

VILLAGE OF BISMARCK

County of Vermilion, State of Illinois

Minutes of Regular Board Meeting, September 17, 2024

1. At 6:37 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. President Brown took roll call. Board members present were Trustees Terry Light, Sheila Switzer, Mary Potter, Kris Kizer, and President Mike Brown. Treasurer Adam Muehl and Clerk Brandye Kizer were also in attendance. Trustee Tyler Lappin and Trustee Jeff Beukelman were absent. A quorum was established. Residents and guests in attendance were: Rick Kentner (Planning Committee Chairman); and Dan Wright.
3. Approval of agenda was made on a motion by Trustee Sheila Switzer and seconded by Trustee Kris Kizer. The motion passed by acclamation.
4. Approval of the Minutes for Regular Board Meeting held on August 20, 2024 was made on a motion by Trustee Mary Potter and seconded by Trustee Terry Light. Motion passed by acclamation.
5. Public Comments/Questions: Mr. Rick Kentner made a comment about the increased traffic due to harvest season. It was discussed to put a notice on the Facebook page and the website for residents to be aware. Dan Wright discussed the concerns with Bowman Avenue and traffic. He is trying to get 200 petition signatures to send to the state to try and see if they will do anything before a tragedy happens. He said the roads there are not lined, they should be a no passing zone and it is not, because you cannot see vehicles coming from around the bend, and no notice of a "s" curve. Mr. Wright also stated that he has heard from several residents that they appreciate the work done on the Village sign with the new paint and flowers.
6. President's Comments: President Brown welcomed everyone. No questions noted.
7. Correspondence: None

8. Treasurer's Report

Treasurer Adam Muehl presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills, with quarterly payroll. Total for bills this month was \$5,065.59. Trustee Terry Light made a motion to approve treasurer's report and bills as presented, with a second by Trustee Kris Kizer. The motion passed by roll call vote.

Jeff Beukelman- absent	Terry Light- Yea	Kris Kizer-Yea	Mike Brown-NA
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea	

Treasurer Adam Muehl's report presented, reported that the account balances as of 08/31/2024 are as follows:

New General Fund		\$514,669.14
Old General Fund		\$13,848.85
TIF		\$198,199.80
MFT		\$138,723.58

Treasurer Adam Muehl requested approval to transfer \$13,748.85 from Old General Fund to the New General Fund. Trustee Kris Kizer made a motion to approve, with a second by Trustee Mary Potter, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Absent	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

9. Reports of committees and assignments
 - a. **Liquor Commission Committee -None**

b. Planning Commission Committee- Planning Commission Committee Chairman Rick Kentner addressed the Village Board of trustees regarding the proposed residential solar ordinance. He discussed there were 8 in attendance and mostly in the city. They did not want restrictions on whether they could have ground solar over roof. It was unanimous that they would prefer an amendment be done to add “residential Solar” to the current zoning ordinance and have ‘residential solar” placed under “accessory building and structures”. It would allow residents to choose what they feel is best for their home but still would limit the panels from being in the front yard and would still require the 10 feet from the property line. The Village Attorney will need to advise on the next step to get this amended under the current zoning ordinance with a “language change” to add residential solar.

c. Ordinance

d. Tax Increment Financing (TIF)

e. Health and Safety

- i. No new code complaints have been received to the Village Clerk.
 - a. President Brown and Clerk Brandye Kizer reported that there have been no applications for the Code Enforcement Officer position at this time. Clerk discussed whether the job description should have a title change and the parameters of the position focus on the grass, rubbish/garbage; abandoned vehicles/homes, and general upkeep of the properties to coincide with the KBB mission. The Board agreed and asked Clerk to revisit the job description for that particular position of Beautification Officer. Clerk will have a proposed job description at next board meeting. President Brown discussed current Maintenance personnel Dan Wright is interested. It was also discussed about having a brush/clean-up day and hiring someone like Eager Beaver to come out and pick up the brush if residents put out by the road. It would be an hourly cost to the Village for that service.

f. Budget and Finance

- i. Clerk presented quote and information for a new computer system for the office based on recommendations of an IT personnel. President brown needs to have access to a microphone and video for conference calls as many are now done via Zoom, and the system is not up to date and the newest version is i9 and the current system is a i3. Trustee Mary Potter made a motion to approve purchase of new computer system for the office, with a second by Trustee Sheila Switzer. The motion passed by roll call vote.

Jeff Beukelman- Absent	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects

- i. No action needed- this was an error on the clerk. It has already been approved.

g. Public Works (non-MFT Funds)

- i. President Brown updated board on the unsewered grant, which has no new updates.
- ii. President Brown discussed the sink hole on G street and quote given by Mr. Wylde from North fork Builders. Quote is \$1500.00 if tile needs repaired; and \$600.00 if tile is already repaired and no tile work is needed. Once work started it became apparent that it was more intensive than originally thought and the cost of the job would now be \$2650. 00 instead of the original \$1500.00. Motion to approve the quote as presented based on the need of the project was made by Trustee Kris Kizer, with a second by Trustee Terry Light. Motion passed by roll call vote.

Jeff Beukelman- Absent	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

- iii. President brown discussed the new Culvert for the new construction on Crystal Lane. Culvert is completed and house and garage are now being erected. Things are moving along well.
- iv. President Brown discussed the culvert in front of the residence of Wynn and Pendletons. No concerns and both property owners are happy with the current state according to President Brown. If something else comes up they will President brown know.
- v. President Brown presented quote by Simmons Tree Service for tree removal and cleanup at 13 S. Charlesworth. Simmons has not been out yet, but he will be out soon to get things going. Motion to approve quote by Simmons Tree Service for \$1800.00 was made by Trustee Terry Light, with a second by Trustee Kris Kizer. Motion passed by roll call vote.

Jeff Beukelman- Absent	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

- vi. Invoice received by Sam Claypool for \$500 for tile repair on Chicago. Motion to approve invoice for \$500.00 to Sam Claypool was made by Trustee Terry Light, with a second by Trustee Kris Kizer. Motion passed by roll call vote.

Jeff Beukelman- Absent	Terry Light- Yea	Kris Kizer-Yea
Mary Potter- Yea	Tyler Lappin- Absent	Sheila Switzer-Yea

h. Permits/Zoning/Liquor Applications

j. Keep Bismarck Beautiful (KBB)- Nothing to report

10. Old Business

11. New Business

- i. Halloween Hours were discussed and set for October 31st from 5pm-7pm.

12. Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

13. Date and Time of Next Meeting –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on October 15, 2024. Bills to be considered for payment and items for the agenda are to be submitted by October 8, 2024, to Village Clerk and Village Treasurer.

14. Adjournment – With no further business to come before the current Board at this time, upon motion by Trustee Sheila Switzer, with a second by Trustee Kris Kizer, the meeting was adjourned at 8:05 pm. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

APPROVED 10/15/2024