

VILLAGE OF BISMARCK

County of Vermilion, State of Illinois

Minutes of Regular Board Meeting, December 17th, 2024

1. At 6:31 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took roll call. Board members present were Trustees Terry Light, Kris Kizer, Jeff Beukelman, Sheila Switzer and President Mike Brown. Clerk Brandye Kizer and Treasurer Adam Muehl was also in attendance. Trustee Tyler Lappin was absent and submitted a resignation letter. A quorum was established. Residents and guests in attendance were: Rick Kentner (Chairman of the Village of Bismarck Planning Commission) and Village Attorney Brian Lawlyes, (Acton and Snyder).
3. Approval of agenda was made on a motion by Trustee Terry Light and seconded by Trustee Jeff Beukelman. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on November 19, 2024 was made on a motion by Trustee Terry Light and seconded by Trustee Sheila Switzer. Motion passed by acclamation.
5. Public Comments/Questions: None
6. President's Comments: President Brown welcomed everyone. No questions noted.
7. Correspondence: Received thank you card from Trustee Mary Potter's family for the flowers sent for her funeral.

8. Treasurer's Report

Treasurer Muehl presented the Treasurer's. Most of the bills paid out this month are for regular and recurring bills, quarterly payroll for Board and Planning Commission Members. Total for bills this month was \$4,480.29. Trustee Terry Light made a motion to approve treasurer's report and bills as presented, with a second by Trustee Jeff Beukelman. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea	Mike Brown-NA
Mary Potter- N/A	Tyler Lappin- resigned	Sheila Switzer-Yea	

Treasurer Adam Muehl's report presented, reported that the account balances as of 11/30/2024 are as follows:

New General Fund		\$553,157.38
Old General Fund		\$13,131.91
TIF		\$205,523.15
MFT		\$145,579.53

Treasurer Adam Muehl requests approval to transfer \$13,031.91 from Old General Fund to the New General Fund. Trustee Jeff Beukelman made a motion to approve, with a second by Trustee Terry light, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- N/A	Tyler Lappin- absent	Sheila Switzer-Yea

9. Reports of committees and assignments

- a. **Liquor Commission Committee**-Renewal Application received by Brewhouse, all application materials were received and completed. It is the recommendation of the Liquor Commission Committee to approve the annual liquor license for a Class D and Class K liquor license to Brewhouse, LTD for the following year.
- b. **Planning Commission Committee**- Mr. Kentner reported that there were no building permits to review for this month.

c. Ordinance

- i. Residential Solar ordinance was reviewed by Mr. Kentner and Mr. Lawlyes with the language drafted into the existing ordinance. Attorney Brian Lawlyes stated that the draft presented has been updated to include the language regarding Residential Solar being added under Section 15.6. Accessory Buildings and Structures to the existing Zoning ordinance, as recommended by the residents of the Village who attended several Planning Commission Meetings and the Public Hearing. Attorney Lawlyes reviewed it with the Planning Commission Committee last week at their monthly meeting. Mr. Kentner shared that the planning commission committee is recommending to the Village Board that they adopt the added language into the existing ordinance as presented. Attorney Lawlyes stated that the responsibility of the Planning Commission Committee is to look at what the residents want and what is best for the community as a whole and then make a recommendation to the board. It is ultimately the board's decision as to what they decide to do. Attorney Lawlyes wanted to ensure that the board was aware that the Village Board is free to regulate as minimally as they would like but if the County regulates more strict ordinances, then the Village, and therefore the residents of the Village, would be required to follow the Vermilion County guidelines. The village Board reviewed the drafted changes and asked questions regarding the changes to Mr. Lawlyes and Mr. Kentner for clarification of the Village residents' recommendations. Mr. Kentner stated that it was felt that the community wants to have some regulation for safety regarding residential solar options but also the freedom to do what they want on their property without strict ordinances that may reduce their options that best fit their homeowner needs.

There was also a discussion regarding if public schools were required to abide by the ordinances set by the Village. Attorney Lawlyes stated that the existing zoning ordinance by the Village in article 7, section 7.2, discusses that public, parochial, and private schools are bound by the ordinances in the village. It was also discussed that Illinois compiled statute, 105 ILCS 5/10-22.13a, states that "a school district is subject to and its school board must comply with any valid local government zoning ordinance or resolution that applies where the pertinent part of the building, structure, or site owned by the school district is located." This was brought up because there was a discussion about the school district possibly discussing a solar project on land around the school. If this is being done for a profit versus private school use, then it would fall under the commercial regulation solar zoning ordinance.

d. Tax Increment Financing (TIF)- None

e. Health and Safety

- i. No new code complaints have been received to the Village Clerk.
 - a. Clerk discussed the job description for the proposed title change of Code Enforcement officer to Ordinance Supervisor. The position will be posted.
 - b. President Brown gave update waiting on equipment for the Antenna for the weather siren. Waiting on parts and they were supposed to be here on Friday but hadn't come in yet.

f. Budget and Finance

- i. President Brown discussed that he has not received clarification on the quote received by Byerly. The Board felt they could not make a decision. Trustee Jeff Beukelman made a motion to table action, with a second by Trustee Terry Light. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- N/A	Tyler Lappin- absent	Sheila Switzer-Yea

- ii. Clerk presented invoice for Ed Ryan for the required annual audit filings for a total of \$4,000.00. Trustee Terry Light made a motion to approve payment of invoice for Ed Ryan, with a second by Trustee Jeff Beukelman. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- N/A	Tyler Lappin- absent	Sheila Switzer-Yea

- iii. President Brown discussed the need for a new furnace and air conditioner for the Village Office. The Board stated that it does need to be replaced and quotes should be received. Some names given for possible quotes were: Wrights; Clawson's; CU Trade Services; and Blackies.

g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects

- i. Clerk presented Ribbe Trucking invoice for the Tar and Chip work completed on Wilson Lane for \$57,717.53. This would come from the MFT funds. Trustee Kris Kizer made a motion to approve payment of invoice for Ribbe Trucking, with a second by Trustee Tery Light. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- N/A	Tyler Lappin- absent	Sheila Switzer-Yea

h. Public Works (non-MFT Funds)

- i. President Brown discussed the grant should be opening for the unsewered community grant and he should know more next month.
- ii. President Brown discussed the sink hole on G street and stated no updates at this time.
- iii. President Brown discussed the culvert in front of the residence of 205 Maiden Lane, Eric and Melissa Richards. The property would be cleaned up this spring and then the Village Board could look into what needs to be done regarding the Culvert replacement.

i. Permits/Zoning/Liquor Applications

- i. Liquor license request was reviewed for The Brewhouse, Ltd. Trustee Jeff Beukelman made a motion to approve the annual liquor license (Class D and Class K) request for The Brewhouse, Ltd, with a second by Trustee Kris Kizer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- N/A	Tyler Lappin- absent	Sheila Switzer-Yea

j. Keep Bismarck Beautiful (KBB)- Trustee Sheila Switzer discussed that the pots outside are almost done. She introduced the Holiday Trim and Lighting Winners: Jack and Bonnie Luttrell; Kim Sollars; and Kris and Brandye Kizer. She also discussed that she would like to think about giving something out to new residents that move into the Village to welcome them. It could be an ornament with a poem or something else. The Village Board thought this was a great idea. It was also discussed that next year possibly expanding the boundaries for the Holiday Trim and lighting Contest to the buffer zone area as well.

10. Old Business

11. New Business

- i. Trustee Tyler Lappin has not attended a meeting since April, 2024, and President Brown has received an official resignation letter from Mr. Lappin. Trustee Terry Light made a motion to accept Mr. Lappin's resignation, with a second by Trustee Sheila Switzer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- N/A	Tyler Lappin- absent	Sheila Switzer-Yea

- ii. President Brown recommended Mrs. Misty Hillard as a replacement for Mr. Lappin's Trustee seat to fulfill his term, which would be up in 2027. It was discussed if there would be a conflict if a Planning Commission Committee member was interested but also wanted to stay on the Committee. Mr. Lawlyes stated that he looked into that and there would not be a conflict for

that particular committee. One could be on both the planning committee and the Village Board. Trustee Terry Light made a motion to accept Mr. Lappin’s resignation, with a second by Trustee Sheila Switzer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- N/A	Tyler Lappin- absent	Sheila Switzer-Yea

- iii. Clerk Kizer discussed the 2025 Board meeting dates. It was agreed to continue on the 3rd Tuesday of the month.
- iv. Trustee Jeff Beukelman inquired about a possible chicken coop at the High School for the Ag department. The village Board stated that they did not see an issue as long as the ordinance multipliers were followed, just as any other residence. Trustee Beukelman will look into what the correct number of chickens that would be allowed. They must still abide by the ordinance and no roosters would be allowed.
- v. Treasurer Muehl and President brown discussed that there needs to be a change made at the bank for who can sign checks with Trustee Mary Potter’s passing. It was discussed that Trustee Sheila Switzer would be the replacement.

12. Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

13. Date and Time of Next Meeting –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on January 21, 2025. Bills to be considered for payment and items for the agenda are to be submitted by January 14, 2025, to Village Clerk and Village Treasurer.

14. Adjournment – With no further business to come before the current Board at this time, upon motion by Trustee Terry Light, with a second by Trustee Jeff Beukelman, the meeting was adjourned at 8:12 pm. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

APPROVED 01/21/2025