

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board Meeting, November 15th, 2022

1. At 6:30 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Trustee Kris Kizer took roll call. Board members present were Trustees Terry Light, Kris Kizer, Sheila Switzer, Mary Potter, Karel Volpert and Jeff Beukelman and President Mike Brown. Treasurer Adam Muehl was also in attendance. Clerk Brandye Kizer was absent, and Trustee Kris Kizer took roll call and minutes for the meeting. A quorum was established. Guests present: Resident Tyler Lappin.
3. Approval of agenda for November 15th, 2022, was made on a motion by Trustee Terry Light and seconded by Trustee Mary Potter. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on October 18th, 2022, was made on a motion by Trustee Karel Volpert and seconded by Trustee Terry Light. Motion passed by acclamation.
5. Public Comments/Questions: Dan Wright wanted to thank everyone for the Big Burn. It was successful and had about 30 residents who participated. He wanted to thank Dan Ribbe, Kirby Reich, Carol Golden, and Ryan Smalley. President Brown stated that he wanted to thank Mike Holycross for letting him use his tractor to help that day moving brush.
6. President's Comments: President Brown welcomed and thanked resident Tyler Lappin for attending.
7. Correspondence: None
8. Treasurer Adam Muehl presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills. Total for bills this month was \$1549.58.

Trustee Terry Light made a motion to approve treasurer's report and bills as presented, with a second by Trustee Sheila Switzer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

Treasurer Adam Muehl's report presented, reported that the account balances as of 10/31/2022 are as follows:

New General Fund		\$369,823.21
Old General Fund		\$14,771.00
TIF		\$100,908.05
MFT		\$92,867.63

Treasurer Adam Muehl requested approval to transfer \$14,671.00 from Old General Fund to the New General Fund. Trustee Jeff Beukelman made a motion to approve, with a second by Trustee Mary Potter, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

9. Reports of committees and assignments
 - a. **Liquor Commission and Committee**
 - i. President Brown discussed the liquor application submitted. Brewhouse application was received by TJ Ribbe. The State will be doing a fingerprint background of TJ and Lisa Ribbe. Trustee Mary Potter stated that the building is coming along. The Liquor commission members, Trustee Terry Light and Trustee Jeff Beukelman and Liquor Commissioner,

President Brown went in and observed the site to ensure compliance. Trustee Terry Light mentioned that TJ also mentioned there may be a dog wash station also located in that area. Trustee Mary Potter stated she would like to see if there was a way to get the speed limit reduced in that area once it is opened. There was also discussion about the speed limit in front of the schools and traffic needing to slow down. The board discussed the liquor application and the Liquor commissioner reported that the Liquor Commission is recommending the approval of the liquor license for the Brewhouse, Ltd.

b. Planning Commission Committee- None

c. Budget and Finance

- i. Trustee Kizer presented the annual Keep Vermilion County Beautiful Dues request to the board. In previous years the board paid \$150.00 dues. The board agreed to pay the \$150.00 fee again this year. Trustee Mary Potter made a motion to approve, with a second by Trustee Sheila Switzer, to approve the payment of \$150.00 for the annual dues made to Keep Vermilion County Beautiful. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

d. Tax Increment Financing (TIF)

- i. President Brown stated that the handrails for in front of Small Town Famous for the handicap ramp is in the maintenance garage. They are ready for installation.
- ii. President Brown discussed the quote for the concrete work along Holloway. Jay Bullock and Schomburg gave a quote for \$20,000 for the concrete work along Holloway for 4 sections. The Village Board could decide to do it all at the same time or do some sections and not other. This quote is higher because if concrete is done in the winter there is product that needs to be added in due to the cold weather that increases the cost. The Village Board would like to wait until next spring. President Brown would like to fix the first 2 sections first and then do the next two sections. The Village Board agreed to wait to complete until Spring 2023. No action taken since it will be postponed until Spring.

e. Public Works/Municipal Projects (Roads, Drainage, other improvements)

MFT Funded Projects

- i. President Brown discussed Donohue Invoice #15 for a total of \$1,199.38. This includes the cost for task #4 and task #5. Trustee Mary Potter made a motion to approve, with a second by Trustee Jeff Beukelman, to approve the Donohue invoice of \$1,199.38. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

f. Public Works (non-MFT Funds)

- i. President Brown discussed no new news related the culverts and drains at this time. President Brown will have Maintenance Dan Wright check on culverts and clear any leaves.
- ii. President Brown discussed the Rutan Drainage project of having a drainage pipe approximately 400 feet put in through Rutan's property to help with drainage of rainwater to painter's creek. Quote was received by Sam Claypool for two options. Option #1 has a 24 in dual wall tile pipe (estimate \$21, 400) and option #2 is a 30 in dual wall tile (\$24,600). These quotes include materials, labor and equipment. Trustee Terry Light questioned if the 24-inch tile would be big enough. He would prefer to go bigger if possible. Trustee Karel Volpert questioned where the tile would start. President Brown stated that it would start in Rutan's pasture and go out to painter's creek, as the current tile stops in the middle of Rutan's pasture. The Village Board stated they would support Option #2. It will need to be placed on next meeting agenda for vote and approval.

g. Health and Safety

- i. New Health and Safety Ordinance Complaints- President Brown stated that he has received some complaints about rooster crowing on Crystal Lane starting at 4am every hour. President Brown stated that he didn't know if the ordinance stated that we could not have roosters. Trustee Terry Light stated that the ordinance states "poultry" and that would be either male or female. The concern with a rooster is that it crows at sunlight and does so every hour. Some villages ordinances do not allow roosters. If the Village does not want to allow roosters, then the ordinance would need to be revised. Trustee Karel Volpert asked if the owners have been approached and the concerns discussed. President Brown stated that he has not approached them yet, but will do so.

h. Permits/Zoning/Liquor Applications

- i. The Village Board of Trustees discussed Liquor application received for Brewhouse Ltd. Trustee Terry Light made a motion to approve liquor application pending background check for the Brewhouse, Ltd for Tj and Lisa Ribbe, with a second by Trustee Kris Kizer. The background check approval needs to be completed by December 31st, 2022. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

i. Ordinance

- i. Trustee Kris Kizer presented the PowerPoint for the sexual harassment training due each year. Each Board Trustee, Treasurer, Clerk, and Maintenance person signed a certificate acknowledging their participation of the 2022 sexual harassment prevention training. Certificates will be placed in their personnel file.

j. Keep Bismarck Beautiful (KBB)

- i. Trustee Jeff Beukelman reported that he had several student volunteers that helped with the sign. He estimated 9-12 students and they put in about 20 hours of work to do the letters, remove the brush around the sign site, and level the ground. The plan is to have the sign in this weekend. JULIE is coming out tomorrow to ensure that the sign can be placed in. Trustee Jeff Beukelman is working on getting the letters on the sign before it goes up. He stated he had to return some of the items, such as the old stain, and since the items were bought over 90 days, they will get a store credit. Trustee Karel Volpert thanked Trustee Jeff Beukelman for all the work put in. Trustee Karel Volpert discussed the Holiday Trim and Lighting Contest. The judging will be done December 10th-13th, with winners at the December 20th, 2022, board meeting. The arrangements have been purchased for the winners. Trustee Karel Volpert stated that one of the banners hanging on the poles is missing, so it would need to be replaced or not have one by the church. Trustee Jeff Beukelman stated why not finish out this year and purchase new banners, since they are starting to get a little rough. Trustee Karel Volpert stated that some people are interested in purchasing the 150th signs. It was decided one should go to the historical society.

10. Old Business

- i. President Brown discussed the tax levy is due next month. This is part of the Stormwater Special Service Area and the fee associated. That will be placed on next months agenda.

11. New Business

- 12. Date and Time of Next Meeting** –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on December 20th, 2022. Bills to be considered for payment and items for the agenda are to be submitted by December 13th, 2022, to Village Clerk and Village Treasurer.

- 13. Adjournment** – With no further business to come before the Board at this time, upon motion by Trustee Kris Kizer, with a second by Trustee Jeff Beukelman, the meeting was adjourned at 7:52 p.m. The motion passed by acclamation.

Respectfully Submitted,

APPROVED 12/20/2022

Brandye Kizer, Clerk