

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board Meeting, June 17, 2025

1. At 6:34 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took the roll call. Board members present were Trustees Sheila Switzer, Kris Kizer, Terry Light, Misty Hillard (left at 7:21pm), Jeff Beukelman, and President Mike Brown. Treasurer Adam Muehl and Trustee Ryan Smalley were absent. A quorum was established. Audience members in attendance were Tammy Pollitt from the Birth-5 Council of Vermilion County and Tom Kentner. Village Attorney Brian Lawlyes was also present.
3. Approval of agenda was made on a motion by Trustee Terry Light and second by Trustee Ryan Smalley. The motion passed by acclamation.
4. Approval of the minutes for the Regular Board Meeting held on May 29, 2025 and Special Meeting Minutes for June 12th, 2025, was made on a motion by Trustee Terry Light and a second by Trustee Sheila Switzer. Motion passed by acclamation.
5. Public Comments/Questions: Ms. Pollitt introduced herself as the Birth-5 director for area ROE 54. She explained her program and gave magnets with contact information for services that serve families and children 5 and under.
6. President's Comments: President Brown welcomed everyone. No questions noted.
7. Correspondence: None
8. **Treasurer's Report** - None presented as Treasurer Muehl was absent.
9. Reports of committees and assignments
 - a. **Liquor Commission Committee** -None to report
 - b. **Planning Commission Committee/Zoning Board of Appeals**
 - i. Building permit request by Mr. and Mrs. Nesbitt for a garage was presented by PCC Chairman Rick Kentner. All documents were reviewed and questions answered by Chairman Kentner to the Village Board. Chairman Kentner stated that it is the recommendation of the Village of Bismarck Planning Committee Commission to recommend the building permit be approved as presented.
 - ii. Residential roof mount solar permit request by Lehman, Inc for resident Mr. Wright on South St. was presented by PCC Chairman Rick Kentner. All documents were reviewed and questions answered by Chairman Kentner to the Village Board. Chairman Kentner stated that it is the recommendation of the Village of Bismarck Planning Committee Commission to recommend the residential roof mount solar permit be approved as presented.
 - iii. Building permit request by Ms. Sheets for a garage/shed was presented by PCC Chairman Rick Kentner. All documents were reviewed and questions answered by Chairman Kentner to the Village Board. Chairman Kentner stated that it is the recommendation of the Village of Bismarck Planning Committee Commission to recommend the building permit be approved as presented.
 - c. **Ordinance** -None to report
 - d. **Health and Safety**
 - i. Discussed village properties within the Village that need to have 30 day notice of ordinance violations prepared and sent to property owners. There were a total of 10 properties that the Village Board requested letters be sent to. These letters are the 30 day notices. If they do not comply and correct the

violations then a 10 day notice to appear in the Municipal court in Tilton with fines imposed will be submitted. Discussion on the process to request demolition of vacant properties that pose a safety hazard and the process was discussed with the Attorney. It was proposed to make changes to the budget at annual review time to add demolition if that is something the Village Board is interested in. ItTrustee Terry Light made a motion to approve, with a second by Trustee Sheila Switzer, to have the 1st ordinance violation letters sent to the above properties. The motion passed by acclamation. The clerk will send letters.

ii. Clerk presented information that the Notice to Appear for status for July 15th, 2025 will be sent to the property at 206 W. Holloway. Trustee Terry Light and Mayor Brown will attend.

e. Budget and Finance

I. Discussion on recommendation and hiring a new CPA for audits was placed on hold until the Treasurer is present.

ii. Clerk discussed the safe that was chosen for purchase by the Village Board at the last meeting and asked which board members would be responsible for the purchase. President Brown and Trustee Beukelman will be responsible for the purchase.

f. Tax Increment Financing (TIF)

i. Trustee Sheila Switzer discussed that the concrete in front of Small Town Famous has been cracked and a chunk has fallen off around the handrail. Trustee Terry Light stated he has not had a chance to talk with TJ Ribbe at this time and will do so soon. Request to keep this on the agenda for next month as a update.

g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects

h. Public Works (non-MFT Funds)

i. President Brown has no updates on the South St ditch repairs.

ii. Trustee Jeff Buekelman updated the Village Board on the discussion that the committee that met to look at the zoning map decided. The committee consisted of Trustees Terry Light, Kris Kizer, Jeff Beukelman and PCC/Village Board Trustee Ryan Smalley, and PCC chairman Rick Kentner. The map actually looks good and after discussion with the attorney it was suggested to continuously review the zoning areas and make suggestions. The mile and half buffer is from any pint on teh corporate boundary line. This will reduce the ability of another municipality to come in to the area. This is why it is not suggested to reduce the buffer zone for the Village of Bismarck as previously discussed by the board. There is a question as to if the Village Board needs to designate 3 separate zones (residential/and 2 different agricultural) or can it be simplified. There was a question to finalize the maps without the TIF districts listed and have a separate map with the TIF districts available. Once all suggestions are completed then a public meeting can be arranged. It would be beneficial to do it at a time when something is coming up like a Zoning Ordinance review and do them at one time. Clerk will get the suggestions and map requests back to The Eshleman for finality.

i. Permits/Zoning/Liquor Applications

i. Trustee Jeff Beukelman made a motion, with a second by Trustee Kris Kizer to approve building permit for Mr. and Mrs. Nesbitt. The motion passed by roll call vote.

Jeff Beukelman- Yea Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Absent (left at 7:21p) Ryan Smalley- Absent	Sheila Switzer-Yea

ii. Trustee Sheila Switzer made a motion, with a second by Trustee Kris Kizer, to approve residential roof mount solar permit for Mr. Wright on South St. by Lehman, Inc. The motion passed by roll call vote.

Jeff Beukelman- Yea Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Absent (left at 7:21p) Ryan Smalley- Absent	Sheila Switzer-Yea

iii. Trustee Sheila Switzer made a motion, with a second by Trustee Kris Kizer, to approve residential roof mount solar permit for Sheets Shed/Garage.. The motion passed by roll call vote.

Jeff Beukelman- Yea Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Absent (left at 7:21p) Ryan Smalley- Absent	Sheila Switzer-Yea

j. Keep Bismarck Beautiful

i. Trustee Sheila Switzer discussed the summer Beautification program.

10. Closed Session: It was determined that a closed session was not needed as all Village Board members were not in session and discussion of personnel topic should have input from all Village Board members. Trustee Jeff Beukelman motioned to not go into closed session at this time, with a second made by Trustee Terry Light. Motion passed by acclamation.

11. Old Business

i. Clean up day will be Saturday June 21st.

12. New Business

13. Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

14. Date and Time of Next Meeting –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on July 15, 2025. Bills to be considered for payment and items for the agenda are to be submitted by July 10, 2025, to the Village Clerk and Village Treasurer.

14. Adjournment – With no further business to come before the current Board at this time, upon motion by Trustee Terry Light with a second by Trustee Jeff Beukelman, the meeting was adjourned at 8:15pm. The motion passed by acclamation.

Respectfully Submitted,

APPROVED 07/15/2025 _____

Brandye Kizer, Clerk