

**VILLAGE OF BISMARCK**  
**County of Vermilion, State of Illinois**  
**Minutes of Regular Board Meeting, March 21st, 2023**

1. At 6:30 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took roll call. Board members present were Trustees Terry Light, Sheila Switzer, Mary Potter, Karel Volpert, Kris Kizer and Jeff Beukelman and President Mike Brown. Treasurer Adam Muehl was also in attendance. Clerk Brandye Kizer was present. A quorum was established. Residents and guests in attendance were: Rick Kentner, Tyler Lappin and Dan Wright.
3. Approval of agenda, was made on a motion by Trustee Karel Volpert and seconded by Trustee Sheila Switzer. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on February 21<sup>st</sup>, 2023, and Special Meeting held on March 8<sup>th</sup>, 2023 was made on a motion by Trustee Terry Light and seconded by Trustee Jeff Beukelman. Motion passed by acclamation.
5. Public Comments/Questions: Mr. Dan Wright thanked the Village Board for all that they do. He stated that he sees things heading in the right direction due to the leadership of the Village Board. He wanted to attend tonight's meeting to propose using the Maintenance Garage as part of the Class of 73' Reunion. He would like to get together and open up the building to showcase some things from the Village and the Historical Society. He stated they are interested in joining forces with him to set up something and he would love to use the Village of Bismarck Maintenance garage due to its history. President Brown stated that it would be nice to host it there and that they would need to do some work on the inside to make it presentable. The Village Board will discuss more at the next meeting regarding this.

Karel Volpert asked the Village Board if the Bismarck Woman' Club would be able to plant pinwheels in representation of April's Prevent Child Abuse Awareness Month. The Village Board stated they did not have an issue with that. April is declared Prevent Child Abuse Awareness month and recognizes the importance of families and communities working together to prevent child abuse and neglect.

6. President's Comments: President Brown welcomed everyone and asked if anyone had any questions for him. President Brown thanked Mr. Tyler Lappin for coming tonight, as Mr. Lappin is on the ballot in April for becoming a Village of Bismarck Trustee member. No questions noted.
7. Correspondence: None
8. **Treasurer's Report**

Treasurer Adam Muehl presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills, plus quarterly Trustee, treasurer, and Mayor payments. Total for bills this month was \$5,078.02.

Trustee Kris Kizer made a motion to approve treasurer's report and bills as presented, with a second by Trustee Jeff Beukelman. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

Treasurer Adam Muehl's report presented, reported that the account balances as of 02/28/2023 are as follows:

New General Fund		\$375,161.04
Old General Fund		\$12,616.84
TIF		\$101,100.29
MFT		\$100,925.18

Treasurer Adam Muehl requested approval to transfer \$12,516.84 from Old General Fund to the New General Fund. Trustee Mary Potter made a motion to approve, with a second by Trustee Sheila Switzer, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

**9. Reports of committees and assignments**

**a. Ordinance -None**

**b. Liquor Commission Committee -None**

**c. Planning Commission Committee**

i. Chairperson Rick Kentner discussed the building permit request by Dollar General Corporation for the property at 27485 North 1800 East Rd. The commission reviewed the documents submitted. They do have continued concerns regarding traffic along Bowman and more importantly the foot traffic and golf cart traffic that may increase across Bowman Avenue. They are concerned that if a business would be built there is there a way to reduce the speed limit or have some sort of flashing lights, walkway or something to reduce speeds of vehicles along that roadway. President Brown stated that he is currently in contact with IDOT and they completed an initial traffic study as the Village Board has the same concerns. They will have to do a second traffic study once the business is open and running. Overall, it will be a decision that is made by IDOT as they have jurisdiction over Bowman Avenue but he will continue to advocate for something to be done because even without a business across the street currently, traffic is too fast along that area. Mr. Kentner stated that maybe with the revenue coming in from the Dollar General store it could help with the cost if the Village of Bismarck has to do something. Again, President Brown stated that would have to be approved through IDOT since it is a state road, but the Village is open to doing whatever would make residents safe. Mr. Kentner also stated that the committee had concerns that they had already started moving dirt before the building permit was approved. He has spoken to Ty Eshleman, who is working with Dollar General, and he voiced his concerns. It was discussed they can move dirt but just could not erect any building material until the Village Board approved the building permit if recommended by the Planning Commission. The recommendation of the Planning Commission Committee is to approve the building permit request from Dollar General Corporation to build a new Dollar General store along Bowman Avenue.

**d. Budget and Finance**

- i. Sam Claypool invoice for \$372.50 was presented to the board. Clerk explained the details of the bill to the Village Board for snow plowing and storm pipe repair. Trustee Terry Light made a motion to approve, with a second by Trustee Jeff Beukelman, to approve the invoice for payment as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- ii. Treasurer Adam Muehl discussed the adjustments to the budget to the board that was completed at their recommendation from the special meeting held on March 8<sup>th</sup>, 2023. There were no new changes. The 2023-2024 Budget will be approved at the next meeting in April.

**e. Tax Increment Financing (TIF)- None**

**f. Public Works/Municipal Projects (Roads, Drainage, other improvements)- None**

**MFT Funded Projects**

**g. Public Works (non-MFT Funds)**

- i. President Brown discussed no new updates for the Rutan Drainage Project. The ground is wet and needs to dry up before proceeding.
- ii. President Brown reported that everything is on track to be started with IDOT and the Holloway State Route project. Weather has deterred them a little and they should be starting in the next 6-8 weeks. He inquired who is responsible for maintaining after the work is completed and he was told that the County will be responsible for maintaining the road. Clerk asked President Brown if he would let the Superintendent know as soon as he hears of a definitive date to start so that they can arrange for parking of their staff. President Brown stated he would make that call as soon as he knew a date from IDOT.
- iii. President Brown stated TJ Ribbe has been out to start the work on Wilson Lane. There have been some complaints that the potholes are already coming back. He spoke to TJ Ribbe and he stated that as soon as the weather clears back up, he will get back on it. He has cleared it and filled in the potholes, and has milled the road. There is discussion that it will need to have Tar and Chip on it as well this summer. This would probably take two to three coats over time to get it where it needs to be.

**h. Health and Safety**

- i. New Health and Safety Ordinance Complaints- None
- ii. President Brown stated that he spoke to Biggerstaff from the landbank and he is so busy with projects in Hoopston, that he is not able to do the work that was initially discussed with him for Bismarck. President Brown stated that the landbank will continue to work with the Village, but not Biggerstaff. He can do some things but they have to go through the attorney and then farmed out to him.

President Brown discussed the Citation/Code Enforcement officer position. Will continue to work on getting documents together to get a citation/enforcement officer position part-time going. The Village Board will have to discuss how many hours they would like to see this person work and the hourly pay. This needs to be agreed upon so that we can get things going by Summer. Trustee Mary Potter stated that Mr. Pate who attended a previous meeting appeared to be interested and he did an excellent job for her in doing some work. She would recommend him if there was not further more qualified candidates. The Village Board needs to get the job description written and agreed upon so it can be officially posted and resumes accepted.

Mr. Rick Kentner stated that the Planning Commission had discussed at their previous meeting that they would like to start addressing properties that are not kept up. The area needs to be cleaned up, but they would like to see someone hired that would be willing to talk, and discuss with residents on how they can clean-up their area before going right into citations. They are aware that citations will be required for some residents, but they don't want it to be the first line of defense in getting things done.

**i. Permits/Zoning/Liquor Applications**

- i. President Brown presented the building permit request from Dollar General Corporation for the property located at 27485 North 1800 East Rd to the Village Board and the Planning Commission's recommendation to approve the building request as presented. The Village Board stated they were comfortable moving forward with the vote. Trustee Terry Light made a motion to approve, with a second by Trustee Sheila Switzer, to approve the building permit as requested. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

**j. Keep Bismarck Beautiful (KBB)**

Trustee Karel Volpert stated that the pots are now empty from the holiday decorations.

**10. Old Business-None**

**11. New Business**

i. President brown will get the stickers for the Golf Cart/Side-by-Sides/UTV for this year. Trustee Mary Potter and her husband Russ Potter have always completed the inspections but she feels that it is becoming too much. She asked if it would be possible for the Village Board to take that over. It was discussed that maybe the Village Board could set up a weekend that residents would need to come to the Village office and get their inspections, and the stickers. We will start keeping a is of registered golf carts/Side by Sides/UTV's and date they were registered. Once the citation officer is hired, they will be able to write citations for those not in compliance. The fine is at minimum \$100.00 and up to \$1000.00 per incident. The cost of the stickers is \$25.00 for Golf Carts and \$50.00 for Side-by-sides/UTV and are good for the year, until the next registration date. Clerk Brandye Kizer presented a donation request for resident Paul Hillard as requested by Board Trustee Mary Potter. Trustee Mary Potter made a motion to approve a donation of \$200.00 to Paul Hillard, with a second by Trustee Terry Light. The motion passed by roll call vote.

ii. President Brown discussed that the Bismarck Men's Club is interested in applying for a temporary Liquor license for their street party event to be held June 17<sup>th</sup>, 2023. He asked the Village Board if they had any oppositions. Trustee Terry Light stated that the Village Liquor Ordinance allows for a temporary license, so as long as they abide by the application instructions, it should not be an issue. They just need to complete application, go in front of the Liquor Commission Committee and then receive approval by the Village Board at the May Meeting.

iii. President Brown presented that the Bismarck Men's Club would like to ask the Village of Bismarck to join forces again this year to help with the purchase of the fireworks for the community. The Village of Bismarck always donates \$500 towards the cost of the fireworks and last year the Village of Bismarck Board of Trustees paid the invoice for the fireworks and then Men's Club paid the difference back to the Village of Bismarck. The Bismarck Men's Club would like to partner with the Village Board of Trustees again this year, if possible. The fireworks will be at the old Soccer fields this year because they cannot be at the school due to the new sporting complex and the turf. Trustee Terry Light made a motion to approve the partnership with the Bismarck Men's Club to purchase the fireworks and be reimbursed for the cost, minus the \$500 donation that the Village of Bismarck gives each year, with a second by Trustee Sheila Switzer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

iv.Trustee Kris Kizer discussed that the cleanup day has been confirmed with Dan Ribbe for June 24<sup>th</sup> from 8am-12pm at the Township building. The cost will remain \$20 per truckload.

**12. Date and Time of Next Meeting** –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on April 18th, 2023. Bills to be considered for payment and items for the agenda are to be submitted by April 11th, 2023, to Village Clerk and Village Treasurer.

**13. Adjournment** – With no further business to come before the Board at this time, upon motion by Trustee Jeff Beukelman, with a second by Trustee Kris Kizer, the meeting was adjourned at 8:01 p.m. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

**APPROVED**