

VILLAGE OF BISMARCK

County of Vermilion, State of Illinois

Minutes of Regular Board Meeting, October 21, 2025

1. At 6:32 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took the roll call. Board members present were Trustees Sheila Switzer, Kris Kizer, Terry Light, Ryan Smalley, Misty Hillard, Jeff Beukelman, and President Mike Brown. Treasurer Adam Muehl was absent. A quorum was established. Audience members in attendance were Chase Wittich; Robert Wallace; Karel Volpert; Jackie Hupfer; and Tom Kentner. Village Attorney Brian Lawlyes was also present.
3. Approval of agenda was made on a motion by Trustee Ryan Smalley and second by Trustee Sheila Switzer. The motion passed by acclamation.
4. Approval of the minutes for the Regular Board Meeting held on September 16, 2025, was made on a motion by Trustee Sheila Switzer and a second by Trustee Terry Light. Motion passed by acclamation.
5. Public Comments/Questions: Bismarck Women's Club members Karel Volpert and Jackie Hupfer presented to the Board on Domestic Violence Awareness and Prevention Month. Proclamation by the Village President to make October as Domestic Violence Awareness month.

Mr. Tom Kentner informed the Board of Trustees that the project for tile and reduction of erosion due to water and drainage had funding pulled by the EPA as they pulled all funding. The check that was written to Tuggle Excavating will be voided as the project is not sustainable without the additional funding from the EPA. If something should change he will reach back out to the Village Board.

6. President's Comments: President Brown welcomed everyone. No questions noted.

7. Correspondence: None

8. Treasurer's Report

Clerk Kizer presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills, including monthly payroll. Trustee Ryan Smalley made a motion to approve the treasurer's report and bills as presented, with a second by Trustee Sheila Switzer. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

Clerk Kizer requested approval to transfer from the Old General Fund to the New General Fund. Trustee Jeff Beukelman made a motion to approve, with a second by Trustee Misty Hillard, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

9. Reports of committees and assignments

a. Liquor Commission Committee -Renewal applications for BrewHouse. Inc will be due by December 31st, 2025 for renewal.

b. Planning Commission Committee/Zoning Board of Appeals

i. A building permit request by Mr. Kris Kizer at Maiden Lane for roof mounted residential solar at his property was presented by PCC and Board member Misty Hillard, in place of chair Rick Kentner. All

documents were reviewed and questions answered to the Village Board. PCC Misty Hillard stated that it is the recommendation of the Village of Bismarck Planning Committee Commission to recommend the building permit for the roof mounted solar residential be approved as presented.

ii. A building permit request by Mr. Kenneth Phillips at High Drive for roof mounted residential solar at his property was presented by PCC and Board member Misty Hillard, in place of chair Rick Kentner. All documents were reviewed and questions answered to the Village Board. PCC Misty Hillard stated that it is the recommendation of the Village of Bismarck Planning Committee Commission to recommend the building permit for the roof mounted solar residential be approved as presented.

c. Ordinance

i. Chase Wittich and Robert Wallace from Summit Ridge Solar Company asked to speak with the Village Board regarding a potential Solar site on 2650 N. Road. No applications have been completed or submitted at this time, and they want to get a feel for what the community wants and how they could benefit from the site. The current Commercial Ordinance, regulations, fees, and restrictions were discussed. The Village Board asked questions and had a discussion that the community has voiced they are opposed to a commercial solar site. Mr. Wittich and Mr. Wallace asked to be able to have a chance to speak to the community and wanted to speak with the leadership of the village to discuss the plans. They would like to be a part of the community and make an impact for the better for the community. There was discussion if they would personally speak to the residents surrounding the property as they would be the ones mostly impacted and it was stated that is a possibility. It was discussed that the Village Board is not comfortable moving forward until setting a public hearing where residents in the Village and the mile and half buffer zone could come and express their opinions in support or opposition, as well as give the company a chance to answer questions.

d. Health and Safety

i. Discussed village properties within the Village that are currently in the court process. Trustee Terry Light stated the next court date is November 4th, 2025.

ii. No new notices at this time.

e. Budget and Finance

i. Discussion on recommendation and hiring a new CPA for audits was discussed. The reports are due by October 27, 2025. Non-compliance can incur fees of up to \$40 a day. Clerk Kizer spoke to Mr. tissier and he has some obligations to fulfill until the end of the year but could complete first of the year. Becky Albin stated she could complete the reports as soon as she received information. The Village Board stated it needed completed. The extension was completed and requested and is up December 27,2025. The village Board voted to have Albin Accounting complete the reports for thai fiscal year. Motion to approve and pay Albin Accounting to file TIF and AFR FY25 reports was made by Trustee Jeff Beukelman, with a second made by Trustee Ryan Smalley. Motion approved by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

ii.Trustee Terry Light discussed Ameren Energy Efficient Clean Lighting Act Incentives. Trustee Terry Light has made contact with Chad Talbott and is waiting to hear back.

iii.Hall of Fame reimbursement to Dan Wright for Keep Bismarck Beautiful signs was presented for \$45.89 Motion to approve and pay invoice was made by Trustee Ryan Smalley, with a second made by TrusteeMisty Hillard. Motion approved by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

iv. Discussion of different website hosts (Immense Impact/American Legal) were discussed. Clerk Kizer will continue to get some quotes and information and we will make a decision for the start of the new year.

V. RMA invoice received for the annual renewal. This is the Village's liability insurance. Motion to approve and pay invoice was made by Trustee Misty Hillard, with a second made by Trustee Terry Light for the amount of \$6,159.30. Motion approved by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

Vi. Clean line invoice received for the corrected amount of \$150.00 for service fee. This was a disputed invoice from the initial \$250.00 fee charged. Motion to approve and pay invoice was made by Trustee Misty Hillard, with a second made by Trustee Sheila Switzer for the amount of \$150.00. Motion approved by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

f. Tax Increment Financing (TIF)

i. Clerk presented the revised proposed TIF application for approval and adoption. There was also an application submitted by Melissa Leigh. Motion to adopt the application as presented was made by Trustee Jeff Beukelman, with a second by Trustee Sheila Switzer. Motion to approve the application for Melissa Leigh was made by Ryan Smalley, with a second made by Trustee Terry Light. Motion approved by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects

h. Public Works (non-MFT Funds)

i. Permits/Zoning/Liquor Applications

i. Trustee Misty Hillard made a motion, with a second by Trustee Ryan Smalley to approve building permit for Mr. Kris Kizer for residential roof mounted solar on his property on Maiden Lane. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Abstain
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

ii. Trustee Misty Hillard made a motion, with a second by Trustee Ryan Smalley to approve building permit for Mr. Kenneth Phillips for residential roof mounted solar on his property on High Drive. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

j. Keep Bismarck Beautiful

I. Clerk Brandye Kizer discussed with Trustee Sheila Switzer that Julie Sheets is willing to help her this year put out ribbons and bows with greenery if she needs it. Trustee Sheila Switzer will reach out.

10. Closed Session: Not Needed at that session. No closed session was completed.

11. Old Business

12. New Business

13. Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

14. Date and Time of Next Meeting –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on November 18, 2025. Bills to be considered for payment and items for the agenda are to be submitted by November 14, 2025, to the Village Clerk and Village Treasurer.

15. Adjournment – With no further business to come before the current Board at this time, upon motion by Trustee Terry Light, with a second by Trustee Jeff Beukelman, the meeting was adjourned at 8:47p.m. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

APPROVED 11-18-25