

# VILLAGE OF BISMARCK

## County of Vermilion, State of Illinois

### Minutes of Regular Board Meeting, April 15, 2025

1. At 6:37 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took the roll call. Board members present were Trustees Sheila Switzer, Misty Hillard, Kris Kizer, Jeff Beukelman, Terry Light, Ryan Smalley, and President Mike Brown. Treasurer Adam Muehl was also in attendance. A quorum was established. Audience members in attendance were Rick Kentner; Karel Volpert; Jackie Hupfer; Larry Moss; Amanda Potter; Meliisa Dawson; and Tom Kentner. Village Attorney Brian Lawlyes was also present.
3. Approval of agenda was made on a motion by Trustee Misty Hillard and second by Trustee Sheila Switzer The motion passed by acclamation.
4. Approval of the minutes for the Regular Board Meeting held on March 25th, 2025, was made on a motion by Trustee Ryan Smalley and a second by Trustee Terry Light. Motion passed by acclamation.
5. Public Comments/Questions: Mr. Larry Moss discussed the upcoming 200th Anniversary of Vermilion County. He stated that 23 museums are getting involved and they are asking the community and small villages and towns to get involved. He would like to know if the Village of Bismarck would like to get involved. He stated the kickoff for the celebration will start at the Festival of Trees in 2025.

Mrs. Karel Volpert and Mrs. Jackie Hupfer presented pinwheels in representation of Child Abuse Awareness month for April. Mrs. Volpert read a statement regarding Child Abuse Awareness and asked the board to plant a pinwheel to represent their support to protect children in our community and keep them free of child abuse.

Ms. Amanda Potter discussed her prior complaint regarding her neighbors and concerns with health and safety. She shared this has been an issue for more than 3 years. She also inquired about the alley being blocked by a rope and that no one can get down it. She would like the Village to take care of the concern and ensure the residents are in compliance with the ordinances.

Ms. Melissa Dawson discussed an issue with her home at 10 Prairie that involved black seaweed. She stated that her neighbor had some work completed and she has a 5 ft by 4 ft deep hole in her yard. She was told that the Village was going to fix it and pay the cost. There was a discussion that no approval of Village funds can be allotted without first coming through the board. There is no record of any situation from 10 Prairie being on a previous agenda. She had asked if she could have a catch basin put in. She would like assistance from the Village but if not would she be able to put one in herself. It was discussed that this concern can be placed on the next month's agenda for discussion.

6. President's Comments: President Brown welcomed everyone. No questions noted.

7. Correspondence: None

#### 8. Treasurer's Report

Treasurer Adam Muehl presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills, including monthly payroll. Total bills this month were \$1,604.93. Trustee Ryan Smalley made a motion to approve the treasurer's report and bills as presented, with a second by Trustee Terry Light. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

Treasurer Adam Muehl's report presented, reported that the account balances as of 03/31/2025 are as follows:

New General Fund		\$591,411.49
Old General Fund		\$13,410.72
TIF		\$205,529.97
MFT		\$96,743.19

Treasurer Adam Muehl requested approval to transfer \$13,310.72 from the Old General Fund to the New General Fund. Trustee Terry Light made a motion to approve, with a second by Trustee Misty Hillard, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

## 9. Reports of committees and assignments

### a. Liquor Commission Committee

i. Liquor Commission Committee Members reviewed the annual gaming permit renewal for BrewHouse LTD. There have not been any concerns or complaints noted for the establishment. No concerns or questions. It is the committee's recommendation to renew that gaming permits for the BrewHouse, LTD for the upcoming year.

### b. Planning Commission Committee/Zoning Board of Appeals - None

### c. Ordinance -None

### d. Tax Increment Financing (TIF)

a) Village Clerk discussed that once input is received regarding the suggestions for the TIF application, the clerk will compile them in the application for review.

### e. Health and Safety

i. Discussed that there have been no new applicants. Mr. Wright was interested in doing both Maintenance and Ordinance Supervisor roles. The Village Board would like to see the positions stay separate.

ii. Clerk presented an invoice from Mobile Communications America for replacement of Village Emergency Siren for \$ 225.00. Trustee Ryan Smalley made a motion to approve, with a second by Trustee Terry Light, to approve the invoice as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

iii. Trustee Terry Light made a motion, with a second made by Trustee Jeff Beukelman, to approve the sending of a 10 day letter to residents Kala Kumar and Patricia LyDay for their property at 206 W. Holloway for safety and code ordinance violations. A 10 day letter will be sent to occupants and owner. If there is no response or correction, it can be referred to the Municipal court in Tilton. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

iv. Trustee Terry Light discussed the fecal water testing that was completed on 2650 N. road by he and President Brown. The results came back within acceptable amounts. It was recommended that the Village continue to test at least quarterly (4 times a year). Trustee Ryan Smalley made a motion, with a second by Trustee Terry Light, to approve the testing quarterly as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

#### **f. Budget and Finance**

i. **The Annual Budget was reviewed.** Trustee Ryan Smalley made a motion, with a second by Trustee Misty Hillard, to approve the annual budget as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

ii. Clerk presented the quote from Garage One Enterprises for a new maintenance garage door for the cost of \$12,477.00. 50% deposit would need to be made to get started and then the rest paid upon completion. Trustee Jeff Beukelman made a motion, with a second by Trustee Sheila Switzer, to approve the quote and pay the 50% deposit as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

iii. The Village Attorney discussed that he will be leaving Acton and Snyder. He would be available to continue to represent the Village in matters if they chose. Trustee Misty Hillard made a motion, with a second by Trustee Ryan Smalley, to approve keeping Attorney Brian Lawlyes on as the Village Attorney. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

iv. Trustee Terry Light made a motion, with a second by Trustee Misty Hillard, to table this action as quotes have not been received. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

v. Trustee Terry Light made a motion, with a second by Trustee Jeff Beukelman, to table this action as options were not available for approval at this time. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

#### **g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects**

#### **h. Public Works (non-MFT Funds)**

i. President Brown reported that there are no new updates.

ii. President Brown reported that there are no new updates.

iii. Clerk Kizer discussed that Mr. ty Eshleman needs to have the map reviewed to ensure the boundaries and zoning codes are current for the current properties and existing zoning. Once completed he will come and pick up to prepare a presentation.

iv. Resident Tom Kentner presented a quote for the tile work needed that runs water from Prairie (Dolby addition) to 2650 and through his property. He is concerned that with an increase in tile size at G street he will have more water running his way and the tile on his property will need to be enlarged. The total project cost is over \$30,000.00. He is asking the Village Board to help pay for the tile that will handle the increase in water flow. Trustee Jeff Beukelman, made a motion, with a second by Trustee Misty Hillard, to approve the share of tile. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

**i. Permits/Zoning/Liquor Applications**

a. Trustee Ryan Smalley made a motion, with a second by Trustee Jeff Beukelman, to approve Brewhouse LTD gaming permits for the 2025 year. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

b. Trustee Sheila Switzert made a motion, with a second by Trustee Misty Hillard, to approve a 6 month extension for Kristy and Cory Dines building permit requested late last year. They have been unable to get started and wanted to know if they could have an extension. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

**j. Keep Bismarck Beautiful -None**

**10. Old Business**

**11. New Business**

i. Clerk discussed that Golf cart registration dates will be May 17th and May 24th.

ii. Donation request for Mortimore family of Bismarck who suffered a devastating house fire that completely demolished their home. Trustee Ryan Smalley made a motion, with a second by Trustee Misty Hillard, to donate \$500.00 to the family. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

iii. Donation request for BHRA Post Prom event. Trustee Ryan Smalley made a motion, with a second by Trustee Misty Hillard, to donate \$250.00 to the family. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

**12.** Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

**13. Date and Time of Next Meeting** –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on May 20, 2025. Bills to be considered for payment and items for the agenda are to be submitted by May 13, 2025, to the Village Clerk and Village Treasurer.

**14. Adjournment** – With no further business to come before the current Board at this time, upon motion by Trustee Sheila Switzer with a second by Trustee Misty Hillard, the meeting was adjourned at 9:41pm. The motion passed by acclamation.

05/29/2025

APPROVED

Respectfully Submitted,

Brandye Kizer, Clerk