

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board Meeting, November 19, 2024

1. At 6:36 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took roll call. Board members present were Trustees Terry Light, Mary Potter, Kris Kizer, Jeff Beukelman and President Mike Brown. Clerk Brandye Kizer and Treasurer Adam Muehl was also in attendance. Trustee Tyler Lappin and Trustee Sheila Switzer were absent. A quorum was established. Residents and guests in attendance were: Rick Kentner (Chairman of the Village of Bismarck Planning Commission) and Village Attorney Brian Lawlyes, (Acton and Snyder).
3. Approval of agenda was made on a motion by Trustee Kris Kizer and seconded by Trustee Terry Light. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on October 15, 2024 was made on a motion by Trustee Terry Light and seconded by Trustee Jeff Beukelman. Motion passed by acclamation.
5. Public Comments/Questions: None
6. President's Comments: President Brown welcomed everyone. No questions noted.
7. Correspondence: None

8. Treasurer's Report

Treasurer Muehl presented the Treasurer's. Most of the bills paid out this month are for regular and recurring bills, and annual post office box renewal fee. Total for bills this month was \$1,532.30. Trustee Kris Kizer made a motion to approve treasurer's report and bills as presented, with a second by Trustee Mary Potter. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea	Mike Brown-NA
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-absent	

Treasurer Adam Muehl's report presented, reported that the account balances as of 10/31/2024 are as follows:

New General Fund		\$549,014.31
Old General Fund		\$17,983.50
TIF		\$205,321.58
MFT		\$143,344.01

Treasurer Adam Muehl requests approval to transfer \$17,883.50 from Old General Fund to the New General Fund. Trustee Jeff Beukelman made a motion to approve, with a second by Trustee Terry light, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-absent

9. Reports of committees and assignments
 - a. **Liquor Commission Committee**-Renewal Application received by Brewhouse, will need to hold a Liquor Commissioner Meeting in December for review and approval for Board approval.
 - b. **Planning Commission Committee**- Mr. Kentner presented the building permit request for B. Nesbitt Post Frame Building. It is the recommendation of the Planning Commission Committee that the Building Permit be approved as all documents were received and appear to be in compliance with the Zoning ordinances as received.

c. Ordinance

- i. Residential Solar was discussed by the board and the recommendations of the residents who attended the planning commission committee meeting. Attorney Brian Lawlyes stated that he will draft up language to add to the existing Zoning ordinance regarding Residential Solar being added under Section 15.6. Accessory Buildings and Structures. He will have ready for review by the Planning Commission Committee before their next meeting to be held in December. He stated that the responsibility of the Planning Commission Committee is to look at what the residents want and what is best for the community as a whole and then make a recommendation to the board. It is ultimately the boards decision as to what they decide to do. Attorney Lawlyes wanted to ensure that the board was aware that the Village Board is free to regulate as minimally as they would like but if the County regulates more strict ordinances, then the Village, and therefore the residents of the Village, would be required to follow the Vermilion County guidelines. When the language is drafted it will be presented to the Planning Commission Committee for their approval and recommendation to the Village Board.

d. Tax Increment Financing (TIF)

e. Health and Safety

- i. No new code complaints have been received to the Village Clerk.
 - a. Clerk discussed the job description for the proposed title change of the Beautification Officer. It was discussed that the Village Board would like to look at a different name. Suggestions will be emailed to the Board for decision at next meeting.
 - b. President Brown gave update waiting on equipment for the Antenna for the weather siren.

f. Budget and Finance

- i. President Brown discussed that he has not received clarification on the quote received by Byerly and why there is a huge difference in cost between the two for new doors (\$7865.00 vs, \$14, 990.20). Trustee Jeff Beukelman made a motion to table action, with a second by Trustee Terry Light. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

- ii. Clerk presented invoice for Acton and Snyder for a total of \$5,695.00) for dates of 04/16/2024-11/12/2024. Trustee Terry Light made a motion to approve payment of invoice for Acton and Snyder, with a second by Trustee Jeff Beukelman. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

- iii. Clerk presented invoice for Vermilion Advantage for a total of \$400.00 for renewal fee. Trustee Kris Kizer made a motion to approve payment of invoice for Vermilion Advantage, with a second by Trustee Mary Potter. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects

- i. Clerk presented MAS Engineering Invoice for MFT Seal Coat in the amount of \$5,527.00. Trustee Kris Kizer made a motion to approve payment of invoice for MAS Engineering, with a second by Trustee Mary Potter. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

h. Public Works (non-MFT Funds)

- i. Clerk Kizer presented the invoice from Donohue for preparation of the unsewered grant updates in the amount of \$540.00. President Brown updated board on the unsewered grant and grant should have a distribution in December, 2024. Trustee Terry Light made a motion to approve payment of invoice for Donohue, with a second by Trustee Jeff Beukelman. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

- ii. President Brown discussed the sink hole on G street and there has been a broken tile identified and will also need to be cleaned out. It is corrected at this time but will need to have repairs again in about 6 months and will be an ongoing problem if not fixed. It was discussed to get some quotes from Steiner Farm Drainage and Boyer in Rossville/ Hoopeston area or anyone else that may be able to help correct the issue and replace the tile.

- iii. President Brown discussed the culvert in front of the residence of 205 Maiden Lane, Eric and Melissa Richards. Mr. Richards is asking to have the culvert replaced but he wants to extend it so that he can extend his drive. The Village Board asked at whose expense. The Village can replace the current culvert but they would not pay for extending it due to a homeowner wanting to expand their driveway. Sam Claypool stated that for a 24x10 culvert it would cost about \$600.00. The homeowner would need to clean up their property and be in compliance with the village ordinances. The homeowner would also have the expense for any costs that are outside the existing current culvert or any costs outside of what would be the Village's cost to correct a concern. They will not pay to extend a culvert based on resident preference. Trustee Jeff Beukelman made a motion to table action, with a second by Trustee Terry Light until further information is received and the property is in compliance with existing ordinances. There are no safety concerns at this time for immediate action. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

i. Permits/Zoning/Liquor Applications

- i. Building permit request was reviewed for B. Nesbitt Post Frame Building. Trustee Kris Kizer made a motion to approve building permit request for B. Nesbitt, with a second by Trustee Jeff Beukelman. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

- j. **Keep Bismarck Beautiful (KBB)-** Trustee Mary Potter asked about the greenery for the pots in the Village. Trustee Sheila Switzer was going to call Bob's Market and see when the greenery was coming in. Trustee Jeff Beukelman would have the Key Club help but it would have to be after Thanksgiving. It was asked if Maintenance personnel Dan Wright could pull the existing flowers out of the pits to prepare for the greenery.

- 10. Old Business
- 11. New Business

- i. Trustee Tyler Lappin has not attended the last 7 meetings, including tonight's meeting. It was asked of the Attorney what should the Village Board do, as the people are not being represented by that seat. It was recommended to get a resignation letter signed and notarized by Mr. Lappin and then a recommendation for this seat by the Village President would need to be completed and the Board would need to appoint a replacement until his term would be up in April 2027 within 60 days. It was discussed if there would be a conflict if a Planning Commission Committee member was interested but also wanted to stay on the Committee. Mr. Lawlyes stated that he looked into that and there would not be a conflict for that particular committee. One could be on both the planning committee and the Village Board.

12. Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

13. Date and Time of Next Meeting –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on December 17, 2024. Bills to be considered for payment and items for the agenda are to be submitted by December 10, 2024, to Village Clerk and Village Treasurer.

14. Adjournment – With no further business to come before the current Board at this time, upon motion by Trustee Kris Kizer, with a second by Trustee Terry Light, the meeting was adjourned at 7:57 pm. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

APPROVED 12/17/2024