

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board Meeting, February 21st, 2023

1. At 6:31 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took roll call. Board members present were Trustees Terry Light, Sheila Switzer, Mary Potter, Karel Volpert and Jeff Beukelman and President Mike Brown. Treasurer Adam Muehl was also in attendance. Clerk Brandye Kizer was present. Trustee Kris Kizer was absent. A quorum was established. Residents and guests in attendance were: Rick Kentner, Kathryn and Darryl Moss, Tricia Hagley, Dalton Hagley, Sam Claypool and ty Eshleman.
3. Approval of agenda, was made on a motion by Trustee Karel Volpert and seconded by Trustee Terry Light. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on January 17th, 2023, was made on a motion by Trustee Karel Volpert and seconded by Trustee Sheila Switzer. Motion passed by acclamation.
5. Public Comments/Questions: None
6. President's Comments: President Brown welcomed everyone and asked if anyone had any questions for him. No questions noted.
7. Correspondence: None

8. Treasurer's Report

Treasurer Adam Muehl presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills. Total for bills this month was \$1,753.50.

Trustee Terry Light made a motion to approve treasurer's report and bills as presented, with a second by Trustee Mary Potter. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

Treasurer Adam Muehl's report presented, reported that the account balances as of 1/31/2023 are as follows:

New General Fund		\$375,425.86
Old General Fund		\$13,058.08
TIF		\$101,099.51
MFT		\$99,103.33

Treasurer Adam Muehl requested approval to transfer \$12,958.08 from Old General Fund to the New General Fund. Trustee Jeff Beukelman made a motion to approve, with a second by Trustee Sheila Switzer, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

9. Reports of committees and assignments

a. Ordinance

b. Liquor Commission Committee

c. Planning Commission Committee

i. Chairperson Rick Kentner discussed the rezoning request from agricultural farmland to commercial at 27485 North 1800 East Rd. The commission reviewed the documents submitted, held a public hearing which had support from the community and discussed any questions they had and found that everything was in order. They do have some concerns regarding traffic along Bowman. They are concerned that if a business would be built there is there a way to reduce the speed limit or have some sort of flashing lights, walkway or something to reduce speeds of vehicles along that roadway. President Brown stated that he is currently in contact with IDOT and they will be completing a traffic study as the Village Board has the same concerns. He stated he does not want a situation like the one that occurred along Route 1 many years ago. Overall, it will be a decision that is made by IDOT as they have jurisdiction over Bowman Avenue but he will continue to advocate for something to be done because even without a business across the street currently, traffic is too fast along that area. The recommendation of the Planning Commission Committee is to approve the rezoning request from Mr. and Mrs. Darryl and Kathryn Moss to rezone from agricultural farmland to Commercial.

Chairperson Rick Kentner discussed the zoning map is not up-to-date and current. It would also be a recommendation of the Planning Commission to contract with an agency to start the process of completing a new up-to-date map for the Village. He also stated that Chamlin and Associates is a firm that would be able and willing to put a quote together to get this started. It would be a recommendation of the planning commission committee to get a quote from Chamlin and Associates to see if it is feasible to move forward with this request.

d. Budget and Finance

- i. Acton and Snyder invoice for \$1798.90 was presented to the board. Clerk explained the details of the bill to the Village Board. Trustee Mary Potter made a motion to approve, with a second by Trustee Karel Volpert, to approve the invoice for payment as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- ii. Clerk Brandye Kizer stated that Mr. Ty Eshleman from Chamlin and Associates was in the audience to answer any questions about what they could do to assist the Village in completing a new zoning map. The Village Board would like to move forward with taking the appropriate steps in obtaining a proposal from Chamlin and Associates to get everything done correctly and so that the current map coincides with what the GIS system is reporting. It was reported by the Vermilion County Assessor's office that GIS is not always up to date, but that when the Village gets a new map redone, they can submit and they will update the GIS system for the Bismarck area. Mr. Eshleman stated he would be the one completing the proposal and he would be the contact for the project if approved. He stated every town needs it updated and especially being a small town, Bismarck needs something to reference. He stated he enjoys working with small Villages, because he is from a small Village himself.

Trustee Mary Potter made a motion to approve, with a second by Trustee Jeff Beukelman, to move forward with Chamlin providing a proposal to the Village Board of Trustees. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- iii. Clerk Brandye Kizer reminded the Village Board of Trustees that the annual Budget is due no later than April 30th, 2023. This means they have the month of March to review and make changes before the final Budget is approved at the April 18th, 2023 board meeting. The Village Board of Trustees wanted to old a special meeting on March 8th, 2023 at 6:30pm to solely discuss the budget and make any recommendations to the upcoming budget. This would give

Treasurer Adam Muehl enough time to makes changes, the board review at the March meeting and approve at the April meeting.

e. Tax Increment Financing (TIF)

- i. Jameson Steel invoice for \$2,995.00 was presented to the board. Clerk explained the details of the bill to the Village Board. Trustee Mary Potter made a motion to approve, with a second by Trustee Sheila Switzer, to approve the invoice for payment as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

f. Public Works/Municipal Projects (Roads, Drainage, other improvements)- None

MFT Funded Projects

- i. Donohue Invoice #13529-16 for \$3,226.88 was presented to the board. Trustee Terry Light made a motion to approve, with a second by Trustee Jeff Beukelman, to approve the invoice for payment as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

g. Public Works (non-MFT Funds)

- i. President Brown discussed the Rutan Drainage project of having a drainage pipe approximately 400 feet put in through Rutan's property to help with drainage of rainwater to painter's creek. President Brown stated that all pipe has been ordered and received. Will be starting soon.
- ii. President Brown reported that everything is on track to be started with IDOT and the Holloway State Route project. Weather has deterred them a little and he believes they are trying their best to wait as long as possible until school is close to being out of session.
- iii. President Brown stated TJ Ribbe has been out to start the work on Wilson Lane. He has cleared it and filled in the potholes, and has milled the road. President Brown will need to receive a quote from Dan Ribbe on tar and chip for the road once the weather is better. This would probably take two to three coats over time to get it where it needs to be.

h. Health and Safety

- i. New Health and Safety Ordinance Complaints- None
- ii. President Brown stated that there are no new updates at this time. Will continue to work on getting documents together to get a citation/enforcement officer position part-time going.

i. Permits/Zoning/Liquor Applications

- i. President Brown presented the rezoning request from Mr. and Mrs. Darryl and Kathryn Moss for their property located at 27485 North 1800 East Rd to the board and the Planning Commission recommendation to approve the rezoning request from agricultural farmland to commercial as presented. The Village Board stated they were comfortable moving forward with the vote. Trustee Terry Light made a motion to approve, with a second by Trustee Karel Volpert, to approve the rezoning request as requested. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

j. Keep Bismarck Beautiful (KBB)

Trustee Karel Volpert presented information that she received from the Keep Vermilion County Beautiful meeting. The Great American Cleanup will be March 18th from 9a-11a and will be focused on the DACC area. There will be a future clean-up day that they would like to focus on in the Walmart area, as it is looking really bad. It would be great if Bismarck residents would volunteer to help with that since many residents from our Village and area utilize Walmart. It would be great to get the kids involved for volunteering hours. The date for this has not been set yet. Bismarck Woman's Club received grant money to help with the cameras at the Lion's Park. They also received money for the mulch for the playground.

There are several events coming up: Garden Day March 11th 8a-4pm; there is a first Friday event scheduled for May 5th "Sweets and Streets" and there will be a bake sale to raise money for KVCB. May 14th I will be the Electronics Collection at DACC. Hoopeston is doing a Trash Walking event during Lent where they will give trees for trash. If you bring in a bag of trash from walking and cleaning up tan area in Hoopeston, they will give a tree to plant. There were 515 bags of trash picked up from adopt a-a-spot reported to Mr. Steve Lane.

10. Old Business-None

11. New Business

i. Clerk Brandye Kizer presented a donation request for resident Paul Hillard as requested by Board Trustee Mary Potter. Trustee Mary Potter made a motion to approve a donation of \$200.00 to Paul Hillard, with a second by Trustee Terry Light. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

ii. Village Clerk presented Post Prom donation request from the Bismarck Henning Rossville Alvin High School Post Prom Committee. The place this year will be at Elevate Trampoline Park in Champaign. It is a safe place for kids to go after prom. Trustee Terry Light made a motion to approve a donation of \$250.00 to the BHRA Post Prom Committee, with a second by Trustee Mary Potter. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-absent
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

12. Date and Time of Next Meeting –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on March 21st, 2023. Bills to be considered for payment and items for the agenda are to be submitted by March 14th, 2023, to Village Clerk and Village Treasurer.

13. Adjournment – With no further business to come before the Board at this time, upon motion by Trustee Jeff Beukelman, with a second by Trustee Sheila Switzer, the meeting was adjourned at 7:20 p.m. The motion passed by acclamation.

Respectfully Submitted,

APPROVED 03/21/2023

Brandye Kizer, Clerk