

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board Meeting, May 29, 2025
(Reschedule from May 20, 2025 due to severe weather)

1. At 6:36 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took the roll call. Board members present were Trustees Sheila Switzer, Kris Kizer, Terry Light, Ryan Smalley, and President Mike Brown. Treasurer Adam Muehl and Trustees Jeff Beukelman and Misty Hillard were absent. A quorum was established. Audience members in attendance were PCC Chairman Rick Kentner and Dan Wright. Village Attorney Brian Lawlyes was also present.
3. Approval of agenda was made on a motion by Trustee Terry Light and second by Trustee Ryan Smalley. The motion passed by acclamation.
4. Approval of the minutes for the Regular Board Meeting held on April 15th, 2025, was made on a motion by Trustee Ryan Smalley and a second by Trustee Sheila Switzer. Motion passed by acclamation.
5. Public Comments/Questions: Mr. Wright spoke about a possible grant that is open and that he is looking into assistance for Bowman Ave traffic and the traffic on 2750 called Safe Roads.
6. President's Comments: President Brown welcomed everyone. No questions noted.
7. Correspondence: Clerk read a Thank you from BHRA Post Prom Committee thanking the Village Board for donation.

8. Treasurer's Report

Clerk Kizer presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills, including monthly payroll. Trustee Terry Light made a motion to approve the treasurer's report and bills as presented, with a second by Trustee Sheila Switzer. The motion passed by roll call vote.

Jeff Beukelman- Absent Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Absent Ryan Smalley- Yea	Sheila Switzer-Yea

Clerk Kizer requested approval to transfer from the Old General Fund to the New General Fund. Trustee Ryan Smalley made a motion to approve, with a second by Trustee Kris Kizer, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Absent Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Absent Ryan Smalley- Yea	Sheila Switzer-Yea

9. Reports of committees and assignments

a. Liquor Commission Committee -None to report

b. Planning Commission Committee/Zoning Board of Appeals

i. Building permit request by Mr. and Mrs. Westfahl for an addition to their garage was presented by PCC Chairman Rick Kentner. All documents were reviewed and questions answered by Chairman Kentner to the Village Board. Chairman Kentner stated that it is the recommendation of the Village of Bismarck Planning Committee COMmission to recommend the building permit be approved as presented.

ii. Residential roof mount solar permit request by Lehman, Inc for resident Mr. Mosier on Shake Rag Rd

was presented by PCC Chairman Rick Kentner. All documents were reviewed and questions answered by Chairman Kentner to the Village Board. Chairman Kentner stated that it is the recommendation of the Village of Bismarck Planning Committee COmmission to recommend the residential roof mount solar permit be approved as presented.

c. Ordinance -None to report

d. Health and Safety

i. Discussed that a new complaint form was received by a resident regarding tall grass and weeds at 13 Maiden Lane. It was discussed by the Village Board that the property does have tall weeds and grass. The Village Board agreed to send a letter to the resident to ask them to please cut the weeds down and abide by the grass length as per the ordinance. It was also discussed that a letter needs to be sent to the property on Chicago at 506 S. Chicago for tall grass and to the property located at 12 E. South St due to tall grass, brush, garbage and weeds. Trustee Terry Light made a motion to approve, with a second by Trustee Sheila Switzer, to have the 1st ordinance violation letters sent to the above properties. The motion passed by acclamation. The clerk will send letters.

ii. Clerk presented information that the Notice to Appear for June 3rd has been sent to the property at 206 W. Holloway. Trustee Terry Light and Mayor Brown will attend.

e. Budget and Finance

i. Trustee Terry Light presented the quote from Clawson Heating and Air for a new air conditioner/heating unit. A quote has been requested by Blackies but has not been received. The quote was for \$5,223.00 with installation cost by Rick White for electrical for \$500.00. Trustee Terry Light made a motion to approve the quote as presented for a total of \$5,723.00, with a second by Trustee Sheila Switzer. The motion passed by roll call vote.

Jeff Beukelman- Absent Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Absent Ryan Smalley- Yea	Sheila Switzer-Yea

ii. Clerk presented information regarding the office fireproof safe that was researched by Trustee Jeff Beukelman. Trustee Ryan Smalley made a motion to approve option #1 as presented, with a second by Trustee Kris Kizer. The motion passed by roll call vote.

Jeff Beukelman- Absent Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Absent Ryan Smalley- Yea	Sheila Switzer-Yea

f. Tax Increment Financing (TIF)

i. Trustee Sheila Switzer discussed that the concrete in front of Small Town Famous has been cracked and a chunk has fallen off around the handrail. She would like to know if that could be fixed. Trustee Terry Light stated he can talk to TJ Ribbe and see if there is anything that can be done to repair it. Trustee Sheila Switzer also discussed that the corner of Holloway and Market Pl needs dressed up and who would be responsible for that. It was discussed that as long as nothing is torn out it can be dressed up. Possibility of road pack/Bam or just some decoration would be fine. This item will be placed back on the agenda in July.

g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects

i. Clerk Kizer presented the MFT Bid Letting oil and chip for Chicago St to the Village Board. Trustee Ryan Smalley made a motion to approve the bid letting as presented, with a second by Trustee Sheila Switzer. The motion passed by roll call vote.

Jeff Beukelman- Absent Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Absent Ryan Smalley- Yea	Sheila Switzer-Yea

h. Public Works (non-MFT Funds)

i. President Brown presented quote from North Fork Dirt and Drainage to clean up the ditch on South St. for \$500.00. Trustee Ryan Smalley made a motion to approve the quote as presented, with a second by Trustee Kris Kizer. The motion passed by roll call vote.

Jeff Beukelman- Absent Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Absent Ryan Smalley- Yea	Sheila Switzer-Yea

ii. President Brown reported that the work has been completed for G street tile. There was however a tile at the end of 2650 that is plugged. North Fork was going to get a hold of Sam Claypool to see what the next step would be.

iii. President Brown stated that there are no new updates at that time. The property owners have been cleaning up the property.

iv. The Village Board of Trustees discussed resident Melissa Dawsons concerns regarding her property. It was discussed that the Village Board never approved any work to be completed that was their responsibility. This is a residential property and therefore is a property owner issue to address.

v. Trustee Terry Light discussed that he feels there needs to be a separate committee to look at the zoning map and bring it back to the Village Board as it will take some significant time to work through that and get it ready with suggestions. The committee will consist of Trustees Terry Light, Kris Kizer, Jeff Beukelman and PCC/Village Board Trustee Ryan Smalley, and PCC chairman Rick Kentner. It was discussed that Mr. Ty Eshleman needs to have the map reviewed to ensure the boundaries and zoning codes are current for the current properties and existing zoning. Once completed he will come and pick up to prepare a presentation. The committee will meet on June 12th at 6:30pm to review the map.

i. Permits/Zoning/Liquor Applications

i. Trustee Ryan Smalley made a motion, with a second by Trustee Sheila Switzer, to approve building permit for Mr. and Mrs. Westfahl. The motion passed by roll call vote.

Jeff Beukelman- Absent Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Absent Ryan Smalley- Yea	Sheila Switzer-Yea

ii. Trustee Kris Kizer made a motion, with a second by Trustee Ryan Smalley, to approve residential roof mount solar permit for Mr. Mosier on Shake Rag by Lehman, Inc. The motion passed by roll call vote.

Jeff Beukelman- Absent Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Absent Ryan Smalley- Yea	Sheila Switzer-Yea

j. Keep Bismarck Beautiful

i. Trustee Sheila Switzer discussed ideas that the Village can do for the upcoming 200th

anniversary for Vermilion County. She wanted to get input on a possible parade and when so it can be added to the list of events. She will continue to discuss with the village board and Mr. Larry Moss of the Newell Township Historical Society.

10. Closed Session: Session was called to closed session at 7:15pm to discuss personnel matters. The Village Board of Trustees agreed to reopen the session at 7:45pm.

11. Old Business

12. New Business

- i. Donation request for Bismarck Men's Club for the fireworks. Trustee Terry Light made a motion, with a second by Trustee Sheila Switzer, to donate \$500.00 to the Bismarck's Men's Club for the annual Fireworks. The motion passed by roll call vote.

Jeff Beukelman- Absent Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Absent Ryan Smalley- Yea	Sheila Switzer-Yea

13. Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

14. Date and Time of Next Meeting –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on June 16, 2025. Bills to be considered for payment and items for the agenda are to be submitted by June 10, 2025, to the Village Clerk and Village Treasurer.

14. Adjournment – With no further business to come before the current Board at this time, upon motion by Trustee Terry Light with a second by Trustee Ryan Smalley, the meeting was adjourned at 8:11pm. The motion passed by acclamation.

Respectfully Submitted,

APPROVED 06/17/2025 _____

Brandye Kizer, Clerk