

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Special Board Meeting, June 5th, 2023

1. At 6:30 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Roll call was taken by Clerk Brandye Kizer. Board members present were Trustees Terry Light, Kris Kizer, Mary Potter, Sheila Switzer, and Jeff Beukelman and President Mike Brown. Treasurer Adam Muehl was not in attendance. Trustee Tyler Lappin was absent. A quorum was established. Guests present: Richard and Jennifer Martinez; Sabrina Martinez; Susan Freedlund; Misty and Tim Hillard (Planning Commission Members); Village Attorney Brian Lawyles.
3. Approval of agenda for June 5th, 2023, was made on a motion by Trustee Kris Kizer, and seconded by Trustee Sheila Switzer. The motion passed by acclamation.
4. Public Comments/Questions: None
5. President's Comments: President Brown explained he called the special meeting tonight to review the building permit that was approved for the Martinez's. There have been some concerns by their neighbor to the North about the location of the garage that is being erected.

a. Martinez Building permit Discussion

The Village Attorney Brian Lawyles was present and reviewed the Village ordinance. He stated that his task is to give legal advice to the Village Board to ensure that they are doing things rightfully and legally as they have stated they want to ensure they are doing. Ordinance states that "no detached accessory building shall be located closer than ten (10) feet to any main building nor shall any accessory building or structure be located closer than three (3) feet to any side or rear lot line". The Martinez family stated that the garage being built is actually 3 feet further to the south from their neighbor's lot than their original garage was. The Attorney requested that the Planning commission go and measure the area and verify that the building is within the required ordinance restrictions. Planning Commission members Misty and Tim Hillard went to the lot and completed measurements. Mr. Lawyles will pull the information from the assessor's office regarding lot lines. They will all report back to President Brown and the Board of Trustees the results so that the Martinez family can continue on with their project or discuss needed changes to comply. No action was required on this agenda item at this time. Trustee Jeff Beukelman made a motion for no action to be taken, with a second by Trustee Kris Kizer. Motion passed by acclamation.

5. Date and Time of Next Meeting – The next regular meeting of the Bismarck Village Board will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on June 14th, 2023. Bills to be considered for payment and items for the agenda are to be submitted by June 7th, 2023, to Village Clerk and Village Treasurer.

6. Adjournment – With no further business to come before the Board at this time, upon motion by Trustee Kris Kizer, with a second by Trustee Jeff Beukelman, the meeting was adjourned. The motion passed by acclamation.

Respectfully Submitted,

APPROVED 06/14/2023

Brandye Kizer, Clerk