

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board Meeting, April 16, 2024

1. At 6:35 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took roll call. Board members present were Trustees Terry Light, Sheila Switzer, Mary Potter, Jeff Beukelman, Tyler Lappin, Kris Kizer and President Mike Brown. Treasurer Adam Muehl and Clerk Brandye Kizer were also in attendance. A quorum was established. Residents and guests in attendance were: Rick Kentner (Planning Commission Chairperson); Dan Wright; Kody Gettleman; Shayne Cassidy; Karel Volpert (BWC); Mary Griffin (BWC); Jackie Hupfer (BWC); and Tom Kentner.
3. Approval of agenda, was made on a motion by Trustee Tyler Lappin and seconded by Trustee Sheila Switzer. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on March 18, 2024 and Special Meeting Minutes held on March 5, 2024 were made on a motion by Trustee Terry Light and seconded by Trustee Jeff Beukelman. Motion passed by acclamation.
5. Public Comments/Questions: Bismarck Women’s Club presented the Pinwheels planting for Child Abuse Awareness month for April. This is done to Celebrate children and to show support and standup for children.

Mr. Wright discussed his concerns regarding the traffic and speeding along Bowman Avenue. He would like to get a petition together from local residents and present to the legislative officials. He is afraid it will take a fatality before anything is done. President Brown stated that he and several others have also expressed concerns at the state level. Mr. Wright asked for permission to circulate a petition to have a stop light or something placed on the state route along Bowman to slow traffic down. The Village Board agreed that he could circulate a petition to send to the state representatives.

Mr. Gettleman and Ms. Cassidy discussed the upcoming annual 5K run for Mr. Gettleman’s father. He shared that last year they raised \$2500.00 that was used to support local Cub Scout troops. They wanted to donate to the Bismarck troop, but they raised enough money that they were able to donate funds to several local cub scout groups in the area. This year they have a goal of raising \$3,000.00. It is set for June 29th, 2024 and they will be accepting sponsorships. They asked permission from the village board if they could utilize the village streets again this year for their annual run. The Village Board gave approval.

6. President’s Comments: President Brown welcomed everyone. No questions noted.

7. Correspondence: None

8. Treasurer’s Report

Treasurer Adam Muehl presented the Treasurer’s report. Most of the bills paid out this month are for regular and recurring bills, with exception for two invoices to Berry’s Garden Center. Total for bills this month was \$1,835.21. Bills approved by quote to be paid: North Fork Dirt and Drainage for \$1800.00 for sidewalk work in the village. Trustee Jeff Beukelman made a motion to approve treasurer’s report and bills as presented, with a second by Trustee Sheila Switzer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Abstain	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Yeas	Sheila Switzer-Yea

Treasurer Adam Muehl's report presented, reported that the account balances as of 03/31/2024 are as follows:

New General Fund	\$407,873.28
Old General Fund	\$30,844.03

TIF		\$149,291.80
MFT		\$128,246.42

Treasurer Adam Muehl requested approval to transfer \$13,770.13 from Old General Fund to the New General Fund. Trustee Jeff Beukelman made a motion to approve, with a second by Trustee Kris Kizer, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Yea	Sheila Switzer-Yea

9. Reports of committees and assignments

a. Liquor Commission Committee -None

b. Planning Commission Committee- Chairman Kentner stated they did not have anything brought to them this month.

c. Ordinance

- i. President Brown discussed that Attorney Steve Miller discussed if the Village Board would like to raise the Stormwater Fees for this year. If so, it would have to be done this month. President Brown informed the Village Board that he informed the attorney that the Village Board had discussed prior and they would like to keep the fees as they are currently for the upcoming year with no increase to residents.
- ii. Reviewed proposed residential solar amendment to the Zoning ordinance.
- iii. It was discussed if there would be a formal committee assigned to review. It was discussed and agreed upon that the Planning Commission will continue to discuss these matters with Mr. Tom Kentner and any other concerned residents attending the meetings as an informed resident. They will give feedback and discussion to the Planning Commission during their scheduled meetings for consideration.

d. Health and Safety

- i. No new code complaints have been received to the Village Clerk.
 - a. President Brown presented applicant Travis LaMar for employment approval for the position of the Village Code Enforcement officer. His rate of pay was discussed and approved for \$17.00 an hour, not to exceed 500 hours a year. Trustee Terry Light made a motion to approve, with a second by Trustee Sheila Switzer, to approve the employment of Mr. Travis LaMar as new Code Enforcement Officer at \$17.00 an hour. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- yea	Sheila Switzer-Yea

b. No updates

e. Budget and Finance

- i. Treasurer Muehl presented to the Village Board the annual budget for the Village for the 2024-2025 fiscal year. Trustee Jeff Beukelman made a motion to approve, with a second by Trustee Kris Kizer, to approve the 2024-2025 village of Bismarck Budget as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Yea	Sheila Switzer-Yea

- ii. Clerk Kizer presented the Acton and Snyder invoice for services completed for the Public Hearing, Solar Ordinance, and services from 2/13/24-04/01/24 for a total of \$3,765.00. Trustee Kris Kizer made a motion to approve, with a second by Trustee Sheila Switzer, to pay invoice as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Yea	Sheila Switzer-Yea

- iii. Clerk Kizer presented the annual increase in hourly pay for Maintenance Dan Wright. It was agreed upon that this position should be \$2.00 above the mandatory minimum wage pay. His pay should increase to \$17.00 beginning May, 2024 to keep up with the increase in minimum wage that will be increased in January 2025. Trustee Jeff Beukelman made a motion to approve, with a second by Trustee Sheila Switzer, to increase hourly pay for Maintenance position to \$17.00 an hour as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Yea	Sheila Switzer-Yea

f. Tax Increment Financing (TIF)- None

f. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects

g. Public Works (non-MFT Funds)

- i. President Brown updated board on the unsewered grant, which nothing has opened yet. Should be opening in 2nd quarter in May/June 2024.
- ii. President Brown gave update on the sidewalk from Shake Rag to the high school. Vermilion County did not place the project on their list as they stated they would for the 1st round of funding and President Brown is in contact with how to proceed to get this completed. May need to find different grants. Challenge is the number of children that would utilize the sidewalk and the children would then be expected to cross 2750 and that is dangerous. President Brown will continue to look into other avenues.
- iii. President Brown stated that he would like to get some doors for the Kaboda. The model purchased by the Village did not come with doors according to the manufacturer. It was quoted that it would cost \$600.00 to get doors for the Kubota. Trustee Terry Light made a motion, with a second by Trustee Jeff Beukelman, to approve purchase of doors for the \$600.00 quote. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Yea	Sheila Switzer-Yea

- iv. President Brown discussed the property on Holloway owned by Mr. Alan that is for sale. He wanted to Village Board to be aware it was being auctioned off.
- v. Clerk Brandye Kizer presented a quote for Village Sign on the East End of the village for repainting from Mr. Brad Elliott for \$ 200.00. Trustee Terry Light made a motion, with a second by Trustee Jeff Beukelman, to approve the quote for \$200.00 from Mr. Brad Elliott.
- vi. Elliott for Village sign repainting. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Yea	Sheila Switzer-Yea

i. Permits/Zoning/Liquor Applications-None

j. Keep Bismarck Beautiful (KBB)- None

10. Old Business

11. New Business

- i. Village Clerk discussed Golf Cart Registration dates for the 2024 year. It was set for May 4th, 2024 and May 11th, 2024 from 10a-2p and May 5th, 2024 from 12p-4p. There will be (3) free registrations available this year for volunteers.
- ii. There was a follow-up discussion on the Mug-A-Bug certification. Trustee Tyler Lappin stated he may be interested in getting certified so that the Village can reduce the mosquitoes. He agreed that last year was really bad and it was the first year that we did not spray. There is no one local with certification at this time.

12. Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

13. Date and Time of Next Meeting –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on May 29th, 2024 due to graduations involving board members. Bills to be considered for payment and items for the agenda are to be submitted by May 22, 2024, to Village Clerk and Village Treasurer.

14. Adjournment – With no further business to come before the current Board at this time, upon motion by Trustee Jeff Beukelman, with a second by Trustee Jeff Beukelman, the meeting was adjourned at 8:41 pm. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

APPROVED 05/29/2024