

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board Meeting, March 18, 2025

1. At 6:31 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took roll call. The board members present were Trustees Terry Light, Sheila Switzer, Ryan Smalley, Kris Kizer, and Misty Hillard. President Mike Brown. Treasurer Adam Muehl was also in attendance. Trustee Jeff Beukelman was absent. A quorum was established. Audience members in attendance were Rick Kentner- Chairman of Planning Commission Committee; Tom Kentner, Dan Wright and Attorney Brian Lawlyes.
3. Approval of the agenda was made on a motion by Trustee Terry Light and second by Trustee Misty Hillard. The motion passed by acclamation.
4. Approval of the minutes for Regular Board Meeting held on February 18, 2025 and Special Meeting held on March 11, 2025, was made on a motion by Trustee Terry Light and a second by Trustee Kris Kizer. Motion passed by acclamation.
5. Public Comments/Questions: Mr. Tom Kentner addressed the board with his concerns about water runoff from 2650 that runs into his property. He stated that the water comes from the discharge from Prairie, the Dolby Subdivision. He stated that he has concerns that when the tile is fixed at G street he will receive more runoff, and it will continue to erode his property. He also voiced concerns that there may be fecal matter in the runoff coming onto his property as he had had it tested, and it showed bacteria in the water. He is questioning if it is coming from septic systems off of Prairie from the subdivision. He is requesting that the Village Board consider partnering in the cost of a bigger tile replacement off of 2650 that would run the water runoff from the subdivision once the G street tile is in place. He has inquired about having an 18-inch pipe installed that could handle the runoff better and hopefully stop the erosion on his land. He has been working with Billy Tuggle; Charlie Heidrick; and Bub Danner/Alan Decker on the project.

Dan Wright discussed the opportunity of combining the Ordinance Supervisor and Maintenance personnel in one position. He would like the board of trustees to consider this as an alternative since no one is applying for the Ordinance Supervisor.

6. President's Comments: President Brown welcomed everyone. No questions noted.
7. Correspondence: None

8. Treasurer's Report

Treasurer Adam Muehl presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills, including payroll. Total bills this month were \$4,422.89. Trustee Terry Light made a motion to approve treasurer's report and bills as presented, with a second by Trustee Kris Kizer. The motion passed by roll call vote.

Jeff Beukelman- absent	Terry Light- Yea	Kris Kizer-Yea
Ryan Smalley- Yea	Misty Hillard- Yea	Sheila Switzer-Yea

Treasurer Adam Muehl's report presented, reported that the account balances as of 02/28/2025 are as follows:

New General Fund		\$587,287.49
Old General Fund		\$16,171.86
TIF		\$205,528.22
MFT		\$94,532.73

Treasurer Adam Muehl requested approval to transfer \$16,071.86 from the Old General Fund to the New General Fund. Trustee Kris Kizer made a motion to approve, with a second by Trustee Jeff Beukelman, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- absent	Terry Light- Yea	Kris Kizer-Yea
Ryan Smalley- Yea	Misty Hillard- Yea	Sheila Switzer-Yea

9. Reports of committees and assignments

a. Liquor Commission Committee

b. Planning Commission Committee/Zoning Board of Appeals

- i. Planning Commission Committee Chairman Mr. Rick Kentner presented the building permit request by TJ Ribbe for a new building on his property at 206 E. Holloway. It is a building constructed by FBI building and will be used as a workout center. Mr. Kentner presented the discussion regarding the permit request, the location, and the ordinance restrictions. The building request is in compliance with the ordinance per his request. The Planning Commission Committee is recommending the Village Board approve the building permit as presented. The Village Board members reviewed the information received and were given the opportunity to ask questions. Setbacks were discussed and Attorney Lawlyes also gave input.

c. Ordinance

d. Tax Increment Financing (TIF)

- i. Clerk Kizer discussed the TIF Business Funds application and would like the board to come back with suggestions at the next meeting on any recommended changes to the application so it can be drafted for a review.

e. Health and Safety

- i. New Health and Safety Ordinance Complaints
 - a. President Brown and Trustee Misty Hillard discussed the interviews that took place for Ordinance Supervisor. Trustee Misty Hillard shared that current Maintenance personnel Dan Wright is only interested in the position if it can be combined. The other applicant Kenny Westfahl is interested in the Maintenance position if Dan Wright would take the Ordinance Supervisor position. It appears that after the interviews, the Village Board is still in need of filling the position. The Village Board of Trustees is not necessarily interested in making the position one. They will continue to explore and discuss.
 - b. President Brown discussed the weather siren is still not working and he has not been able to get anyone out , but they are supposed to be out on March 19 to fix it.
 - c. President Brown presented a nuisance complaint by resident Amanda Potter for a property at 206 W. Holloway. The board was presented the pictures of the complaints in question: rodent activity (raccoons in the yard and climbing into the soffit of the home); garbage and stagnant water in yard; and gasoline cans and diapers thrown in the front and side yards. This has been an ongoing concern at this particular address each year. Trustees agreed to send a letter to the property owner and resident to give them 30 days to clean up the area.

f. Budget and Finance

- i. Clerk Kizer discussed request by Department of Treasury regarding the SLFRF funds that the Village has not used. It was recommended by the Village Clerk to send the funds back to the treasury as they cannot be used under their stipulations, as it was COVID funds. It is for the amount of \$72,124.88. Trustee Terry Light made a motion to approve, with a second by Trustee Misty Hillard, to approve the repayment of funds to the Department of Treasury as presented. The motion passed by roll call vote.

Jeff Beukelman- absent	Terry Light- Yea	Kris Kizer-Yea
Ryan Smalley- Yea	Misty Hillard- Yea	Sheila Switzer-Yea

ii. President Brown discussed that he has had difficulty getting Byerly Garage Doors to call him back and give an updated quote.

iii. President Brown discussed that he has not gotten an updated quote from Blackie's. Trustee Kris Kizer made a motion to table action, with a second by Trustee Terry Light. The motion passed by roll call vote.

Jeff Beukelman- absent	Terry Light- Yea	Kris Kizer-Yea
Ryan Smalley- Yea	Misty Hillard- Yea	Sheila Switzer-Yea

iv. Clerk Kizer discussed the change in Trustee check signature for the bank since Trustee Mary Potter is now deceased and was one of the authorized signatures. It was recommended at last month's meeting in February that Jeff Beukelman, Sheila Switzer, and President Mike Brown will be the new signature signers. Trustee Jeff Beukelman will need to go the bank with President Brown to get things switched. Trustee Ryan Smalley made a motion to approve Trustee Jeff Beukelman as the check signer, with a second by Trustee Misty Hillard, to approve the change is authorized signers as presented. The motion passed by roll call vote.

Jeff Beukelman- absent	Terry Light- Yea	Kris Kizer-Yea
Ryan Smalley- Yea	Misty Hillard- Yea	Sheila Switzer-Yea

v. Acton and Snyder invoice was presented for bill dates of 11/18/2024 through 02/18/2025 for a total of \$5, 415.00. Trustee Terry Light made a motion, with a second by Trustee Shiela Switzer, to approve and pay the invoice to Acton and Snyder as presented. The motion passed by roll call vote.

Jeff Beukelman- absent	Terry Light- Yea	Kris Kizer-Yea
Ryan Smalley- Yea	Misty Hillard- Yea	Sheila Switzer-Yea

vi. Treasurer Muehl discussed the changes for the upcoming Budget. He asked the Village Board to review current budget The Village Board gave feedback. Trustees asked to schedule a special meeting to review the budget. It is set for March 11th, 2025 at 7:00pm.

g. Public Works (non-MFT Funds)

i. President Brown discussed that nothing has changed as of yet due to the weather for G-Street. ii. President Brown stated no update on the property at 205 Maiden Lane.

h. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects i.

President Brown presented the MFT Project Proposal from MAS Engineering for the Chicago Avenue Tar and Chip 2025 proposal. Trustee Terry Light made a motion, with a second by Trustee Ryan Smalley, to approve the MFT Project Proposal for 2025 Chicago Avenue, as presented. The motion passed by roll call vote.

Jeff Beukelman- absent	Terry Light- Yea	Kris Kizer-Yea
Ryan Smalley- Yea	Misty Hillard- Yea	Sheila Switzer-Yea

i. Permits/Zoning/Liquor Applications

a.Trustees discussed the presented Ribbe building permit. Trustee Ryan Smalley made a motion, with a second by Trustee Misty Hillard, to approve the requested building permit for 206 E. Holloway as presented. The motion passed by roll call vote.

Jeff Beukelman- absent	Terry Light- Yea	Kris Kizer-Yea
Ryan Smalley- Yea	Misty Hillard- Yea	Sheila Switzer-Yea

j. Keep Bismarck Beautiful

10. Old Business

11. New Business

i. Clerk Kizer discussed that Comcast will be in the area and gave an infrastructure notice that they will be looking to run fiber optic cable in the area. There is not a date given but just a notice.

ii. Clerk Kizer presented a donation request to the DG5K fundraiser. The Village Board agreed to donate \$500.00 to DG5K/Kody Gettleman. Trustee Ryan Smalley made a motion, with a second by Trustee Misty Hillard, to approve the \$500.00 donation to DG5K.

Jeff Beukelman- Absent	Terry Light- Yea	Kris Kizer-Yea
Ryan Smalley- Yea	Misty Hillard- Yea	Sheila Switzer-Yea

12. Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

13. Date and Time of Next Meeting –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on April 15, 2025. Bills to be considered for payment and items for the agenda are to be submitted by April 8, 2025, to the Village Clerk and Village Treasurer.

14. Adjournment – With no further business to come before the current Board at this time, upon motion by Trustee Sheila Switzer with a second by Trustee Misty Hillard, the meeting was adjourned at 9:01 pm. The motion passed by acclamation.

Respectfully Submitted,

APPROVED 04/15/2025

Brandye Kizer, Clerk