

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board Meeting, August 16th, 2022

1. At 6:30 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took roll call. Board members present were Trustees Terry Light, Kris Kizer, Sheila Switzer, Mary Potter, Karel Volpert and Jeff Beukelman and President Mike Brown. Treasurer Adam Muehl was also in attendance. A quorum was established. Guests present were Attorney Brian Lawlyes; Scott Moore; Kasey and Matt Creed; Lloyd Creed; Tricia Hagley; Tim Landers; Cris Moulton; Jennifer and Eric Siddens; Tim and Misty Hillard.
3. Approval of agenda for August 16, 2022, was made on a motion by Trustee Karel Volpert and seconded by Trustee Terry Light. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on July 26, 2022, was made on a motion by Trustee Karel Volpert and seconded by Trustee Terry Light. Motion passed by acclamation.
5. Public Comments/Questions: Mrs. Tricia Hagley addressed the Village Board of Trustees in her disappointment regarding the rezoning of the property on 2550 North Road that Mr. Matt Creed has purchased and is requesting to rezone to commercial to move his automotive shop there. She stated that the property is in a residential area and that the neighbors were not notified of his intentions. She does not want an automotive business 30 feet from her property when it is a residential area. She is requesting that the Village Board of Trustees rescind the vote that allows his property to be commercial as the proper protocols were not followed and start over following proper procedures.

Mr. Creed stated he was trying to be pro-active, and he was trying to do everything that was asked of him to do. Several residents asked questions regarding their concerns, especially Mr. Scott Moore. Mr. Creed answered the residents' questions. He wants the building to look good, that he will make sure that it is taken care of, that the vehicles will be in the building at night. He will be taking the trailer out and clean up the property. It was asked of Matt what his plans were for the trees in the area. He stated that he is keeping all the trees that he can. He answered the concern about oil and vehicle fluids. He stated that the fluids are required to be in an enclosed container and properly disposed of. He will not have drains for liquids and the liquids will not go into the ground and contaminate neighbors well and water sources. He does have 2-3 other employees that work with him, he will be open during the daytime hours, and he will have delivery drivers delivering parts to his shop. He would just like to know what he needs to do to move forward with the request.

Mr. Eric Siddens commented that he is overseeing a property on 2550 that belongs to a member of his family. He is at the meeting so that he can get information and tell other family members who also need to be aware of what is happening with the area around the property that his family owns.

Mrs. Cris Moulton asked the Village Board of Trustees that she heard that if she does not take care of her ditch in front of her home, she will get a fine. The Village Board stated that she will not be fined, but it is the homeowner's responsibility to maintain their ditches. She also asked how old the drivers of golf carts need to be. President Brown stated that it is 18, and the golf cart must be licensed and have insurance. She stated she does not have any issue with those driving the golf carts or the motor bikes if they follow the rules of the road. She also asked whose responsibility it was mowing the alley. The Village Board stated it is the homeowner's responsibility to mow the alley behind their home.

6. President's Comments: None
7. Correspondence: None
8. Treasurer Adam Muehl presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills. Total for bills this month was \$877.71 plus the payroll for the Maintenance personnel.

Trustee Terry Light made a motion to approve treasurer’s report and bills as presented, with a second by Trustee Kris Kizer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

Treasurer Adam Muehl’s report presented, reported that the account balances as of 06/30/2022 are as follows:

New General Fund	\$332,011.99
Old General Fund	\$13,239.36
TIF	\$96,528.51
MFT	\$80,553.26

Treasurer Adam Muehl requested approval to transfer \$13,139.36 from Old General Fund to the New General Fund. Trustee Kris Kizer made a motion to approve, with a second by Trustee Mary Potter, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

9. Reports of committees and assignments

a. Budget and Finance-NONE

b. Tax Increment Financing (TIF)- NONE

c. Public Works (non-MFT Funds)

- i. President Brown discussed if it was okay to spray the weeds off G-street with round-up. Trustee Terry Light stated that we need to kill it because we have tar and chip in that area, and we need to keep it cleared.

d. Public Works/Municipal Projects (Roads, Drainage, other improvements)

i. MFT Funded Projects

- i. a. President Brown presented Donohue Task #4 Invoice to be paid for \$2,385.14. Trustee Karel Volpert made a motion to approve the invoice to Donohue, with a second by Trustee Mary Potter. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

e. Health and Safety

- i. New Health and Safety Ordinance Complaints- None
- ii. President Brown discussed an Intergovernmental Agreement with Rossville between the Bismarck CUSD #1 to employ a resource officer. He does not have the details on whether this would just be for the high school or also for the junior high and elementary. He stated that he was approached by Superintendent Watson as the school would need to have village approval to move forward. The Village Board of Trustees agreed that President Brown could report back that the Village Board would support the agreement if he chose to move forward. If Bismarck CUSD #1 decides to move forward, then the agreement will be sent to President Brown for his signature.

f. Ordinance

- i. President Brown presented the updated Non-Highway Vehicle Golf Cart/ATV/UTV Ordinance. President Brown asked if there were any questions and asked for a vote to approve the ordinance. Trustee Terry Light made a motion to approve the Non-Highway Vehicle Golf Cart/ATV/UTV Ordinance, with a second by Trustee Sheila Switzer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- ii. President Brown discussed that the Village Board of Trustees voted to revise the current manufactured/mobile home ordinance. He would like to get started on looking into what that would look like. President Brown wanted to see if there were any recommendations on how to move forward. The Village Board will investigate the ordinance and how to revise the current ordinance.
- iii. President Brown discussed that the current Village Ordinances need to be reviewed and revised as they are either outdated, non-existent, or need to be revised so that they are clear. Trustee Sheila Switzer asked if someone could be hired to look through the ordinances and revise them. Clerk Brandye Kizer has been in touch with Village of Oakwood office manager, Julie Leverenz, to inquire how they started the revision process several years ago for their Village. Clerk Brandye Kizer is attempting to reach out to the company that was recommended by Julie Leverenz and is attempting to schedule a meeting with Julie to go over what that process looked like for them, but there is a cost associated with this process and Clerk Kizer is unsure what the cost would be. President Brown and Clerk Brandye Kizer stated that they would like a committee of at least 3 board members who are willing to get together and help with this process. The Village Board of Trustees who volunteered were Trustee’s Kris Kizer, Terry Light, and Jeff Beukelman.

g. Permits – None

h. Keep Bismarck Beautiful (KBB)

- i. Trustee Karel Volpert wanted to thank Trustee Sheila Switzer has been doing a lot of extra watering and that she has realized that the plants on the corner pot are missing. Trustee Sheila Switzer stated that the plants were dead, and they may have been possibly removed. Trustee Karel Volpert stated that they have been placing Keep Bismarck Beautiful signs in the yards. Trustee Karel reported that there will be an upcoming electronic recycling event on October 15th, 2022, at DACC. There will also be a tire collection event open to municipalities. It was discussed if the village would like to do an event in the village prior to the collection date and the village would take the tires to the event as only municipalities are able to bring tires in. No date has been set for the event. There is also a clean-up at Ellsworth for preparation of the Fall Festival on September 17th. Keep Vermillion County Beautiful will be in the Labor Day parade and Trustee Karel Volpert will participate in representation of Village of Bismarck. Trustee Karel Volpert and Trustee Jeff Beukelman will begin work on the signs for the entry points of the Village.

10. Old Business

- i. Trustee Mary Potter asked about whether we have heard anything about the crosswalks in front of the grade school. President Brown reported that IDOT has not gotten back to him regarding painting the school crosswalks at the grade school. He will continue to attempt to reach out.
- ii. Trustee Karel Volpert asked if President Brown has heard any more about the sidewalk extending from Crystal Lane to the high school. President Brown stated that he is working with Larry Baum, and he has not heard anything else. He will reach out and inquire.

11. New Business

- i. Trustee Terry Light asked if we should have a special meeting to act on rescinding the prior action for the Creed property. The special meeting was scheduled for August 23rd, 2022, at 6:30p.

- 12. **Date and Time of Next Meeting** –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on September 20th , 2022. Bills to be considered for payment and items for the agenda are to be submitted by September 13th, 2022, to Village Clerk and Village Treasurer.
- 13. **Adjournment** – With no further business to come before the Board at this time, upon motion by Trustee Kris Kizer, with a second by Trustee Terry Light, the meeting was adjourned at 7:50 p.m. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

APPROVED 09/26/2022