

VILLAGE OF BISMARCK
County of Vermilion, State of Illinois
Minutes of Regular Board meeting, February 18, 2025

1. At 6:34 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took roll call. A quorum was established. Board members present were:

Jeff Beukelman - PRESENT
Misty Hillard - PRESENT
Kris Kizer - PRESENT
Terry Light - ABSENT
Sheila Switzer - LATE (7:32PM)
OPEN -
Mike Brown - PRESENT
Adam Muehl - PRESENT
Brandye Kizer - PRESENT

Residents And Guests in Attendance Were: Rick Kentner, Planning Commission chairman; Jeremy Stimac; Kody And Shayne Gettleman; And Dan Wright.

3. Approval of the Agenda for February 18, 2025 was made on a motion by Kris Kizer and a second by Jeff Beukelman. The motion passed by acclamation.
4. Approval of minutes for January 21, 2025 was made on a motion by Jeff Beukelman and a second by Kris Kizer. The motion passed by acclamation.
5. Public Comments – Village resident, Dan Wright, thanked the board for their service. He shared that he spoke with Rep. Chapin Rose regarding traffic along Route 1, Bowman Street and along Holloway. Rep. Rose stated they meet with IDOT monthly and will discuss. They discussed the funding for safe route for kids and working with the school district to get a sidewalk from Shake Rag to the schools. President Brown stated that a process was started and then the concern became that there is not a crossing guard by the trailer court and the kids that would cross 2750. This concern caused the project to not go any further per funders. Mr. Wright also discussed that he had 10 violation complaint forms for properties in the village that did not meet ordinance criteria for the board to review, as spring gets closer, to go to the new Ordinance Supervisor once hired.

Mr. and Mrs. Gettleman discussed the upcoming DG5K and asked if they could secure the date of June 7th for the annual 5K run in the Village. They gave funds to Camp Drake, along with multiple Boy Scout troops last year as they surpassed their fundraising goal.

Mr. Stimac inquired about existing ordinances and what he needed to repair a property he recently purchased on Holloway for his wife's dog grooming business.
6. President's Comments – President Brown thanked everyone for attending.

7. No correspondence to report.

8. Treasurer's Report

Treasurer Muehl presented the Treasurer's report. Most of the bills paid out this month are for regular and reoccurring bills, and monthly payroll for maintenance and clerk. Total for bills this month was \$2,179.88. Trustee Misty Hillard made a motion to approve the treasurer's report as presented, with a second made by Trustee Jeff Beukelman. The motion passed by roll call.

Jeff Beukelman– Yes Terry Light – Absent Kris Kizer– Yes Misty Hillard – Yes Sheila Switzer – Absent Mike Brown – Yes

Treasurer Muehl's report presented, reported that the account balances as of 01/31/2025:

New General Fund		\$569,925.13
Old General Fund		\$19,122.31
TIF		\$205,526.64
MFT		\$92,399.98

Treasurer Muehl requested transfer of funds from the Old General Fund to the New General Fund in the amount of \$19,022.31. Trustee Kris Kizer made a motion to approve the transfer of funds, with a second made by Jeff Beukelman. Motion passed by roll call vote.

Jeff Beukelman– Yes Terry Light – Absent Kris Kizer– Yes Misty Hillard – Yes Sheila Switzer – Absent Mike Brown – Yes

9. Reports of Committees and Assignments –

a. Liquor Commission Committee –None

b. Planning Commission Committee- Chairman Kentner and Clerk Kizer reviewed the timelines for building permit, special permit, and zoning/rezoning permit requests. These timelines are in place for a reason and therefore will not be changed unless an extenuating circumstance are met. The deadline in order to be presented to the planning commission is by the 20th of the preceding month of the meeting. This allows the planning commission time to review documents, put feet on the ground if needed, and for the clerk to ensure that it is on the agenda. All agenda items must be posted 48 hours before a meeting. Changes cannot be made after this deadline. Any requests made after this deadline will be moved to the following monthly scheduled meeting date.

c. Ordinance-None to discuss.

d. Tax Increment Financing (TIF) – An example of a TIF funding application was presented to the Trustees for review. It was discussed that they can review and come back at next meeting with changes and recommendations. The Trustees are exploring an opportunity for those in the TIF district to apply for funding to help with

restoration of their businesses, but we need an application and stipulations in place before being able to proceed with offering such a service.

e. Health and Safety

- i. No new code complaints have been received by the Village clerk.
 - a. President Brown discussed the village siren and antenna repair. He is continuing to work with Mr. Brad Phillips on this and has reached out to Burbeck for a quote.
- ii. President Brown discussed the applications received for Ordinance Supervisor. He and Trustee Misty Hillard will complete interviews and bring back recommendations for the next Village Board meeting.

f. Budget and Finance

- i. President Brown is continuing to work on getting quotes for garage doors. Action item was tabled by Trustee Jeff Beukelman, with a second by Trustee Kris Kizer. Motion passed.
- ii. President Brown discussed he is still working on furnace quotes for installation. Action item was motioned to table by trustee Jeff Beukelman, with a second by Misty Hillard. Motion passed.
- iii. Clerk presented invoice for Keep Vermilion County Beautiful for \$150.00. Motion was made by Trustee Jeff Beukelman, to pay the invoice for \$150.00, with a second made by Misty Hillard. Motion passed by roll call vote.

Jeff Beukelman– Yes Terry Light – Absent Kris Kizer– Yes Misty Hillard – Yes Sheila
Switzer – Yes Mike Brown – N/A

**g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-
MFT Funded Projects**

**h. Public Works/Municipal Projects (Roads, Drainage, other improvements)-
Non-MFT Funded Projects**

- i. President Brown discussed if the Trustees wanted to further explore the grant process as discussed by Donohue at last meeting for the Unsewered community Grant. It was discussed that the cost of the project that would be passed onto the community was too large at this time.
- ii. President Brown presented a quote by Tuggle Construction to replace the broken tile at G street for \$4750.00. Motion was made by Trustee Jeff Beukelman, to approve the quote by Tuggle Construction for \$4,750.00, with a second made by Trustee Kris Kizer. Motion passed by roll call vote.

Jeff Beukelman– Yes Terry Light – Absent Kris Kizer– Yes Misty Hillard – Yes Sheila
Switzer – Yes Mike Brown – N/A

iii. President Brown stated no updates for 205 Maiden Lane at this time.

i. Permits/Zoning/Liquor Application- None

j. Keep Bismarck Beautiful (KBB) – None

10. Old Business – None

11. New Business

President Brown made a recommendation for a new Board of Trustee for Trustee Mary Potter's seat. President Brown is recommending Ryan Smalley as the replacement Trustee. The motion to approve Ryan Smalley as the Trustee was made by Trustee Jeff Beukelman, with a second made by Misty Hillard. Motion passed by roll call vote. Jeff Beukelman– Yes Terry Light – Absent Kris Kizer– Yes

Misty Hillard – Yes Sheila Switzer – Yes Mike Brown – N/A

ii. Trustee Kris Kizer stated that he is looking at the date of June 21st for the Village Clean-up day. He will contact Ribbe Trucking to ensure this is available.

12. Executive Session/Closed Session – None

13. Date and Time of Next Meeting – The next regular meeting of the Bismarck Village Board will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on March 18, 2025.

14. Adjournment – With no further business to come before the Board at this time, on a motion by Trustee Jeff Beukelman and a second by Trustee Misty Hillard, the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,
Brandye Kizer, Village Clerk

Approved March 18, 2025