

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board Meeting, August 19, 2025

1. At 6:31 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took the roll call. Board members present were Trustees Sheila Switzer, Kris Kizer, Terry Light, Ryan Smalley, Jeff Beukelman, and President Mike Brown. Treasurer Adam Muehl was in attendance. Trustee Misty Hillard was absent. A quorum was established. Audience members in attendance were PCC Rick Kentner and residents Amanda Potter, and Tom Kentner. Village Attorney Brian Lawlyes was also present.
3. Approval of agenda was made on a motion by Trustee Misty Hillard and second by Trustee Ryan Smalley. The motion passed by acclamation.
4. Approval of the minutes for the Regular Board Meeting held on July 15, 2025, was made on a motion by Trustee Terry Light and a second by Trustee Sheila Switzer. Motion passed by acclamation.
5. Public Comments/Questions: PCC Kentner discussed that he has had inquiries about the property on Bowman at the the Hagleys Lawnmower shop. The complaints are regarding the area and that it looks really bad and trashy. He was asking if the board would be able to address that with the property owner or the individual responsible for the items being brought to that location. The Board of Trustee members have stated that they have also been receiving questions regarding that location. They will address it informally with the property owners and individual first.
6. President's Comments: President Brown welcomed everyone. No questions noted.
7. Correspondence: None

8. Treasurer's Report

Treasurer Muehl presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills, including monthly payroll. Trustee Ryan Smalley made a motion to approve the treasurer's report and bills as presented, with a second by Trustee Terry Light. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- absent	Ryan Smalley- Yea	Sheila Switzer-Yea

Clerk Kizer requested approval to transfer \$18,183.77 from the Old General Fund to the New General Fund. Trustee Kris Kizer made a motion to approve, with a second by Trustee Terry Light, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Absent	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

9. Reports of committees and assignments

a. Liquor Commission Committee -None to report

b. Planning Commission Committee/Zoning Board of Appeals

i. A building permit request by Mr. Tom Kentner for ground residential solar at his property on 2650 N. Rd. was presented by PCC Chair Mr. Rick Kentner. All documents were reviewed and questions answered by PCC Rick Kentner to the Village Board. PCC chair Rick Kentner stated that it is the recommendation of the

Village of Bismarck Planning Committee Commission to recommend the building permit for the ground solar residential be approved as presented.

c. Ordinance

i. Attorney Lawyles discussed the process that the village would need to follow if they wanted to condemn properties within the village. This is a concern because there are several vacant homes that are a safety concern with rodents and the safety of residents in the community.

ii. Clerk Kizer presented the Village Board with the changes in Illinois sales tax and the purposes and recommendation of the State of Illinois for Municipalities to adopt the 1% grocery Tax that they will be discontinuing. Attorney Lawyles discussed this legislation and the adoption of the tax for the Village and the repercussions and benefits. Municipalities that wish to implement the local grocery tax effective on January 1, 2026, should adopt IML's model ordinance now to ensure timely filing with the Illinois Department of Revenue. • Prior to October 1, 2025: A certified copy of an ordinance authorizing the local implementation of a grocery sales tax must be submitted to IDOR, postmarked by October 1, 2025. • January 1, 2026: The statewide grocery sales tax expires; only locally imposed grocery sales taxes will remain. The Village Board of Trustees requested that it be placed on the agenda for next month.

d. Health and Safety

i. Discussed village properties within the Village that need to have 30 day notice of ordinance violations prepared and sent to property owners. There were a total of 10 properties that the Village Board requested letters be sent to. 9 properties received a 10 day notice to appear to the court at the Municipal court in Tilton with fines imposed.

ii. No new notices at this time.

e. Budget and Finance

i. Discussion on recommendation and hiring a new CPA for audits was discussed with Treasurer Adam Muehl. Options included Greg Tissler/ Kerry Barrett. The treasurer stated that he has contacted Greg Tissler and he is waiting on a response. Mr. Tissler requested documents to see what was all involved. Will be placed on next month's agenda.

ii. Discussed a notice regarding another grant for the unsewered community project. Village Board members would like it tabled for the next meeting when all trustees will be in session. Motion to table was made by Trustee Jeff Beukelman, with a second made by Trustee Terry Light.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- absent	Ryan Smalley- Yea	Sheila Switzer-Yea

iii. Clerk Kizer presented an invoice for the new printer from LazersEdge for a total of \$1188.95. Trustee Terry Light paid the 430.00 diagnostic fee and needs to be reimbursed. Motion to approve and pay invoice was made by Trustee Ryan Smalley, with a second made by Trustee Terry Light. Motion approved by roll call vote.

Jeff Beukelman- Yea	Terry Light- Abstain	Kris Kizer-Yea
Misty Hillard- absent	Ryan Smalley- Yea	Sheila Switzer-Yea

iv. Clerk Kizer and Trustee Terry Light discussed the quote for ink at \$346.50. No motion needed.

V. Clerk Kizer presented an invoice for the new locks from Bott's Locksmith for a total of \$346.50. Motion to approve and pay invoice was made by Trustee Sheila Switzer, with a second made by Trustee Jeff Beukelman. Motion approved by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- absent	Ryan Smalley- Yea	Sheila Switzer-Yea

Vi. Clerk Kizer discussed Ameren Energy Efficient Clean Lighting Act Incentives. It was discussed that the Clerk can call to inquire and get an energy audit. Motion by Trustee Terry Light, with a second by Jeff Beukelman to contact for an energy audit. Motion passed by acclamation.

f. Tax Increment Financing (TIF)

i. Clerk presented the Incremental tax Agreement (until 233 pd in 2024) for Stewart Grain for a total (\$38,874.43). Motion to approve and pay invoice was made by Trustee Terry Light, with a second made by Trustee Ryan Smalley. Motion approved by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- absent	Ryan Smalley- Yea	Sheila Switzer-Yea

g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects

h. Public Works (non-MFT Funds)

i. President Brown stated the repairs are completed. Invoice presented remaining amount of invoice for an amount over the quote for \$650.00. Motion was made by Trustee Terry Light, with a second by Trustee Sheila Switzer, for North Fork to be paid for the approved amount of \$650.00. Motion approved by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- absent	Ryan Smalley- Yea	Sheila Switzer-Yea

i. Permits/Zoning/Liquor Applications

i. Trustee Ryan Smalley made a motion, with a second by Trustee Sheila Switzer to approve building permit for Mr. Tom Kentner for residential ground solar on his property at 2650 N. Rd.. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Absent	Ryan Smalley- Yea	Sheila Switzer-Yea

j. Keep Bismarck Beautiful

10. Closed Session: no need for closed session

11. Old Business

12. New Business

13. Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

14. Date and Time of Next Meeting –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on September 19, 2025. Bills to be considered for payment and items for the agenda are to be submitted by September 12, 2025, to the Village Clerk and Village Treasurer.

15. Adjournment – With no further business to come before the current Board at this time, upon motion by Trustee Terry Light with a second by Trustee Ryan Smalley, the meeting was adjourned at 8:02pm. The motion passed by acclamation.

09/16/2025

APPROVED _____

Respectfully Submitted,

Brandye Kizer, Clerk