

**VILLAGE OF BISMARCK**  
County of Vermilion, State of Illinois  
Minutes of Regular Board Meeting, June 17, 2024

1. At 6:32 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took roll call. Board members present were Trustees Terry Light, Sheila Switzer, Mary Potter, Jeff Beukelman, Kris Kizer and President Mike Brown. Treasurer Adam Muehl (arrived late) and Clerk Brandye Kizer were also in attendance. Trustee Tyler Lappin was absent. A quorum was established. Residents and guests in attendance were: Brian Lawlyes, (Village Attorney)
3. Approval of agenda, with agreement to move treasurer's report to the end of the meeting was made on a motion by Trustee Jeff Beukelman and seconded by Trustee Terry Light. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on May 29, 2024 was made on a motion by Trustee Sheila Switzer and seconded by Trustee Jeff Beukelman. Motion passed by acclamation.
5. Public Comments/Questions: None
6. President's Comments: President Brown welcomed everyone. Thanked everyone for moving the meeting up one day and stated his grandkids thanked everyone as well. No questions noted.
7. Correspondence: None
8. Reports of committees and assignments
  - a. **Liquor Commission Committee -None**
  - b. **Planning Commission Committee-** Clerk stated they did not have anything brought to them this month. No meeting was held.
  - c. **Ordinance**
    - i. Attorney Lawlyes reviewed the proposed Residential Solar ordinance amendment to the Zoning ordinance. Discussed the procedure and public hearing. The Ordinance will be reviewed with the Planning Commission on July 9<sup>th</sup> after the updated draft is revised. Public Meeting will be set, hopefully for August 13<sup>th</sup>, with Planning Commission Approval.
    - ii. Clerk reviewed the CBD Notice received by the State of Illinois regarding adopted building codes.
  - d. **Tax Increment Financing (TIF)**
    - i. Attorney Lawlyes discussed that he had not had a chance to look into what it would take to offer TIF funds to the businesses in the TIF district to make needed repairs and updates and modernize their buildings. Discussion was tabled for next month.
  - e. **Health and Safety**
    - i. No new code complaints have been received to the Village Clerk.
      - a. President Brown discussed that appointed Code Enforcement officer Travis LaMar had a conflict with his work schedule and was unable to complete the required duties needed. The job will need to be reposted.
  - f. **Budget and Finance**
    - i. Clerk Kizer discussed that the County Animal Shelter has asked if the Village would be interested in doing a vaccination clinic in the village. It was discussed and if they would be willing to do one in the fall the Village could make it work. Trustee Sheila Switzer also stated she would volunteer to be trained on the chip reader if they would come in and train her. Clerk will reach out to see if that is a possibility.

- ii. Trustee Kris Kizer presented the invoice to Kelly Sign Shop for the Clean-up signs for a total of \$750.00. this was a bit more than the quote approved so the Board would need to approve the new cost. Trustee Terry Light made a motion to approve, with a second by Trustee Mary Potter, to pay invoice as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-abstain
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

**g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects**

- I. President Brown discussed the proposed Tar and Chip roadwork for the Village for 2024.

**g. Public Works (non-MFT Funds)**

- i. President Brown updated board on the unsewered grant, which nothing has opened yet. Should be opening in 2<sup>nd</sup> quarter in May/June 2024.
- ii. President Brown stated that there are no new updates on the sidewalk from Shake Rag to the high school. Project is on hold until new funding is available.
- iii. President Brown stated that he received the Kaboda doors and they are in the garage.
- iv. Clerk Brandye Kizer stated Mug-A-Bug is on hold as Trustee Tyler Lappin in not in attendance and he may have been interested in getting certified.
- v. President brown discussed the sink hole on G street is back and he has not been able to get in touch with Derrick Heidrick. It was discussed that maybe the Board needs to reach out to Wylde at North Fork and see if he can take a look and get a quote.
- vi. President brown discussed the water drainage concerns on Crystal Lane. The pipe starts at Holloway and goes down but is not in a straight line and there is no outlet at the end of Holloway. This will need to be looked at, especially since a possible new home is being developed in that area. The time to fix it would be now. Quote will be received by Wylde and Sam Claypool.

**i. Permits/Zoning/Liquor Applications-None**

**j. Keep Bismarck Beautiful (KBB)**

- i. Trustee Sheila Switzer asked if anyone would be willing to judge the yards for the Keep Bismarck beautiful contest. Due to family health concerns of several Board members and other obligations this summer, it was suggested to put it on hold for this year.

**9. Treasurer’s Report**

Treasurer Adam Muehl presented the Treasurer’s report. Most of the bills paid out this month are for regular and recurring bills, with quarterly payroll. Total for bills this month was \$4,221.71. Trustee Terry Light made a motion to approve treasurer’s report and bills as presented, with a second by Trustee Kris Kizer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

Treasurer Adam Muehl’s report presented, reported that the account balances as of 05/31/2024 are as follows:

New General Fund		\$436,371.45
Old General Fund		\$22,862.73
TIF		\$149,294.28
MFT		\$132,243.75

Treasurer Adam Muehl requested approval to transfer \$22,762.73 from Old General Fund to the New General Fund. Trustee Kris Kizer made a motion to approve, with a second by Trustee Mary Potter, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

**10. Old Business**

**11. New Business**

**12.** Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

**13. Date and Time of Next Meeting** –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on July 16th, 2024. Bills to be considered for payment and items for the agenda are to be submitted by July 9, 2024, to Village Clerk and Village Treasurer.

**14. Adjournment** – With no further business to come before the current Board at this time, upon motion by Trustee Sheila Switzer, with a second by Trustee Jeff Beukelman, the meeting was adjourned at 8:30 pm. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

APPROVED 7/16/2024