presented the Ordinance No. 21-3-22-1 and 21-3-22-2. Several Trustees voiced concerns over sections that were not completed in the document and regarding the wording "Tax" instead of "Fee." President Brown will take the ordinances back to the attorney for clarification. It was requested to table this item until clarification was made. Trustee Sheila Switzer made motion to table the ordinance actions until further clarification, with a second made by Trustee Kris Kizer. Motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- ii. President Brown asked the board what their thoughts are on the gaming option for the Village. Trustee Sheila Switzer was not at the last meeting when Mr. Ribbe presented his information. The Village Clerk and Trustees discussed with Trustee Sheila Switzer what was discussed. Support and concerns were also discussed among the board members. President Brown called for a vote to be taken on whether the Village of Bismarck Board should go further into looking into creating an Ordinance to allow Video Gaming within the Village. Trustee Terry Light made a motion to approve gaming in the Village of Bismarck and to move forward in creating an ordinance for gaming within the Village of Bismarck, with a second by Trustee Kris Kizer. The Village Board Trustees voted 3-3. President Brown was required to cast a vote since the Trustees vote ended in a tie vote. Motion passed by roll call vote with President Brown making his “Yea” vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Nay	Karel Volpert- Nay	Sheila Switzer-Nay

- iii. President Brown discussed whether the Board would be interested in issuing a one-day liquor license for the 150th street celebration to the Men’s Club to sell draft beer along their building. Trustee Karel Volpert asked where the beer would be allowed to be consumed. There would not be any type of alcohol allowed in the park. There is an event license in the ordinance for a fee of \$25.00. No action needed but President Brown wanted the Village Board to know what was being asked.
- iv. There was a discussion whether the Village of Bismarck needs to have a noise ordinance. The issue with having a noise ordinance within the Village is that we have no way to enforce such an ordinance with not having a Village police officer. Rossville is spreading out their police department to provide more funding. President Brown stated that he was approached by Mr. Watson about if the Village would be interested in working with Rossville. President Brown will look more into what that means and see if it is an opportunity. It was decided that if there is a complaint that residents will be told to call the Sheriff’s department.
- v. President Brown discussed rezoning of the Hamilton’s property from residential to commercial for their new convenience store. Trustee Terry Light made a motion to approve, with a second by Trustee Jeff Beukelman, to approve zoning change request as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

g. Permits

- i. Eric Johnson permit request was received for a concrete driveway addition.
- ii. Craig Simms permit request was received for a new garage on Chicago. The board approved the permit requests. Trustee Jeff Beukelman made a motion to approve, with a second by Trustee Terry Light, to approve permit requests as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

h. Keep Bismarck Beautiful (KBB)

- i. Trustee Karel Volpert discussed that the pots have been cleared and that pin wheels will be placed in for Child Abuse Prevention Awareness for April. She stated she would also like to plant a seed for the board members to think about banners for the 150th celebration. Trustee Karel Volpert asked for this item to be placed on the April agenda.

10. Old Business

11. New Business

- i. President Brown stated that the Men’s Club has had to go with another company this year for their annual fireworks and the cost has increased, but they have said the show should be better than in the past. President Brown reminded the board that this is also the 150th year for the Village of Bismarck and he would like the Village to contribute to the celebration. He asked the board if it was okay for the Village of Bismarck to be responsible for taking in the donations and writing the checks for the event, as the Village is a tax-exempt entity. The Village Board would pay for the fireworks this year, but the Men’s Club would be donating funds to help pay for the fireworks. The board discussed that they always donate for the fireworks each year anyway and agreed that this would be okay for the Village of Bismarck to contribute with assisting in the event. President Brown has spoken to Treasurer Adam Muehl, and they will work out details of how to keep the funding for the 150th separate from the Village of Bismarck finances.

Trustee Terry Light made motion to approve the Village of Bismarck to be the entity for taking in donations and writing the checks for the vendors for the 150th celebration, with a second made by Trustee Kris Kizer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- 12. Date and Time of Next Meeting** –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on April 18th, 2022. Bills to be considered for payment and items for the agenda are to be submitted by April 11th, 2022, to Village Clerk and Village Treasurer.

- 13. Adjournment** – With no further business to come before the Board at this time, upon motion by Trustee Sheila Switzer, with a second by Trustee Kris Kizer, the meeting was adjourned at 9:11 p.m. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

APPROVED 4/18/2022