

VILLAGE OF BISMARCK

County of Vermilion, State of Illinois

Minutes of Regular Board Meeting, May 29, 2024

1. At 6:31 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took roll call. Board members present were Trustees Terry Light, Mary Potter, Kris Kizer, Jeff Beukelman, and President Mike Brown. Treasurer Adam Muehl was also in attendance. Trustees Tyler Lappin and Sheila Switzer were absent, as well as Code Enforcement Officer, as the position has not started yet. A quorum was established. Audience members in attendance were Tim Hillard, Sam Claypool, and Eric Johnson.
3. Approval of agenda was made on a motion by Trustee Terry Light and second by Trustee Jeff Beukelman. The motion passed by acclamation.
4. Approval of the minutes for Regular Board Meeting held on April 16, 2024, was made on a motion by Trustee Kris Kizer and a second by Trustee Mary Potter. Motion passed by acclamation.
5. Public Comments/Questions: None
6. President's Comments: President Brown welcomed everyone. No questions noted.
7. Correspondence: None

8. Treasurer's Report

Treasurer Adam Muehl presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills, including monthly payroll. Animal control bill was \$164.00 this month. An invoice for Berry's Garden center for flowers for the Village pots was also presented for \$290.09. Total bills this month were \$2,062.69. Current bill approved by previous quote was \$2,500.00 for Simmons Tree Service. Trustee Jeff Beukelman made a motion to approve treasurer's report and bills as presented, with a second by Trustee Kris Kizer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Abstain	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

Treasurer Adam Muehl's report presented, reported that the account balances as of 04/30/2024 are as follows:

New General Fund		\$430,861.69
Old General Fund		\$16,487.17
TIF		\$149,293.02
MFT		\$130,149.44

Treasurer Adam Muehl requested approval to transfer \$16,387.17 from the Old General Fund to the New General Fund. Trustee Kris Kizer made a motion to approve, with a second by Trustee Jeff Beukelman, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

9. Reports of committees and assignments
 - a. **Liquor Commission Committee**
 - b. **Planning Commission Committee/Zoning Board of Appeals**

- i. Planning Commission Committee Member Mr. Tim Hillard presented the building permit request from Mr. Cory Dines to build a new addition onto his existing shed. The building permit request and supporting documents were reviewed by the Village Board of Trustees. Questions were entertained by Mr. Hillard. Mr. Hillard discussed that the recommendation of the Planning Commission Committee is to approve the building permit request as submitted by Mr. Dines.
- ii. Planning Commission Committee Member Mr. Tim Hillard presented the building permit request from Mr. and Mrs. Eric and Hannah Johnson to build a new home on acreage owned by them off of route one near the Riverwood subdivision. The building permit request and supporting documents were reviewed by the Village Board of Trustees. Questions were entertained by Mr. Hillard. Mr. Johnson was available to answer any questions by the Village Board of Trustees. Mr. Hillard discussed that the recommendation of the Planning Commission Committee is to approve the building permit request as submitted by Mr. and Mrs. Eric and Hannah Johnson.

c. Ordinance

- i. Village Clerk reviewed the notification from the State of Illinois regarding the updated Illinois Energy Conservation Code that was updated this year in accordance with the Energy Efficient Building Act (20 ILCS 3125), which went into effect January 1, 2024. The Village does not have its own Energy Conservation Code and will be required to follow the Illinois Energy Conservation Code adopted by the State of Illinois, which is now the 2021 version of the IECC. This would mean any resident in the village proper, or buffer would also need to abide by this code. The Village Clerk will request a copy of the free 2021 IECC as we will be able to receive ONE copy from the Smart Energy Design Assistance Center (SEDAC).

d. Health and Safety

- i. New Health and Safety Ordinance Complaints
 - a. President Brown discussed there are no new updates, and everything is going smoothly in the village and residents are doing a lot of work. He has not met with Mr. LaMar yet to get paperwork completed to get him started.

e. Budget and Finance

- i. Clerk presented the annual property taxes for the Village in the amount of \$340.86 for approval of payment. Trustee Kris Kizer made a motion to approve, with a second by Trustee Jeff Beukelman, to approve the payment of the property taxes presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

- ii. Clerk Brandye Kizer presented the invoice from Patriot Pyro for the annual fireworks that the Men’s Club present each year. The invoice is for \$12,526.27. The Village Board of Trustees will donate \$526.27 toward the total. The Bismarck Men’s Club will reimburse the Village Board of Trustees \$12,000.00 for the cost. Trustee Terry Light made a motion to approve, with a second by Trustee Kris Kizer, to approve the payment to Patriot Pyro with a donation from the Village Board for \$526.27 and reimbursement from the Bismarck Men’s Club for \$12,000.00 as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

- iii. Clerk Kizer presented the Audit proposal from Mr. Ed Ryan to complete the Annual 2024 TIF audit and Annual Financial Report for a total of \$3,000.00. Trustee Terry Light made a motion to approve, with a second by Trustee Kris Kizer, to approve the proposal for audit services by Mr. Ed Ryan for FY24 as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

- iv. Clerk Kizer presented letter from the Department of Animal Regulation discussing services they can provide for residents in regard to low-cost vaccination clinic. They would need a spot to provide the services and Clerk has sent a message asking for further information and is waiting on response. It was also brought to the attention of Trustee Sheila Switzer that the Shelter is informing residents that the Village office has a chip scanner. The Village Board members stated that they have never received a scanner, and no one has been trained in the use of a scanner. They are concerned about the liability of this responsibility and stated that they would prefer not to have that task on the shoulder of the Village. It is the responsibility of the County. The clerk will continue to reach out for clarification.

f. Tax Increment Financing (TIF)

- i. Clerk Kizer presented the Annual TIF Incremental Tax Agreement invoice from Stewart Grain, Inc for the amount of \$22,265.47 per the agreement between the Village of Bismarck and Stewart Grain, Inc. Trustee Kris Kizer made a motion to approve, with a second by Trustee Jeff Beukelman, to approve the payment to Stewart Grain, Inc as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

Trustee Terry Light asked if there was anything we could look into to help with assisting the businesses in the TIF district to help them with repairs to their buildings to help clean up that area. He is unsure of what that would entail but wanted to know if we could look into what that may look like. It was discussed that this is what the TIF money is supposed to be used for and we need to figure out how we can help those in that area to make that area look better and to make it safe. President Brown will reach out to the attorney to discuss what the options are.

g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects

h. Public Works (non-MFT Funds)

- i. President Brown reported that there are no new updates at this time.
- ii. President Brown discussed that the sidewalk project is on hold until the Village can find other funding. There is some concern at the state level regarding the crossing of 2750 by the children who live in the trailer court and along 2750. This is a concern that is holding up any funding at this time. He will continue to work on looking into what other options there are.
- iii. President Brown has not had a chance to order the doors yet.
- iv. Mug-A-Bug discussion will be placed on hold since Trustee Tyler Lappin is not in attendance. They can use pellets in areas of standing water.
- v. President Brown discussed that there has been an issue with a tile at 10 Prairie drive. President Brown had Sam Claypool discuss the concern. President Brown stated the homeowners called a company in and they found some concerns. The company handed the bill to President Brown. The Village Board of Trustees stated that the residents should have come to the Village Board and discussed their concerns so the village could have investigated, as residents cannot hire a contractor and then have the bill sent to the Village. President Brown and Mr. Claypool stated that the concern of the problem has not been identified as the responsibility of the village.

vi. Clerk Kizer discussed concerns of resident Tiffany Van Dyn Cash who lives at 20 Prairie Drive. She has noticed the sink holes are back on G street and they are a safety concern. President Brown will get out there and look at it and get in touch with Mr. Heidrick to see about repair as it was supposed to have been repaired in October. President Brown stated they can get some barricades set up in the time being.

vii. Clerk Kizer discussed residents' concerns about standing water in front of their property on Crystal Lane. President Brown stated that they can get out and take a look to see what is happening. Trustee Terry Light asked if we could possibly get North Fork to take a look at it and see if there is anything we can do. President Brown will get in contact with him.

i. Permits/Zoning/Liquor Applications

i. Dines building permit request was discussed. Trustee Kris Kizer made a motion to approve, with a second by Trustee Terry Light, to approve the Dines building permit as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

ii. Johnson building permit request was discussed. Trustee Jeff Beukelman made a motion to approve, with a second by Trustee Kris Kizer, to approve the Johnson building permit as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

j. Keep Bismarck Beautiful

i. Trustee Jeff Beukelman stated he found the stain for the sign and gave it to Trustee Mary Potter. Trustee Mary Potter stated that Brad Elliott will get started soon on the sign.

10. Old Business

11. New Business

i. Clerk Kizer presented the Gettleman 5K donation request. The Village Board agreed to donate \$200.00 to the Gettleman 5K. Trustee Kris Kizer made a motion, with a second by Trustee Mary Potter to approve the \$200.00 donation to the Gettleman 5K.

Jeff Beukelman- Abstain	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Absent

12. Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

13. Date and Time of Next Meeting –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on June 17, 2024. Bills to be considered for payment and items for the agenda are to be submitted by June 10, 2024, to the Village Clerk and Village Treasurer.

14. Adjournment – With no further business to come before the current Board at this time, upon motion by Trustee Terry Light with a second by Trustee Jeff Beukelman, the meeting was adjourned at 8:00 pm. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

APPROVED 06/18/2024