

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board Meeting, October 15, 2024

1. At 6:34 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. President Brown took roll call. Board members present were Trustees Terry Light, Sheila Switzer, Mary Potter, Kris Kizer, Jeff Beukelman and President Mike Brown. Clerk Brandye Kizer was also in attendance. Trustee Tyler Lappin was absent. Treasurer Adam Muehl arrived late (6:51pm). A quorum was established. Residents and guests in attendance were: Mrs. Jackie Hupfer (Bismarck Woman’s Club) and Village Attorney Brian Lawlyes, (Acton and Snyder).
3. Approval of agenda was made on a motion by Trustee Sheila Switzer and seconded by Trustee Kris Kizer. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on September 17, 2024 was made on a motion by Trustee Sheila Switzer and seconded by Trustee Mary Potter. Motion passed by acclamation.
5. Public Comments/Questions: Mrs. Jackie Hupfer representing the Bismarck Woman’s Club informed the Village Board that October is Domestic Violence Awareness Month. She presented a proclamation to President Brown that he read and signed to proclaim October as Domestic Violence Awareness Month in the Village of Bismarck. Mrs. Hupfer asked everyone to wear purple on Thursday to support those who have experienced or are experiencing domestic violence. She also thanked the Village Board for allowing the Bismarck Woman’s Club to sue the Village building for their food drive.
6. President’s Comments: President Brown welcomed everyone. No questions noted.
7. Correspondence: None

8. Treasurer’s Report

Clerk Brandye Kizer presented the Treasurer’s report for Treasurer Adam Muehl as he is running late. Most of the bills paid out this month are for regular and recurring bills, with quarterly stipends for the Planning Committee members. Total for bills this month was \$1,612.34. Trustee Kris Kizer made a motion to approve treasurer’s report and bills as presented, with a second by Trustee Terry Light. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea	Mike Brown-NA
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea	

Treasurer Adam Muehl’s report presented, reported that the account balances as of 09/30/2024 are as follows:

New General Fund	\$530,717.69
Old General Fund	\$27,090.10
TIF	\$205,319.84
MFT	\$141,074.33

Treasurer Adam Muehl requests approval to transfer \$13,241.25 from Old General Fund to the New General Fund, and stated that the September transfer of \$13,748.85 had not yet posted. Trustee Jeff Beukelman made a motion to approve, with a second by Trustee Kris Kizer, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

9. Reports of committees and assignments
 - a. **Liquor Commission Committee**-Renewal Application sent out to BrewHouse, Ltd. Due in December.

b. Planning Commission Committee- No Meeting held in October

c. Ordinance

- i. Residential Solar was discussed by the board and the recommendations of the residents who attended the planning commission committee meeting. Attorney Brian Lawlyes stated that he will draft up language to add to the existing Zoning ordinance regarding Residential Solar being added under Section 15.6. Accessory Buildings and Structures. He stated that the responsibility of the Planning Commission Committee is to look at what the residents want and what is best for the community as a whole and then make a recommendation to the board. It is ultimately the boards decision as to what they decide to do. Attorney Lawlyes wanted to ensure that the board was aware that the Village Board is free to regulate as minimally as they would like but if the County regulates more strict ordinances, then the Village, and therefore the residents of the Village, would be required to follow the Vermilion County guidelines. When the language is drafted it will be presented to the Planning Commission Committee for their approval and recommendation to the Village Board.

d. Tax Increment Financing (TIF)

- i. Clerk asked if the Village Board wanted her to draft up a TIF application. It was requested to do so.

e. Health and Safety

- i. No new code complaints have been received to the Village Clerk.
 - a. Clerk discussed the job description for the proposed title change of the Beautification Officer. It was discussed that the Village Board would like to look at a different name. It was proposed to be titled "property Maintenance Officer". The Village Board members were given the job description to review and bring feedback to the next meeting, along with a Job title for the position.
 - b. President Brown discussed that the weather alarm has not been going off and it was inspected by the Vermilion County Emergency Management office and it was found to have had a wire cut. The antenna can be replaced by Brad Philips. Trustee terry Light made a motion to approve purchase of and installation of the new equipment for up to \$500.00, with a second by Trustee Jeff Beukelman. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

f. Budget and Finance

- i. Clerk presented renewal invoice for the Village Liability insurance for a total of \$6099.90. Trustee Kris Kizer made a motion to approve payment of invoice for liability insurance through RMA, with a second by Trustee Terry Light. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

- ii. President Brown discussed the two quotes received by Byerly Doors (\$7,865.00) and Tim Griffin (\$4,030.28) for a new maintenance garage door and equipment. There was quite a huge discrepancy in the two quotes and the Village Board asked for clarification on whether they were both for new doors or if one for a refurbished door before voting on new purchase. President Brown will reach out and confirm the quotes and information. Trustee Terry Light made a motion to table action, with a second by Trustee Jeff Beukelman. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

- iii. Clerk presented invoice for Acton and Snyder for a total of \$5,545.36 for dates of 11/4/2023-03/18/2024. Trustee Kris Kizer made a motion to approve payment of invoice for Acton and Snyder, with a second by Trustee Terry Light. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects

h. Public Works (non-MFT Funds)

- i. President Brown updated board on the unsewered grant and grant should have a distribution in December, 2024.
- ii. President Brown discussed the sink hole on G street and work has begun.
- iii. Clerk presented invoice for Danville Tile for a total of \$42.00 for repair of 203 S. Chicago. Trustee Terry Light made a motion to approve payment of invoice for Danville Tile, with a second by Trustee Jeff Beukelman. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

- iv. President Brown discussed the culvert in front of the residence of 205 Maiden Lane, Eric and Melissa Richards. Mr. Richards is asking to have the culvert replaced but he wants to extend it so that he can extend his drive. The Village Board asked at whose expense. The Village can replace the current culvert but they would not pay for extending it due to a homeowner wanting to expand their driveway. They asked if the Village Board could get Claypool excavating out to look at it to see what it needed to be functioning and provide counsel to the Village Board before they made a decision. Trustee Terry Light made a motion to table action, with a second by Trustee Jeff Beukelman. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

i. Permits/Zoning/Liquor Applications

j. Keep Bismarck Beautiful (KBB)- Trustee Shiela Switzer asked Trustee Jeff Beukelman if he thought the Key Club at the High School could help with planting the greenery in the pots for the winter. He didn't think that should be a problem.

10. Old Business

11. New Business

12. Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

13. Date and Time of Next Meeting –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on November 19, 2024. Bills to be considered for payment and items for the agenda are to be submitted by November 12, 2024, to Village Clerk and Village Treasurer.

14. Adjournment – With no further business to come before the current Board at this time, upon motion by Trustee Jeff Beukelman, with a second by Trustee Sheila Switzer, the meeting was adjourned at 8:21 pm. The motion passed by acclamation.

APPROVED 11/19/2024

Respectfully Submitted,
Brandy Kizer, Clerk