

VILLAGE OF BISMARCK

County of Vermilion, State of Illinois

Minutes of Regular Board Meeting, July 16, 2024

1. At 6:31 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took roll call. Board members present were Trustees Terry Light, Sheila Switzer, Mary Potter, Kris Kizer and President Mike Brown. Treasurer Adam Muehl and Clerk Brandye Kizer were also in attendance. Trustee Tyler Lappin and Trustee Jeff Beukelman was absent. A quorum was established. Residents and guests in attendance were: Brian Lawlyes, (Village Attorney); Scott Defenbaugh; Rick Kentner (Planning Committee Chairman); and Dan Wright.
3. Approval of agenda, with agreement top move treasurer’s report to the end of the meeting was made on a motion by Trustee Kris Kizer and seconded by Trustee Shiela Switzer. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on June 17, 2024 was made on a motion by Trustee Terry Light and seconded by Trustee Sheila Switzer. Motion passed by acclamation.
5. Public Comments/Questions: Trustee Mary Potter was grateful for all the hard work done for the Village of Bismarck East end signage. She stated that several individuals donated time and money to get it looking great. Ms. Julie Sheets donated fabric; Mr. terry Light donated rocks; Jim Potter assisted Brad Elliott paint the sign. She thanked them all for their time. Trustee Mary Potter also stated that she will take care of the pots at the sign to ensure they are kept up.

Dan Wright stated that he has spoken to Larry Messmore regarding the petition to send to State Representative for Bowman/Dollar general area. He was told IDOT is doing a traffic study, and Dan has not yet had time to get signatures for the petition and he was hoping that maybe with the traffic study he wouldn’t need to do one, but it may still be necessary, as he has concerns with the traffic speed on Bowman and he has reached out to several individuals (county, state) regarding the concerns.

6. President’s Comments: President Brown welcomed everyone. No questions noted.
7. Correspondence: None
8. **Treasurer’s Report**

Treasurer Adam Muehl presented the Treasurer’s report. Most of the bills paid out this month are for regular and recurring bills, with DI annual Safety Bill. Total for bills this month was \$1,778.99. Trustee Kris Kizer made a motion to approve treasurer’s report and bills as presented, with a second by Trustee Mary Potter. The motion passed by roll call vote.

Jeff Beukelman- Absent	Terry Light- Abstain	Kris Kizer-Yea	Mike Brown- Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea	

Treasurer Adam Muehl’s report presented, reported that the account balances as of 06/30/2024 are as follows:

New General Fund		\$428,618.41
Old General Fund		\$15,393.41
TIF		\$149,295.50
MFT		\$134,278.80

Treasurer Adam Muehl requested approval to transfer \$15,293.41 from Old General Fund to the New General Fund. Trustee Kris Kizer made a motion to approve, with a second by Trustee Shiela Switzer, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Absent	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

9. Reports of committees and assignments

a. Liquor Commission Committee -None

b. Planning Commission Committee- Planning Commission Chairman Rick Kentner addressed the Village Board of trustees regarding a requested building permit for 4 Crystal Lane. It is a modular home being built by Riley Homes out of Urbana. The Planning Commission is recommending the Village Board of Trustees approve the requested building permit as presented based on the submitted paperwork filed. The Village Board reviewed the building permit request and submitted paperwork and asked questions to Chairman Rick Kentner.

c. Ordinance

i. Attorney Lawlyes reviewed the proposed Residential Solar ordinance amendment to the Zoning ordinance. Discussed the procedure and public hearing. The Ordinance will be presented at the Public Meeting set for August 13th, 2024 at 6:30pm at the Bismarck Men's Club. Attorney Lawlyes presented the requested changes by the planning commission to the zoning ordinance amendment and those changes will be reflected in a new draft copy for public view. The PROPOSED amendment will be available at the Village office for pickup by residents and copies will be placed at the post office. Notification of the public hearing will be in the Commercial-News, posted at the post office, on Village Facebook page, and on the Village Website.

d. Tax Increment Financing (TIF)

i. Attorney Lawlyes discussed the TIF Detail and what it would take to offer TIF funds to the businesses in the TIF district to make needed repairs and updates and modernize their buildings. Attorney Lawlyes discussed how the TIF funds can be used for those within the TIF district. There can be assistance for businesses in the TIF district but would require an application, a cost and financing estimate and a request for assistance to the Village Board of Trustees for the shortfall of the project. There needs to be a process for this and limitations set for assistance on the application. Discussion will continue at the next month's board meeting, if the board would like to further explore.

e. Health and Safety

i. No new code complaints have been received to the Village Clerk.
 a. President Brown and Clerk Brandye Kizer reported that there have been no applications for the Code Enforcement Officer position at this time. Will continue to put feelers out for interested parties.

f. Budget and Finance

i. Clerk Brandye Kizer presented the Village Clean-up bill from Ribbe Trucking for \$804.70. The Village received \$1000.00 for the day. It was a very successful cleanup and the crew was busy from 7:45a-12:00p with a constant line of cars. This was one of the busiest clean up days the Village has seen in a long time, that was a constant flow. Trustee Kris Kizer made a motion to approve, with a second by Trustee Mary Potter, to pay invoice as presented. The motion passed by roll call vote.

Jeff Beukelman- Absent	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects

i. President Brown discussed the proposed Tar and Chip roadwork for the Village for 2024. The IDOT Resolution for Maintenance Agreement was presented for \$52,000.00. The Resolution number is 2024-7-16. Trustee Mary Potter made a motion to approve, with a second by Trustee Terry Light, to pay invoice as presented. The motion passed by roll call vote.

Jeff Beukelman- Absent	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

g. Public Works (non-MFT Funds)

- i. President Brown updated board on the unsewered grant, which nothing has opened yet. Has been pushed back and should be opening in October now.
- ii. Clerk Brandye Kizer stated Mug-A-Bug is on hold as Trustee Tyler Lappin in not in attendance and he may have been interested in getting certified. The Board asked if the position could be posted in the newsletter and on Facebook. Clerk will post.
- iii. President Brown discussed the sink hole on G street and that he is currently still trying to get a quote.
- iv. President brown discussed the water drainage concerns on Crystal Lane. The pipe starts at Holloway and goes down but is not in a straight line and there is no outlet at the end of Holloway. This will need to be looked at, especially since a possible new home is being developed in that area. Still waiting on quote by North Fork Dirt -Wylde and Sam Claypool.
- v. President Brown discussed a request by homeowner M. Wease at 13 S. Charlesworth, regarding a couple of trees. President Brown discussed that one of the trees was hit by lightening a couple of years ago and it is in the right of way for the Village's responsibility. President Brown would like to get permission to obtain quotes for the tree removal for the one that is the Village's responsibility. Board agreed to obtain quotes.

h. Permits/Zoning/Liquor Applications

- i. **President Brown discussed the building permit request for 4 Crystal Lane.** Trustee Kris Kizer made a motion to approve, with a second by Trustee Terry Light, to approve building permit for 4 Crystal Lane (Williams/Curry) for Riley Homes, as presented. The motion passed by roll call vote.

Jeff Beukelman- Absent	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

j. Keep Bismarck Beautiful (KBB)- Nothing to report

10. Old Business

11. New Business

- i. **Brian Lawlyes discussed a new legislation that will require the municipalities to adopt a building code by 2025 or they will have to follow the state adopted code. He would like this to be placed on the agenda for next month's meeting to discuss in further detail as to what the Village Board would like to do.**

12. Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

13. Date and Time of Next Meeting –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on August 20th, 2024. Bills to be considered for payment and items for the agenda are to be submitted by August 13 2024, to Village Clerk and Village Treasurer.

14. Adjournment – With no further business to come before the current Board at this time, upon motion by Trustee Kris Kizer, with a second by Trustee Terry Light, the meeting was adjourned at 8:04 pm. The motion passed by acclamation.

Respectfully Submitted,

Brandy Kizer, Clerk

APPROVED 08/20/2024