

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board Meeting, April 18th, 2023

1. At 6:34 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took roll call. Board members present were Trustees Terry Light, Sheila Switzer, Mary Potter, Karel Volpert, Kris Kizer and Jeff Beukelman and President Mike Brown. Treasurer Adam Muehl was also in attendance. Clerk Brandye Kizer was present. A quorum was established. Residents and guests in attendance were: Kelley and Kody Gettleman, Shayne Cassidy, Nancy Gray, Tyler Lappin, Jackie Hupfer, Jen and Eric Siddens.
3. Approval of agenda, was made on a motion by Trustee Karel Volpert and seconded by Trustee Kris Kizer. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on March 21st, 2023 was made on a motion by Trustee Sheila Switzer and seconded by Trustee Karel Volpert. Motion passed by acclamation.
5. Public Comments/Questions: Bismarck Women's Club thank ed the board and community for keeping kids safe. They would like to ask the Village Board and guests to plant pinwheels in the pots outside the Village for Prevent Child Abuse Awareness Month, to support taking care of the children in the Village, the community and all around us. President brown made a proclamation that April is Child Abuse Awareness Month in the Village of Bismarck. The Village Board and guests went outside to plant pinwheels.

Mr. Gettleman discussed that he would like to ask the Village Board if he could host a 5K run in the Village on June 3rd at 9am. It would be in honor of his father who passed away two years ago from Pancreatic cancer. It would be a free will donation to participate in the run and the proceeds will go to local scouting troops. They are trying to find sponsors to give out sorts bottles to the first 100 people.

Trustee Karel Volpert and Trustee Sheila Switzer discussed that the Bismarck Women's club will be having a fundraiser at the Danville Gardens on Wednesday April 19th from 2p-6pm and 20% of the proceeds will go to the Village of Bismarck Women's Club.

Trustee Mary Potter stated that she seen in the newest IML magazine that the Village can have their sign or Water Tower posted in the magazine. She asked if we could submit for the Village of Bismarck. Clerk Kizer will get that submitted.

6. President's Comments: President Brown welcomed everyone. No questions noted.
7. Correspondence: None

8. Treasurer's Report

Treasurer Adam Muehl presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills, plus DI Fir Safety for the annual fire extinguisher check. Total for bills this month was \$1,725.36.

Trustee Terry Light made a motion to approve treasurer's report and bills as presented, with a second by Trustee Kris Kizer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

Treasurer Adam Muehl's report presented, reported that the account balances as of 03/31/2023 are as follows:

New General Fund		\$383,013.09
Old General Fund		\$10,637.64
TIF		\$101,101.15
MFT		\$102,790.76

Treasurer Adam Muehl requested approval to transfer \$10,537.64 from Old General Fund to the New General Fund. Trustee Kris Kizer made a motion to approve, with a second by Trustee Jeff Beukelman, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

9. Reports of committees and assignments

- a. Ordinance -None**
- b. Liquor Commission Committee -None**
- c. Planning Commission Committee**

i. Chairperson Rick Kentner was unable to attend the meeting this evening and the building permit to be discussed is being requested by Mr. Rick Kentner. Planning Commission Member Eric Siddens presented the building permit request for Mr. Rick Kentner at 26851 N 1850 E Rd Bismarck, IL and that the Planning Commission is recommending to the Village Board that they approve the building permit as presented based on the information and documents received and reviewed by the planning commission.

d. Health and Safety

- i. New Health and Safety Ordinance Complaints- None

a. President Brown stated that he spoke to the Village attorney about properties that are in disarray. President Brown discussed if there was anything that the Village could do to ensure compliance. There is a conflict of interest in regards to one property that is in question with the Village Attorney and so the Village will need to look for outside council if needed.

ii. Reviewed the Ordinance Compliance/Citation Officer job description with the Village Board. There were suggestions on edits and a discussion of the hours for the position will be no more than 480 hours a year. The rate of pay will be between \$17.00-\$20.00 an hour based on qualifications and experience. Clerk Kizer will make changes and resubmit to the Village Board for review and approval at next meeting.

e. Budget and Finance

- i. Treasurer Adam Muehl presented the final budget for approval to the Village Board with update to include a line for the Code Enforcement Officer position. Trustee Terry Light made a motion to approve, with a second by Trustee Karel Volpert, to approve the 2023-2024 Budget as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- ii. President Brown discussed with the Village Board if he could have approval to close the Old National Safe Deposit Lock box. The Village will need to purchase a fireproof box to hold documents. Recommendations will be brought back at the May meeting. Trustee Terry Light made a motion to approve, with a second by Trustee Sheila Switzer, to close the Old National Safe Deposit Lock Box. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

f. Tax Increment Financing (TIF)

- i. President Brown stated that the handrail in front of Small Town Famous should be completed next week according to Mr. TJ Ribbe.
- ii. President Brown discussed that the Village Board has received the quote from Donohue Associates for the concrete work along Holloway but is still waiting on the Quote form Midwest Asphalt (TJ Ribbe). He is requesting to table the motion until next board meeting. Trustee Jeff Beukelman made a motion, with a second by Kris Kizer, to table motion for the Concrete Bid approval for the sidewalks along Holloway. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

- iii. Tabled by Village Board- See ii. Above.

f. Public Works/Municipal Projects (Roads, Drainage, other improvements)

MFT Funded Projects

- i. President Brown discussed that he went through town and the roads didn't seem too bad. There is an area where the cars park to pick up the kids from the grade school that needs a lot of work. Mr. Bullock from Donohue Associates recommended to do a piping to Painter's Creek and it was discussed to look into if we could use Special Service Stormwater Tax for this. Trustee Terry Light stated that Wilson and Center St needed work done and Trustee Kris Kizer stated that there is still a dip in the rad on Center St towards South Street that has never been repaired. President brown will look at those areas.

g. Public Works (non-MFT Funds)

- i. President Brown discussed no new updates for the Rutan Drainage Project.
- ii. President Brown reported that everything is on track to be started with IDOT and the Holloway State Route project. They will start May 1st and will start at Route 1 ad work their way into the Village.
- iii. President Brown stated that he will be getting a quote form TJ Ribbe to re-do Wilson Lane completely.

President Brown stated that the cost to repair the broken tile on Myers/Holloway would be \$900.00 from Ryan Mullins. Trustee Terry Light made a motion, with a second made by Trustee Karel Volpert, to approve tile work by Ryan Mullins. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

i. Permits/Zoning/Liquor Applications

- i. President Brown presented the building permit request from Mr. Rick Kentner at 26851 N 1850 E Rd Bismarck, IL to the Village Board and the Planning Commission's recommendation to approve the building request as presented. The Village Board stated they were comfortable moving forward with the vote. Trustee Kris Kizer made a motion to approve, with a second by Trustee Jeff Beukelman, to approve the building permit as requested. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Karel Volpert- Yea	Sheila Switzer-Yea

j. Keep Bismarck Beautiful (KBB)

Clerk Brandye Kizer discussed that Trustee Karel Volpert is not returning for another term on the board after this month, and she is the current Village of Bismarck representative at the Keep Vermilion County Beautiful meetings. It was recommended to the board that Karel remain our spokesperson for the committee and she would be able to relay any information back to the board in-person or through Trustee Sheila Switzer. The Village Board of Trustees agreed that they would like Karel to remain the Village of Bismarck Spokesperson at these meetings. Trustee Karel Volpert stated that Electronic Collections will be May 13th at DACC starting at 7am.

10. Old Business-None

11. New Business

i. President Brown and Village Clerk discussed that the weekend registration blast for golf cart/ATV/UTV stickers will be April 28th and 20th from 10am-2pm at the Village Office. April 30th can be made by appointment.

ii. President Brown discussed that the railroad tracks on Holloway will be shut down for repairs from May 1st, 2023 through May 6th, 2023.

iii. President Brown discussed if the Maintenance garage should be used for the 73' reunion on June 17th and 18th. The Village Board discussed that they were concerns with liability since there is equipment and chemicals in there and it is not necessarily a safe environment for residents to be wondering around in. It was decided among the Village Board that it should not be used for the class reunion. It was recommended to see if the Men's Club building or another setting would be more feasible.

12. Adjournment – With no further business to come before the current Board at this time, upon motion by Trustee Mary Potter, with a second by Trustee Terry Light, the meeting was adjourned at 8:45 p.m. The motion passed by acclamation.

13. Village Clerk opened new meeting for swearing in of new officers from the 2023 April election. The new officers sworn in for a 4-year term were President Michael Brown; and 3 Trustees: Trustee Tyler Lappin, Trustee Kris Kizer and Trustee Sheila Switzer. President and Trustees were sworn in and Trustee Mary Potter notarized the oaths recited by the newly elected officers.

14. Date and Time of Next Meeting –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on May 16th, 2023. Bills to be considered for payment and items for the agenda are to be submitted by May 9th, 2023, to Village Clerk and Village Treasurer.

15. Adjournment – With no further business to come before the Newly Elected Board at this time, upon motion by Trustee Jeff Beukelman, with a second by Trustee Kris Kizer, the meeting was adjourned at 8:56 p.m. The motion passed by acclamation.

Respectfully Submitted,

APPROVED 05/16/2023

Brandye Kizer, Clerk