

VILLAGE OF BISMARCK

County of Vermilion, State of Illinois

Minutes of Planning Commission Committee Meeting, January 10th, 2023

1. At 6:30 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, Chairman Rick Kentner opened the meeting.
2. Roll call was taken by Chairperson Rick. Planning Commission Committee members present were Eric Siddens; Misty Hillard; Tim Hillard; Zach Hagley; Tim Landers and Ryan Smalley. A quorum was established. Village Attorney Brian Lawlyes was in attendance.
3. Motion to approve agenda was made by Zach Hagley, with a second made by Tim Landers. The motion passed by acclamation.

4. Chairman Comments/Public Comments/Questions

Chairman Kentner welcomed everyone and thanked them for being a part of the committee. He acknowledged it is a learning experience for all and that he believes things will get better with guidance. He stated he had attended the last Village of Bismarck Board meeting and asked for more assistance. He stated that the Village of Bismarck Clerk will post notices, agendas and attend meetings and public hearings to take minutes. Chairman welcomed Attorney Brian Lawlyes and stated that he had asked the Village Board to have the attorney present to ensure that they completed items appropriately until they felt they had a good grasp on things. Mr. Lawlyes reviewed a document he created for the Planning Commission Committee members that outlined rules and obligations for the commission. It was discussed if the Rezoning application could be made into some sort of checklist for the Planning Commission. The Village Clerk will work on this for the next regular meeting. Attorney Lawlyes also inquired if the Village Board should look at increasing the application fees because at this time the cost does not even cover the public hearing notification in the paper. This should be in the hands of the Village and not the petitioner, to ensure that everything is correct and within timelines. It was also discussed that the regular meeting of the Planning Commission will be held on the 2nd Tuesday of the month and if nothing is on the agenda to be discussed it can be canceled.

5. Approval of meeting minutes from September 20th, 2023 Public Hearing/Planning Commission Meeting and October 13th, 2023 Regular Meeting Minutes. Motion to approve minutes made by Tim Landers, with a second made by Misty Hillard. Motion passed by acclamation.

6. Discussion of Building Permit/Special Permit/Zoning/Rezoning Requests

- a. Chairman Kentner presented the Building Permit request from Mr. Bill Bennett requesting approval for an addition onto his pole barn located at 17684 East 2550 North Road, Danville, IL 61834. The planning commission committee reviewed the completed building application, and all submitted documents. The committee held discussion regarding the received documents and building permit.
- b. Chairman Kentner presented the rezoning request from Mr. and Mrs. Darryl and Kathryn Moss for the property located at 27485 North 1800 East Road, Bismarck, Illinois 61814, asking to rezone from agricultural farmland to commercial. The committee reviewed the rezoning request and the attached documents. There were concerns noted about the traffic that drives down Bowman and the speed limit, and possible children trying to cross the street. It was discussed whether flashing lights or a traffic light could be placed if a business was placed at the location. This is something that the Chairman will bring to the Village Board.

7. Decision of Building Permit/Special Permit/Zoning/Rezoning Requests

a. Planning Commission Committee members voted to make a recommendation to the Village of Bismarck Board of Trustees to approve the building permit for Mr. Bill Bennett as requested based on the information reviewed. Motion to approve the building permit was made by Zach Hagley, with a second made by Misty Hillard. The vote passed with a unanimous vote among present committee members.

Eric Siddens- Yea	Tim Hillard- Yea	Zach Hagley-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Tim Landers-Yea

b. Planning Commission Committee members voted to move forward with the rezoning request as presented. It was determined that a public hearing will be set for January 31st, 2023 at 6:30pm at the Bismarck Men’s Club for public comments, concerns and questions. The public hearing notice will be placed in the paper and notices will be sent to property owners surrounding the property by the Village Clerk. The next regular meeting of the Planning Commission will be held on February 7th at 6:30pm for discussion and recommendation to be presented to the board at their next regular meeting to be held on February 21st. Motion to move forward with the rezoning request was made by Ryan Smalley, with a second by Eric Siddens.

Eric Siddens- Yea	Tim Hillard- Yea	Zach Hagley-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Tim Landers-Yea

8. No Old business to discuss

9. No new business to discuss

10. Date and Time of Next Meeting – The next regular meeting of the Bismarck Planning Commission Committee will be held at the Village Office in Bismarck, Illinois, on February 7th, 2023, at 6:30pm. Items to be considered for the agenda are to be submitted by January 20th, 2023, to the Village Clerk.

11. Adjournment – With no further business to come before the Committee at this time, upon motion by Tim Hillard, with a second by Ryan Smalley, a decision was made to adjourn the meeting. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Village Clerk

APPROVED 2/7/2023