

# VILLAGE OF BISMARCK

## County of Vermilion, State of Illinois

### Minutes of Regular Board Meeting, December 16, 2025

1. At 6:38 p.m. in the Village office located at 106 E. Holloway, Bismarck, Illinois, President Brown opened the meeting with the Pledge of Allegiance.
2. Clerk Brandye Kizer took the roll call. Board members present were Trustees Sheila Switzer, Kris Kizer, Terry Light, Ryan Smalley, Jeff Beukelman, Misty Hillard and President Mike Brown. Treasurer Adam Muehl was not in attendance. A quorum was established. Audience members in attendance were PCC Chairman Rick Kentner and resident Tom Kentner. Village Attorney Brian Lawlyes was also present.
3. Approval of agenda was made on a motion by Trustee Ryan Smalley and second by Trustee Terry Light. The motion passed by acclamation.
4. Approval of the minutes for the Regular Board Meeting held on November 18th, 2025, was made on a motion by Trustee Terry Light and a second by Trustee Jeff Beukelman. Motion passed by acclamation.
5. Public Comments/Questions: None
6. President's Comments: President Brown welcomed everyone. No questions noted.
7. Correspondence: None

**8. Treasurer's Report**

Clerk Kizer presented the Treasurer's report for Treasurer Adam Muehl. Most of the bills paid out this month are for regular and recurring bills, including monthly payroll. The quarterly stipends were paid this month for Trustees. Trustee Terry Light made a motion to approve the treasurer's report and bills as presented, with a second by Trustee Ryan Smalley. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

Treasurer Muehl requested approval to transfer from the Old General Fund to the New General Fund. Trustee Jeff Beukelman made a motion to approve, with a second by Trustee Sheila Switzer, to approve the transfer of funds in the amount of \$13,558.11 as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

**9. Reports of committees and assignments**

**a. Liquor Commission Committee**

i. The Liquor commission committee met to discuss the renewal applications for BrewHouse. Inc. No changes were made for this upcoming year. It is the recommendation of the Liquor commission committee to approve the annual liquor CLASS D and CLASS K liquor license for BrewHouse Inc.

**b. Planning Commission Committee/Zoning Board of Appeals -none**

**c. Ordinance**

i. Chase Wittich responded that they will pay for the publication of the public meeting and expense to file in the paper would be at the expense of Summit Ridge Solar. They are currently trying to gather information to present and get presenters as requested by the board trustees. They had

some questions on how to present the information and it was discussed that a presentation and question/answer type of meeting would be most beneficial so everyone hears the same information and then they can have time for individual questions by the public if they choose to. This is strictly for the public to voice their opinions and ask questions, and so the Board can gauge the public opinion. Clerk Kizer will respond with the board's request.

- II. Clerk Kizer reported that the Municipal Grocery Occupation Tax Ordinance No. 2025-9-16 was approved by the State of Illinois. It will be posted on the village website.
- III. Clerk Kizer and Village Attorney Brian Lawlyes presented the annual tax levy ordinance 2025-12-16. Trustee Terry Light made a motion to approve, with a second by Trustee Ryan Smalley, to approve the Annual Tax Levy as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

**d. Health and Safety**

i. Discussed village properties within the Village that are currently in the court process. Several are receiving daily fines at this time. The next step would be to move to the circuit court level now that daily fines have been instituted by the municipal court and no progress has been made on the properties.

ii. No new notices at this time.

**e. Budget and Finance**

i. Albin Accounting continues to work on paperwork to file TIF and AFR FY25 reports. There is information that she will need that will have to come from the Treasurer as the Clerk does not have access.

ii. Trustee Terry Light discussed Ameren Energy Efficient Clean Lighting Act Incentives. Trustee Terry Light has no updates at this time. Trustee Kris Kizer will reach out to Mr. Talbott to inquire where we are at with this process.

iii. Clerk Kizer presented the invoice for village attorney Brian Lawlyes for services from March, 2025-July, 2025. Trustee Kris Kizer, with a second made by Trustee Jeff Beukelman, to approve an invoice for \$5,700.00 for services to come from the general fund.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

iv. Clerk Kizer and Trustee Terry Light presented the estimate for Clawson's Heating and Air for the new furnace in the Maintenance Garage for \$4555.00. Trustee Terry Light stated the amount could be less than this estimated amount depending on what all needed done to get it installed. Trustee Ryan Smalley made a motion to approve, with a second by Trustee Misty Hillard, to approve the estimate in the amount of \$4,555.00 as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

**f. Tax Increment Financing (TIF)**

i. Clerk Kizer presented the invoice for village attorney Brian Lawlyes for services from March, 2025-July, 2025, related to the TIF district. Trustee Jeff Beukelman, with a second made by Trustee Misty Hillard, to approve an invoice for \$2,250.00 for services to come from the TIF fund.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

**g. Public Works/Municipal Projects (Roads, Drainage, other improvements)-MFT Funded Projects**

i. Clerk Kizer presented information received and Trustee Terry Light reported this was paperwork that was not sent to the Village for the services completed in the summer and just need to be signed. Paperwork will be signed and returned.

**h. Public Works (non-MFT Funds)**

i. Clerk Kizer presented an invoice for Claypool Excavating for snow removal in the village for 3 days for a total of \$700.00. Trustee Misty Hillard made a motion to approve, with a second by Trustee Sheila Switzer, to approve the payment of invoice for \$700.00 as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

ii. Clerk Kizer discussed a phone call with Kenneth and Sher Phillips requesting street lights on High Drive if possible. There are no street lights in that area and it is very difficult to see. The board of trustees will look into what that would entail to get lights there. Place on agenda next month for update.

iii. Discussion was held on getting more electronic speed signs on Holloway. Will continue to be discussed.

**i. Permits/Zoning/Liquor Applications**

i. Trustee Kris Kizer made a motion to approve, with a second by Trustee Jeff Beukelman, to approve the Liquor application for annual CLASS D and CLASS K liquor license for BrewHouse Market, Inc. as presented. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

**j. Keep Bismarck Beautiful**

I. Trustee Sheila Switzer stated that the greens have been received and they will be placed in the village pots.

**10. Closed Session:** No closed session was needed.

**11. Old Business**

**12. New Business**

i. A donation request was made by United Way for a monthly donation. Trustees stated that they do not do monthly donations and would not want to begin at this time.

ii. Clerk Kizer discussed the upcoming meeting dates for 2026. The Trustee Meetings will continue to be held on the 3rd Tuesday of the Month for 2026. A calendar of meeting dates will be posted outside the office.

iii. Trustee Terry Light discussed that resident L. Potter has plowed the village sidewalk on Holloway after the last 3 snows. It was felt he needed to have a token of appreciation. It was also discussed that the Village Maintenance personnel should be given a deadline to have sidewalks plowed by and if a resident does so before that allotted time then that is not on the Village Maintenance Personnel. It was discussed that the Village Maintenance Personal should have the sidewalks cleared no later than 6:30am on school days. Trustee Terry Light made a motion to approve, with a second by Trustee Jeff Beukelman, to approve a payment of \$150.00 for L. Potter for clearing village sidewalks. The motion passed by roll call vote.

Jeff Beukelman- Yea	Terry Light- Yea	Kris Kizer-Yea
Misty Hillard- Yea	Ryan Smalley- Yea	Sheila Switzer-Yea

**13.** Consideration of such matters as may lawfully come before the Board, or which are a result of public comments or questions. And/or are the result of an executive/closed session.

**14. Date and Time of Next Meeting** –The next regular meeting will be held at the Village Office in Bismarck, Illinois, at 6:30 p.m. on January 20, 2026. Bills to be considered for payment and items for the agenda are to be submitted by January 17, 2026, to the Village Clerk and Village Treasurer.

**15. Adjournment** – With no further business to come before the current Board at this time, upon motion by Trustee Jeff Beukelman, with a second by Trustee Terry Light, the meeting was adjourned at 8:49 p.m.. The motion passed by acclamation.

Respectfully Submitted,

Brandy Kizer, Clerk

**APPROVED** 01/20/2026