

VILLAGE OF BISMARCK

County of Vermilion, State of Illinois

Minutes of Regular Board Meeting, January 16, 2024

1. At 6:32 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took roll call. Board members present were Trustees Sheila Switzer, Mary Potter, Kris Kizer, Jeff Beukelman, and President Mike Brown. Treasurer Adam Muehl was also in attendance. Trustees Terry Light and Tyler Lappin were absent, as well as Code Enforcement Officer Charles Stahl. A quorum was established. Audience members in attendance were Tim Hillard, Cole Heidrick, Mitchell Harper, Kirby Reich, Alex Kentner and Tom Kentner.
3. Approval of agenda was made on a motion by Trustee Mary Potter and second by Trustee Jeff Beukelman. The motion passed by acclamation.
4. Approval of the minutes for Regular Board Meeting held on December 19, 2023, was made on a motion by Trustee Jeff Beukelman and a second by Trustee Kris Kizer. Motion passed by acclamation.
5. Public Comments/Questions: Mr. Tom Kentner addressed the board and asked where they were in adopting a Solar Ordinance. President Brown stated that he wants to set a time with Mr. Kentner and the Village attorney to look over some possible ordinances and produce a plan to present to the board. He has not heard back from the attorney about setting a date. He would like to have it ready to be presented to the board for review in February. Mr. Kentner stated the attorney that is helping with solar projects at the county level stated he would be willing to assist the village if needed. Trustee Mary Potter reported that Ms. Julie Sheets who won the Holiday Trim and Lighting Contest for the Village had posted her Brown Brothers decorations and had received 700 replies back about how great they looked.
6. President's Comments: President Brown welcomed everyone. No questions noted.
7. Correspondence: None

8. Treasurer's Report

Treasurer Adam Muehl presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills, including monthly and quarterly payroll. He needed to make payment for the Code Enforcement Officer which was \$270.93. Total bills this month were \$1,742.41. Trustee Sheila Switzer made a motion to approve treasurer's report and bills as presented, with a second by Trustee Jeff Beukelman. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- Absent | Kris Kizer-Yea |
| Mary Potter- Yea | Tyler Lappin- Absent | Sheila Switzer-Yea |

Treasurer Adam Muehl's report presented, reported that the account balances as of 12/31/2023 are as follows:

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| New General Fund | \$399,616.84 |
| Old General Fund | \$25,733.13 |
| TIF | \$121,961.96 |
| MFT | \$149,288.10 |

Treasurer Adam Muehl requested approval to transfer \$12,907.76 from the Old General Fund to the New General Fund. Trustee Jeff Beukelman made a motion to approve, with a second by Trustee Mary Potter, to approve the transfer of funds as presented. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- Absent | Kris Kizer-Yea |
| Mary Potter- Yea | Tyler Lappin- Absent | Sheila Switzer-Yea |

9. Reports of committees and assignments

a. Liquor Commission Committee

b. Planning Commission Committee/Zoning Board of Appeals-

- i. Planning Commission Committee Member Mr. Tim Hillard presented the building permit request for Mr. Nolan Ingalsbe at 17167 E. 2550 North Road. He is requesting to build a garage on his property behind his home and an addition on to his home. The Planning Commission Committee is recommending the Village Board approve the building permit request as presented. The Village Board members reviewed the information received and were given the opportunity to ask questions.
- ii. President Brown discussed that Code Enforcement Officer, Charles Stahl, has put in his resignation as he has taken a position with the City of Danville. The new position will not allow him the time needed to continue with his current part-time position with the Village. The board was asked to approve his resignation and agree to allow the posting of his position. Trustee Kris Kizer made a motion to approve, with a second by Trustee Sheila Switzer, to approve the resignation of Mr. Stahl and to post position. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- Absent | Kris Kizer-Yea |
| Mary Potter- Yea | Tyler Lappin- Absent | Sheila Switzer-Yea |

c. Ordinance

- i. Clerk Brandye Kizer explained that Ty Eshleman from Krause Engineering was supposed to join by zoom but he did not have internet access due to the recent storm. He will work on the maps and get everything updated for the Village Board. He will reach out once he has everything completed.

d. Health and Safety

- i. New Health and Safety Ordinance Complaints
 - a. Code Enforcement Officer Stahl has resigned, and no information is available at this time to discuss.
 - b. Code Enforcement Officer Stahl has resigned, and no information is available at this time to discuss. President Brown will be attending the Municipal Court to address current citations out.

e. Budget and Finance

f. Tax Increment Financing (TIF)

- a) Village Clerk discussed a letter received by Greg Russell from Stewart Grain requesting to enter into a new TIF agreement for a new bin that they would like to build if approved by the Board. He stated that a grain elevator has shut down and the impact of farmers coming to the Bismarck grain elevator will be increasing. In order to meet demand, they will need to erect a new bin. They would like to partner with the Village by entering into a new TIF agreement just like they have in the past with Grain Bin #25. The Village Board did not see an issue with this and stated that if paperwork can be completed it can be brought to the table next month. Village Clerk will reach out to Village Attorney for guidance.

g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects

h. Public Works (non-MFT Funds)

- i. President Brown reported that everything is on track to be submitted for the grant. We will be ready to submit it when the grant opens.

ii. President Brown discussed that he continues to try and reach out to residents along 2750 that would be impacted by the proposed sidewalk from Shake Rag to the High School. The roadway is so narrow that the sidewalk would have to cut into the homeowners' properties along that road. Every homeowner in that area that would be impacted would have to agree to allow the sidewalk to be placed. He has spoken to several homeowners, but he has not contacted all of them. He will continue to try and reach them. There are flags in place showing where the sidewalk would be located. Letters will be sent from the village attorney to all homeowners.

iii. President Brown discussed quotes received by Mr. Ryan Mullins for \$2100.00 and from North Fork Dirt and Drainage out of Rossville for \$1800.00 for the sidewalk removal in front of the Hillard home on Chicago Ave. Trustee Jeff Beukelman made a motion, with a second by Trustee Kris Kizer, to approve quote from North Fork Dirt and Drainage to remove sidewalk, fill dirt and reseed, as presented..

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| Jeff Beukelman- Yea | Terry Light- absent | Kris Kizer-Yea |
| Mary Potter- Yea | Tyler Lappin- absent | Sheila Switzer-Yea |

- i. **Permits/Zoning/Liquor Applications**
- j. **Keep Bismarck Beautiful**

i. Trustee Kris Kizer made a motion, with a second by Trustee Mary Potter, to approve a building permit for Mr. Nolan Ingalsbe, as presented. The motion passed by roll call vote.

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| Jeff Beukelman- Yea | Terry Light- absent | Kris Kizer-Yea |
| Mary Potter- Yea | Tyler Lappin- absent | Sheila Switzer-Yea |

10. Old Business

11. New Business

- i. Treasurer Adam Muehl reported that W-2's will be completed and in his box by the end of the month for pick-up.

12. Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

13. **Date and Time of Next Meeting** –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on February 20, 2024. Bills to be considered for payment and items for the agenda are to be submitted by February 13, 2023, to the Village Clerk and Village Treasurer.

14. **Adjournment** – With no further business to come before the current Board at this time, upon motion by Trustee Kris Kizer with a second by Trustee Sheila Switzer, the meeting was adjourned at 7:13pm. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

APPROVED 2-20-24