

# VILLAGE OF BISMARCK

## County of Vermilion, State of Illinois

### Minutes of Regular Board Meeting, November 18, 2025

1. At 6:33 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took the roll call. Board members present were Trustees Sheila Switzer, Kris Kizer, Terry Light, Ryan Smalley, and President Mike Brown. Treasurer Adam Muehl was in attendance. Trustee Misty Hillard and Jeff Beukelman were absent (Misty attended by phone for Personnel matters of agenda). A quorum was established. Audience members in attendance were PCC Chairman Rick Kentner. Village Attorney Brian Lawlyes was also present.
3. Approval of agenda was made on a motion by Trustee Terry Light and second by Trustee Ryan Smalley. The motion passed by acclamation.
4. Approval of the minutes for the Regular Board Meeting held on October 21, 2025, was made on a motion by Trustee Kris Kizer and a second by Trustee Terry Light. Motion passed by acclamation.
5. Public Comments/Questions: None
6. President's Comments: President Brown welcomed everyone. No questions noted.
7. Correspondence: None

#### 8. Treasurer's Report

Treasurer Adam Muehl presented the Treasurer's report. Most of the bills paid out this month are for regular and recurring bills, including monthly payroll. Trustee Terry Light made a motion to approve the treasurer's report and bills as presented, with a second by Trustee Ryan Smalley. The motion passed by roll call vote.

Jeff Beukelman- absent	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- absent	Ryan Smalley- Yea	Sheila Switzer-Yea

Treasurer Muehl requested approval to transfer from the Old General Fund to the New General Fund. Trustee Terry Light made a motion to approve, with a second by Trustee Kris Kizer, to approve the transfer of funds as presented. The motion passed by roll call vote.

Jeff Beukelman- absent	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- absent	Ryan Smalley- Yea	Sheila Switzer-Yea

#### 9. Reports of committees and assignments

**a. Liquor Commission Committee** -Renewal applications for BrewHouse. Inc will be due by December 31st, 2025 for renewal.

**b. Planning Commission Committee/Zoning Board of Appeals**

#### **c. Ordinance**

- I. Chase Wittich and Robert Wallace from Summit Ridge Solar Company asked to speak with the Village Board regarding a potential Solar site on 2650 N. Road. No applications have been completed or submitted at this time, and they want to get a feel for what the community wants and how they could benefit from the site. Mr. Wittich and Mr. Wallace asked to be able to have a chance to speak to the community and wanted to speak with the leadership of the village to

discuss the plans. It was discussed that the Village Board is not comfortable moving forward until setting a public hearing where residents in the Village and the mile and half buffer zone could come and express their opinions in support or opposition, as well as give the company a chance to answer questions. The board felt the public meeting and expense to file in the paper would be at the expense of Summit Ridge Solar. Clerk Kizer will respond by asking them to set that meeting and pay for the publication.

**d. Health and Safety**

i. Discussed village properties within the Village that are currently in the court process. Several are receiving daily fines at this time. The next step would be to move to the circuit court level now that daily fines have been instituted by the municipal court and no progress has been made on the properties.

ii. No new notices at this time. It was discussed that the area outside of Hagley’s is looking rough and that Board members and PCC members are being asked about it. Mayor Brown will speak to Mr. Hagley and Mr. Wright. Letters will be sent to both Mr. Wright and Mr. Hagely if it is not cleaned up.

**e. Budget and Finance**

i. Discussion that all information has been dropped off to Albin Accounting to file TIF and AFR FY25 reports. There is information that she will need that will have to come from the Treasurer as the Clerk does not have access.

ii. Trustee Terry Light discussed Ameren Energy Efficient Clean Lighting Act Incentives. Trustee Terry Light has no updates at this time. Trustee Kris Kizer will reach out to Mr. Talbott to inquire where we are at with this process.

iii. Clerk Kizer will continue to get some quotes and information and we will make a decision for the start of the new year.

**f. Tax Increment Financing (TIF)**

**g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects**

**h. Public Works (non-MFT Funds)**

**i. Permits/Zoning/Liquor Applications**

**j. Keep Bismarck Beautiful**

i. Trustee Sheila Switzer stated that the Holiday and trim Lighting contest will be done again this year but she does not have the dates yet. She asked that it be posted.

**10. Closed Session:** A motion to go into closed session for personnel concerns was made by Trustee Kris Kizer, with a second by Trustee Terry Light.

Motion to return to open session was made by Kris Kizer, with a second by Trustee Terry Light.

**11. Old Business**

**12. New Business**

i. Donation request was made by BHRA Post Prom Committee. Trustee Ryan Smalley made a motion to approve a donation for \$250.00 for BRHA post Prom, with a second made by Sheila Switzer. Vote passed by acclamation.

Jeff Beukelman- absent	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- absent	Ryan Smalley- Yea	Sheila Switzer-Yea

13. Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

14. **Date and Time of Next Meeting** –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on December 16, 2025. Bills to be considered for payment and items for the agenda are to be submitted by December 12, 2025, to the Village Clerk and Village Treasurer.

15. **Adjournment** – With no further business to come before the current Board at this time, upon motion by Trustee Terry Light, with a second by Trustee Kris Kizer, the meeting was adjourned. The motion passed by acclamation.

Respectfully Submitted,

Brandye Kizer, Clerk

APPROVED 12-16-25